

**ACTION MINUTES**  
**EAST KERN HEALTH CARE DISTRICT**  
**BOARD OF DIRECTORS**  
**5 p.m. Tuesday February 17, 2026, (Hybrid)**

*MISSION STATEMENT: "Building health,  
well -being, and resiliency*

<b>Video Time Code</b>	<b>ITEM AS AGENDIZED</b>	<b>BOARD ACTION</b> Motions are identified in bold as <b>First:</b> <b>Second</b>
5:13PM	1. Open Meeting	LaMiya Patrick
5:13PM	<b>A. PLEDGE OF ALLEGIANCE/INVOCATION</b>	Lois Peralta
5:14PM	<b>B. CALL TO ORDER AND ROLL CALL</b>	Present: Peralta. L Rojas. J, Royten. S, Macedonio. K, Patrick. L Director Patrick. L arrived at 5:13PM

<p><b>5:15PM</b></p>	<p><b>C. APPROVAL OF AGENDA</b></p> <p>Agenda item VI  (d) Payroll Online Process  (e) Budget Discussion</p>	<p>It was noted that Agenda Item II(a) will be presented at the start of the meeting within the presentation section instead of under New Business. Additionally, Agenda Items VI(d) and VI(e) will be repositioned under Agenda Item II.</p> <p><b>Motion Rojas. J, Peralta,</b>  Motion Carried 5-0  Rojas. J, Peralta. L,  Royten. S, Macedonio. K  Patrick. L</p> <p>d. Agenda Item VI Item (d) moved to agenda item II(b) item 5.</p> <p>e. Agenda Item VI item (e) moved to agenda item II (b) Item 6.</p>
<p><b>5:31PM</b></p>	<p><b>II. NEW BUSINESS</b></p> <p>B. Eva Hebebrand (Financials)</p> <ol style="list-style-type: none"> <li>1. Balance Sheet unaudited December 2025</li> <li>2. Profit and Loss unaudited December 2025</li> <li>3. Check detail 2025 Budget Comparison December 2025</li> <li>4. Form 941 4th quarter</li> <li>5. Payroll Online Process</li> <li>6. Budget Discussion</li> </ol>	<p>Information Only</p> <p>Agenda item IV, Item (d) and (e) to agenda item II (b) item 5 and 6.</p>

<b>CONT</b>	C. Vendor Payments	C. INFORMATION ONLY
<b>5:53PM</b>	<b>III. PUBLIC COMMENTS</b>	NO COMMENTS
<b>5:54PM</b>	<b>IV. COMMUNITY ANNOUCEMENT</b>	NO COMMUNITY ANNOUNCEMENT.
<b>5:54PM</b>	<b>V. Staff Report</b>  <b>Conference</b> 1. Special District Legislative Day conference.	Director Royten. S made a motion to approve attendance for Directors J. Rojas, S. Royten, and L. Patrick at the Legislative Day Conference in Sacramento. The estimated cost per director is \$1,325, which includes conference registration, hotel accommodation, and mileage reimbursement. The total authorized amount for these expenses is \$4,000.  <b>Motion: Royten. S, Rojas. J</b>  Royten. S, Rojas. J, Peralta. L, Macedonio. K , Patrick P  Motion Carried 5-0

<p><b>CONT</b></p>	<p>2. Leadership Conference</p>	<p>2.Rubi notified the Board that she received a \$1,500 scholarship to attend the Leadership Conference scheduled for June 28 through June 30. The Board authorized her to proceed with registering and arranging travel-related expenses, including conference registration and hotel accommodation.</p> <p><b>Motion: Royten. S, Rojas. J</b></p> <p>Royten. S, Rojas. J, Peralta. L, Macedonio. K , Patrick P</p> <p>Motion Carried 5-0</p>
<p><b>6:13PM</b></p>	<p><b>VI. CONTINUE BUSINESS</b></p> <p>a. Resolution 2-1.402 (a) starting meeting time adjustment to 5:30PM.</p>	<p><b>Motion: Rojas. J Royten. S</b>  Motion carried 4-1  YES  Rojas. J, Royten. S, Peralta. L, Patrick. L  NO  Macedonio. K</p>

<p><b>CONT</b></p>	<p>b. Revised Employee Handbook</p> <p>c. Employee Onboarding Packet</p> <p>d. Payroll Online Process</p> <p>e. Budget Discussion</p>	<p>b. Agenda item VI item (b) was moved to the next meeting Mar 3, 2026, pending Legal counsel review</p> <p>C. Agenda Item VI item ( c) motion carried with the correction of Acronym of EKHCD  <b>Motion: Rojas. J, Peralta. L,</b>  Motion Carried 5-0  Rojas. J, Peralta. L, Royten. S, Macedonio. K, Patrick. L</p> <p>d. Agenda Item VI Item (d) Moved up to agenda Item II (b) to item 5.</p> <p>e. Agenda Item VI item (e) Moved up to agenda item II (b) item 6.</p>
<p><b>6:27PM</b></p>	<p><b>VII. CLOSED SESSION</b></p> <p>a. Contract negotiations for Assistant Office Manager.</p>	

<p><b>6:39PM</b></p>	<p><b>IV. REPORT OUT OF CLOSED SESSION</b></p> <p>a. Contract negotiations for Assistant Office Manager.</p>	<p>Legal Counsel Alex Lemieux “stated reporting out of closed session. The board met out of closed session on one item, contract negotiations for Assistant Office Manager government code section § 54957. The board took no reportable action”.</p>
<p><b>6:40PM</b></p>	<p><b>IX. CONSENT CALENDAR</b></p>	<p>The minutes were approved pending the addition of directors’ directives and subsequent actions be included in minutes.</p>
<p><b>6:42PM</b></p>	<p><b>Action Items</b> A. APPROVAL OF MINUTES</p>	<p><b>Motion: Rojas. J, Royten. S</b> <b>Motion Carried 5-0</b></p> <p>Rojas. J, Royten. S, Peralta. L, Macedonio. K, Patrick. L</p>

<b>6:44PM</b>	<b>A. PRESIDENT COMMENTS</b>	Director Patrick. L reported that she attended a meeting where she learned about social workers being stationed in California City. She shared her email address to obtain additional information and establish a connection.
<b>6:50PM</b>	<b>B. DIRECTOR COMMENTS-AB 1234</b>	<p>Director Rojas. J directed the General Manager to follow up with the IT department concerning cybersecurity matters, acknowledging that the necessary upgrades have already been implemented.</p> <p>Director Royten. S discussed KTS Farmers Market and how to enhance communication and engagement with the Ridgecrest community.</p> <p>Multiple board members acknowledged that two seats will be vacant this November and agreed that the district manager should be actively reporting to the community to get a stronger sense in community awareness of vacant seats.</p>

<p><b>CONT</b></p>	<p><b>DRRAFT</b></p>	<p>General Manager is to prioritize SDRMA Insurance and coordinate Bay Avenue repairs to avoid project delay.</p> <p>The Board directed the General Manager to review, finalize, and revise the employee handbook to ensure the correct acronyms are used throughout the document.</p> <p>Rubi informed the Board that nine exit signs need to be replaced with hardwired units that include battery backup and that the fire extinguisher also needs to be replaced. She advised that she is currently working on obtaining a bid from a licensed electrician and will ensure the work is completed to maintain compliance.</p>
<p><b>6:50PM</b></p>	<p><b>C. DIRECTOR REPORTS</b></p>	<p>Director Macedonio. K reported receiving notice of \$1.8 million in federal funding to improve mental health services.</p>

<p><b>CONT</b></p>		<p>Director Royten. S announced that CAPK Nutrition will host an event on Wednesday, March 25, from 11:00 a.m. to 12:30 p.m.</p> <p>Director Macedonio met Multi-Jurisdictional Hazard Mitigation Plan People. She will send the summary to the district manager.</p>
<p><b>7:10PM</b></p>	<p><b>D. FUTURE AGENDA</b></p> <ol style="list-style-type: none"> <li>1.Kern County Multi-Jurisdictional Hazard Mitigation Plan. (MJHMP)</li> <li>2. Conferences</li> <li>3. R. Rizo presenting the SEP plan for MJHMP.</li> <li>4. Resolution 10-3.002 Conflict of Interest.</li> </ol>	
<p><b>7:18PM</b></p>	<p><b>E. ADJOURNMENT</b></p>	<p><b>Motion: Rojas. J, Peralta. L</b> Motion Carried: 5-0</p> <p>Rojas. J, Peralta. L Royten. S, Macedonio. K, Patrick. L</p>