



Regular Meeting Agenda  
10/05/2021

## AGENDA

### EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

#### REGULAR MEETING

8101 Bay Ave. CALIFORNIA CITY

*Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.*

10/05/2021 5:00PM

#### Special Notice

##### Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/81314857423?pwd=dm1LOFNzWkplcnUwbmlCdElZc01tZz09>

Meeting ID: 813 1485 7423 Passcode: 057570

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com) during or prior to the meeting.

Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833 or email [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com)

#### 1. PLEDGE OF ALLEGIANCE

#### 2. CALL TO ORDER

#### 3. ROLL CALL

Director Rubi Foley  
Director Richard Macedonio  
Director LaMiya Patrick  
Director Lois Peralta  
Chair Karen Macedonio

Staff Present: Alex Lemieux- Legal Counsel  
David Aranda, BHI Consultant  
Linda Cook, Finance Manager for EKHCD

Public Present:

4. APPROVAL OF AGENDA

Action Item:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

5. COMMENTS BY THE BOARD PRESIDENT

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

7. PUBLIC EMPLOYEE APPOINTMENT

Action Item:

(Government Code § 54957) Office Manager

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

8. **Closed Session:**

Negotiator: Alex Lemieux, Legal Counsel (Government Code Section 54957.6)

9. CONSULTING REPORT: BHI Management Consulting  
David Aranda

10. REPORT FROM FINANCE MANAGER: Linda Cook

11. **CONSENT CALENDAR** (All items with CA are considered Routine.)

- CA-1. **Approval of bills to pay for September 2021:** CA  
Approve Warrants: 6 EFT's, and check #'s 35760-35776,  
Payroll ACH's for a total amount \$25,663.17. (September)  
See attached Check Detail and Petty Cash Report (No  
Transactions).
- CA-2. **Approval of Financial Reports:** Profit and Loss report CA  
for August, Bank Balances with Interest Report and deposit  
Detail reports for August 2021.
- CA-3. **Approval of minutes for September 7, 2021 Regular** CA  
**Meeting, September 21, 2021 Special Workshop Meeting,**  
**September 30, 2021 Special Meeting**

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**ACTION ITEMS:  
OLD BUSINESS**

12. Approval of Resolution 2021-10-02, approving payment for up to six meetings per month.

OB/Action Item:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

13. Approval of EKHCD Employee Manual.

OB/Action Item:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

**ACTION ITEMS:  
NEW BUSINESS**

14. Approval to expend up to \$800 for a Lenovo Idea Pad.

NB/Action Item:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

15. Approval to spend up to \$625.00 with Moat Hebebrand, CPA, for written cash receipt handling procedures.

NB/Action Item:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Action \_\_\_\_\_

16. Discussion regarding returning to in-person meetings.

**COMMITTEE REPORTS:**

ADHOC LEASE COMMITTEE REPORTS:

**FUTURE AGENDA ITEMS:**

Director: Rubi Foley:  
Director: Richard Macedonio:  
Director: LaMiya Patrick:  
Director: Lois Peralta  
Chair: Karen Macedonio:

**DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:**

Director: Rubi Foley  
Director: Richard Macedonio:  
Director: LaMiya Patrick:  
Director: Lois Peralta  
Chair: Karen Macedonio:

**STAFF COMMENTS:**

Linda Cook:  
David Aranda:  
Alex Lemieux:

**ADJOURNMENT:**

Motion \_\_\_\_\_  
Second \_\_\_\_\_ Time \_\_\_\_\_

**NEXT REGULAR MEETING: November 2, 2021 5:00 pm. 8101 Bay Ave California City, CA**

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) or Cell (661) 220-6100 at least 48 hours prior to said meeting.”  
Agenda posted 10/01/2021

Board of Directors  
East Kern Health Care District  
California City, CA 93505

September 29, 2021

**From:** David Aranda, Sr. Associate  
BHI Management Consulting  
(661) 300-1231

**Subject:** Report from BHI Management Consulting (BHI) regarding work for East Kern Health Care District (District). The report describes both items pending and an explanation in more detail of items that appear on the hourly work sheet for the month of September 2021.

**Pending Items and Projects:**

1. Assist the Board in hiring an office manager and the training, as needed.
2. Assist the Board in developing a Mission Statement.
3. Assist the Board in developing both short term and long-term goals for the district to develop for the benefit of the community it serves.
4. Continue to obtain fire department compliance for the Bay Ave. Building. Please see my separate report on this.
5. Continue to work with Tenants and Contractor on needed improvements.
6. SoCal REN is still on the list pending but I have not received the information needed to move forward.
7. Assist in lease agreements and extensions (see separate note).
8. Possibly work with other agencies in collaborating EKHCD and their importance in the community.
9. Follow up in developing policies for the district.
10. Continue to follow up with State Fund to close out Workers Compensation for the prior fiscal year.

**Details regarding status of items that were addressed for the month of September:**

1. As directed by the Board I worked with Adam Sepulveda regarding his walk through of all District property. It was challenging to coordinate times for Adam to do his work. Some of our tenants did not want anyone walking through their offices when they were not present. Adam had a setback, but he should do the last walk-through tomorrow at Dr. Sri's office. He has stated to me that he is wrapping up the Bay Ave. Building report and will work on the other three buildings and should have a completed report in two weeks.
2. In conjunction with his work, I was asked by the Board President about the process regarding roofing repairs moving forward. I am waiting for a proposal from a highly

recommended company that specializes in writing the scope of the work on roofs, preparing bids, overseeing the bids and overseeing the work.

3. The fire sprinkler company has performed their work. There is still a need to purchase fire extinguishers, and perform some other work as required by the fire code. I have been frustrated in obtaining fire extinguishers but will continue to work on that.
4. I was able to have a building inspector come to the Bay Ave. Building, and we should be able to pick up a Certificate of Occupancy from the City Building Department this coming week.
5. The air conditioning unit that was approved to be purchased and placed on the roof above Bartz has been delayed due to the vendor obtaining a crane operator. I continue to ask them to do this ASAP.
6. I still have not heard back from AH regarding our proposal regarding their clinic floor and painting.

I am happy to answer any questions.

David Aranda



# EKHCD Report

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## Accomplishments:

See timesheets attached.

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## Going Forward:

- Provide administrative assistance to David for all of the items listed on his pending projects list.
- Continue updates to list of Office Procedures created for New Hire.
- Continue creation of Resolutions Fly Sheet to easily locate each resolution.
- Continue to keep the day-to-day operations, such as correspondence, A/P, deposits, QB postings, board meeting preparation, website updates and payroll coordination with Moats going forward.



EAST KERN HEALTH CARE DISTRICT  
TIMECARD FOR LINDA COOK

PERIOD: September 1-15th, 2021

Day of week	Date	BEGIN	END	HOURS WORKED	EXPLANATION
WEDNESDAY	9/1/2021	7:15	10:30	3.25	Re-Do Agenda & Update all ASI's Renumbering, Etc; Email Timecard to Lynn & respond to her email (too small to view); Resend Karen's timecard as well; Reprint the above items for scanning, and numbering
"	9/1/2021	2:45	5:45	2	Emails to David, Karen, Alex; Prepare draft Resolution to send to David & Alex; Changes to Agenda again & Updates to ASI's adding Resolution, etc. Numbering of the board packet, scanning of the board packet; add wording to ASI for Resolution
FRIDAY	9/3/2021	1:30	4:00	2.5	Telephone Conference with David; Email Alex to receive his copy of the Draft Employee Manual; Reprint Employee Manual; Renumber pages of employee Manual for Board Packet; print Alex Email to add to Board Packet and number into pages; Re-scan total Board Packet; Check for corrections; Post on Website, and place revised agenda on website; email all directors, David, Alex, Brent
TUESDAY	9/7/2021	5:00	8:40	3.5	Regular Board Meeting attendance & Notes
WEDNESDAY	9/8/2021	8:00	3:30	7.5	Organization; Review notes from Karen on desk and begin dealing with them; downloading September 7 Board Meeting recording; Send link to directors; update meeting trackers for all directors with current known meetings attended; Contact CSDA removing Tawny Sparks, adding Richard to magazine mailing, and asking the magazines be sent directly to their home addresses. Updates and print the two resolutions approved at the meeting for signature; Go over preparation of a spreadsheet of utilities for David; Type up minutes, send to Karen; send email to Alex recapping the changes to employee manual; answer emails from Brent; Assist Directors in the office with questions regarding checks, etc. Call to waste Mgmt; scanning invoices, copying checks, stuffing envelopes, mail envelopes, drop off water bill, check at North Loop to see how man bins Mail brochure to Rubi, etc; Mail bills
FRIDAY	9/10/2021	8:00	12:30	4.5	Work done in Quick Books; post deposits; post invoices; endorse checks and prepare for depositing; post open invoices; print SDRMA coverage documents; Copy check in mail; create new prepaid expense spreadsheet for 2021-2021; Update SDRMA payment to reflect what is prepaid, and what is current; Create auto Journal Entry for Monthly transfer of monthly expense vs prepaid; work on spreadsheet of utilities for 12 months of Tenants at North Loop; send to David; contacts to Marriott Hotel to try to rectify payment on Davids Credit card; Work on email to try to see why Tiffanee Breen is still show up; did test runs and it was not showing;
FRIDAY	9/10/2021	3:15	3:30	0.5	Contact Marriott again; left voicemail; emails to David and Karen regarding no response.
MONDAY	9/13/2021	8:00	12:00	4	Work on utilities breakdown for David for North Loop expenses only; Print SCE billing online; check emails; contact Marriott Hotel several times; Do filing brought from home to office; emails to Lynn; Write up instructions on Zoom login, etc Enter bills for payment; enter deposit in QB; Also take deposit to the bank; check the mail; etc
	9/13/2021	4:15	4:45	0.5	Review emails from David, Karen, Mariott Hotel and respond; Print check for Sepulveda Development to drop off at David's tomorrow morning
	9/15/2021	8:00	12:00	4	Print emailed invoices; go thru emails; enter payroll transactions for month; enter EFT payroll taxes from Payroll sheet; work on reconciling Payroll to payroll taxes paid via Moats sheet; Enter Invoices; Reconcile Bank of Sierra Account; correct bank entries fed over to correct vendor; Update Marriott Hotel EFT to correct Amt
			TOTAL	32.25	

32.25

*Richard Macedonio* 9/15/21

*Linda Cook*

Authorized by: ~~Karen Macedonio~~

Richard Macedonio  
EKHCD Treasurer

Linda Cook, Employee

9

EAST KERN HEALTH CARE DISTRICT  
TIMECARD FOR LINDA COOK

PERIOD: September 16-30th, 2021

Day of week	Date	BEGIN	END	HOURS WORKED	EXPLANATION
FRIDAY	9/17/2021	10:30	11:30	1	Receive email from Karen; Prepare Agenda for Tuesdays Workshop Meeting;
		11:45	12:15	0.5	Email Karen for changes; Receive changes from Karen; Finish Agenda; Schedule Zoom Meeting; Update Website and Post Agenda, etc; Email all directors, David, Brent & Alex with Information for Upcoming meeting; Also email Karen with answers to her questions
MONDAY	9/20/2021	8:00	12:30	4.5	Do filing; catch up shredding; Call to Digitech to determine the pass code; Go thru emails; Runs Security updates to Windows 10 on Office Computer; Work on new Business Cards, and Name Badge for Richard & Rubi; Look up expenses for CSDA Conference and email Karen; Print LAIF Statement for next Board Pkt; Updates to Dunn & Bradstreet per emails; Enter KC Fund Voucher, transfer to Mission Bank; Create, print and mail invoices; Review David's memo to ADHOC Committee; travel to bank and post office; mail invoices, pick up mail, do deposit Stop back by Office to drop off box of materials delivered to Karen; Email Karen that they are at the office. Work on Resolution Fly Sheet
MONDAY	9/20/2021	3:30	4:00	0.5	Correspondence with Karen regarding ordering Camera/Microphone for office computer, and ordering a bank stamp. Order Camera/Microphone on Prime; Have delivered to Karen's home address.
FRIDAY	9/24/2021	5:00	9:30	4.5	Go thru emails; Download Proposed Resolutions; Print Invoices; Provide answers to various emails; create "memberships" list and email to Karen
					Download zoom meeting; email link to directors, and post on the website
					work on August Reports for Board Packet
					Reconcile CD Account; Print and balance reports for board packet
					Research regarding memberships; Enter Invoices and Debits on the account
					Prepare and send David's Timecard over to him
FRIDAY	9/24/2021	11:00	11:15	0.25	Calls to Senior Center, and Emails to Karen
SATURDAY	9/25/2021	11:15	11:45	0.5	Review and respond to various emails; Prepare minutes from Sept 21
MONDAY	9/27/2021	8:45	10:45	2	Regular meeting
					Review and respond to emails; Prepare an agenda for the Special Meeting; Schedule Zoom meeting for special meeting; email to Karen
					Print checks to pay bills
TUESDAY	9/28/2021	6:15	7:15	1	Go thru emails; Print Invoices and respond to emails; Prepare Resolution for COVID Relief Program; Prepare Changes to special Meeting agenda
WEDNESDAY	9/29/2021	8:00	12:00	4	Revisions to agenda; email to Karen; Update Resolution for AB361 in preparation for draft in Special meeting packet; Print the COVID Resolution in draft form as well
					Email all directors with meeting information, agenda and board packet; work on checks and check regisiter for upcoming regular meeting; add descriptions to ACH and PR EFT's received by the bank, and input in Quick Books; Post Special Meeting Agenda & Packet and details on the website.
					Updates to Director timecards in preparation for ending the month; updates to my timecard; Beginning preparation of agenda for regular meeting on the 5th
					compile all documents needed to insert in that packet, including printing Employee manual, my reports etc.
			TOTAL	18.75	

*Karen Macedonio*  
 Authorized by: Karen Macedonio, Treasurer  
 Richard EKHCED

*Linda Cook*  
 Linda Cook, Employee

Date: 09/30/2021

**CONSENT CALENDAR INFORMATION TO FOLLOW:**

**CA-1. Approval of bills to pay for September 2021:**

- **Approve Warrants: 6 EFT's, and check #'s 35760-35776,**
- **Payroll ACH's for a total amount \$25,663.17. (September)**
- **See attached Check Detail and Petty Cash Report (No**
- **Transactions).**

**CA-2. Approval of Financial Reports: Profit and Loss report for August, Bank Balances with Interest Report and deposit Detail reports for August 2021.**

**CA-3. Approval of minutes for September 7, 2021 Regular Meeting, September 21, 2021 Special Workshop Meeting, September 30, 2021 Special Meeting**

**EAST KERN HEALTH CARE DISTRICT**  
**Check Detail**  
September 2021

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
<b>1135 Mission Bank Checking</b>						
09/01/2021	Expense	ACH	Karen Macedonio	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-182.30
09/01/2021	Expense	ACH	LaMiya Patrick	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-273.45
09/01/2021	Expense	ACH	LaMiya Patrick	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-273.45
09/01/2021	Expense	ACH	Rubi Foley	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-177.30
09/01/2021	Expense	ACH	Linda Cook	PAYROLL 9/1/21-9/15/21 PAYROLL PAYROLL 4462800242 21/09/01	C	-969.66
09/01/2021	Expense	ACH	LaMiya Patrick	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-273.45
09/02/2021	Expense	ACH	Karen Macedonio	PAYROLL Director Fees August PAYROLL PAYROLL 4462800242 21/08/12	C	-182.30
09/08/2021	Bill Payment (Check)	Debit21 0816	Tmobile	Service 8/16/21-9/15/21		-43.85
09/13/2021	Bill Payment (Check)	35760	Sepulveda Development	Deposit on Contracted work	C	-2,000.00
09/14/2021	Expense	ACH	EDD	TAX PAYROLL 1943345425 21/09/14 TAX PAYROLL 1943345425 21/09/14	C	-234.50
09/14/2021	Expense	ACH	EDD	TAX PAYROLL 1943345425 21/09/14 TAX PAYROLL 1943345425 21/09/14	C	-127.56
09/14/2021	Bill Payment (Check)	Debit21 0824	SCE	8000222683, 8001112753, 8001112989, 8001658860, 8001959862 AUTOMATICALLY WITHDRAWN		-224.86
09/15/2021	Bill Payment (Check)	Debit21 0819	United States Treasury	Payroll taxes for 3rd Qtr Payroll	C	-1,057.94
09/17/2021	Expense	ACH	Linda Cook	9/1/21-9/15/21 PAYROLL 4462800242 21/09/17 PAYROLL PAYROLL 4462800242 21/09/17	C	-1,136.44
09/20/2021	Bill Payment (Check)	Debit21 0821	Amazon	Camera/Microphone for Office	C	-38.60
09/22/2021	Bill Payment (Check)		SCE	Automatic Payment	C	-735.45
09/24/2021	Bill Payment (Check)	Debit21 0820	Marriott Monterey	Hotel Stay at CSDA Conference for LaMiya Patrick	C	-834.93
09/25/2021	Bill Payment (Check)	Debit21 0823	Zoom Video Communications, Inc.	Monthly Subscription 9/25/21- 10/24/21	C	-14.99
09/30/2021	Bill Payment (Check)	35761	Antelope Valley Press	Ad to run for Office Manager for District, Sunday August 29, 2021		-108.36

**12**

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
09/30/2021	Bill Payment (Check)	35762	CSDA	Special District Reserve Guidelines (handbooks)		-40.00
09/30/2021	Bill Payment (Check)	35763	Control Fire Protection, Inc.	Repairs to 13 Fire Sprinklers in Bay Avenue Building, and connections to fire department		-4,050.00
09/30/2021	Bill Payment (Check)	35764	Digitech	September Alarm monitoring		-42.99
09/30/2021	Bill Payment (Check)	35765	Frontier	8/28/21-9/27/21 Phone Services		-130.95
09/30/2021	Bill Payment (Check)	35766	Martha's Cleaning Service	Detailed Cleaning of Bay Avenue Building		-600.00
09/30/2021	Bill Payment (Check)	35767	Olivarez Madruga Lemieux O'neill LLp	August legal Charges 8/1/21-8/31/21		-882.00
09/30/2021	Bill Payment (Check)	35768	SCE	8000222683, 8001112753, 8001112989, 8001658860, 8001959862		-2,739.39
09/30/2021	Bill Payment (Check)	35769	Senior Citizen Association of California City	September Pledge Payment		-250.00
09/30/2021	Bill Payment (Check)	35770	Sharper Landscaping Services, Inc	September Landscape service on N. Loop		-440.00
09/30/2021	Bill Payment (Check)	35771	Streamline	October Website Hosting		-50.00
09/30/2021	Bill Payment (Check)	35772	Mobile Modular	October Rent Agreement		-638.98
09/30/2021	Bill Payment (Check)	35773	Linda Cook	Reimbursement for Roll of Stamps \$59.00, Paper Clips and clasp envelopes \$4.29, and WIFI cord for copier \$5.97		-68.26
09/30/2021	Bill Payment (Check)	35774	BHI Management Consulting	September consulting/ 130 Miles		-4,406.40
09/30/2021	Bill Payment (Check)	35775	City of California City	Acct 103347-01 9300 N. Loop 8/14/21-9/13/21 \$1313.84 Acct 101730.03 8101 Bay Ave 8/14/21-9/13/21 \$90.16		-1,404.00
09/30/2021	Bill Payment (Check)	35776	Waste Management Corporate Services, Inc.	Acct 11-36667-23001 9/1/21 thru 9/30/21		-1,031.82

TOTAL -25,663.17

Checks	-18,863.15
Payroll ACH	-4,867.34
Debits	-1,892.68
	-25,663.17



# East Kern Health Care District

## Petty Cash Log

For 03/30/2021 through 09/30/2021

Balance \$98.59

Date	Receipt No.	Description	Amount Deposited	Amount Withdrawn	Charged to	Received by	Approved by
3/30/2021		Balance Forward	\$98.59				
4/30/2021		No petty cash used in April					
5/31/2021		No petty cash used in May					
6/30/2021		No petty cash used in June					
7/30/2021		No petty cash used in July					
8/30/2021		No petty cash used in August					
9/30/2021		No petty cash used in September					
<b>Total</b>	<b>0</b>		<b>\$98.59</b>	<b>\$0.00</b>			

BALANCE: \$98.59

REIMBURSEMENT CK \$0.00

East Kern Health Care District Account Balances

**Checking Account Balances as of August 31, 2021**

<b>Account Name:</b>	<b>Account Balance</b>	<b>Interest Rate</b>
Mission Bank Checking #3904	\$90,082.49	N/A
Bank of Sierra #6398	\$241,792.64	N/A
KC Fund 42160 (not yet transferred)	\$0.00	
<b>Total:</b>	<b>\$331,875.13</b>	

**Cancer Fund Account Balances as of August 31, 2021**

<b>Account Name:</b>	<b>Account Balance</b>	<b>Interest Rate</b>
Mission Bank Cancer Fund Checking #252	\$28,954.45	N/A
Cancer Fund CD #2810	\$11,964.06	0.20%
<b>Total:</b>	<b>\$40,918.51</b>	

**LAIF Account Balances as of August 31, 2021**

<b>Account Name:</b>	<b>Account Balance</b>	<b>Interest Rate</b>
Local Agency Investment Fund	\$672,819.95	0.33%
LAIF FMV (See attached from Auditor)	\$3,032.16	
<b>Total:</b>	<b>\$675,852.11</b>	

**Grand Total of Account Balances per bank as of August 31, 2021**

<b>Bank Name:</b>	
Mission Bank Grand Total:	\$131,001.00
Bank of Sierra Grand Total:	\$241,792.64
Local Agency Investment Fund:	\$675,852.11
<b>Total:</b>	<b>\$1,048,645.75</b>

**Grand Total of Accounts as of August 31, 2021**

<b>Grand Total:</b>	<b>\$1,048,645.75</b>
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# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet

As of August 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1135 Mission Bank Checking	90,082.49
1140 Mision Bank Cancer Fund	28,954.45
1143 KC Fund #42160	0.00
1145 Cancer Fund CD	11,964.06
1150 Local Agency Fund	672,819.95
1151 LAIF FMV	3,032.16
1155 Bank of Sierra	241,792.64
1156 Mission Bank MM3	0.00
<b>Total Bank Accounts</b>	<b>\$1,048,645.75</b>
Accounts Receivable	
1200 Accounts Receivable	-2,248.00
1201 Taxes Receivable - Kern County	0.00
1290 1290 Allowance for Doubtful Accounts	0.00
<b>Total Accounts Receivable</b>	<b>\$ -2,248.00</b>
Other Current Assets	
1400 Interest Receivable	0.00
1498 Prepaid Expenses	11,844.78
1499 Undeposited Funds	-3,238.97
Inventory Asset	0.00
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$8,605.81</b>
<b>Total Current Assets</b>	<b>\$1,055,003.56</b>
Fixed Assets	
1500 Land	178,205.00
1510 Buildings	1,310,740.00
1511 New Flooring-9300 North Loop	17,500.00
<b>Total 1510 Buildings</b>	<b>1,328,240.00</b>
1513 Modular Building-N. Loop (Adventist Health)	16,537.59
1520 Furniture & Equipment	0.00
1530 Improvements	250,251.00
1550 Accumulated Depreciation	-682,174.00
<b>Total Fixed Assets</b>	<b>\$1,091,059.59</b>
<b>TOTAL ASSETS</b>	<b>\$2,146,063.15</b>



# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet

As of August 31, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	282.15
<b>Total Accounts Payable</b>	<b>\$282.15</b>
Other Current Liabilities	
2050 Accrued Expenses	0.00
2110 Deferred Compensation	0.00
2125 Other Current Liabilities	0.00
2130 2130 Note Payable - Dalffe	0.00
2140 Lease Deposit	5,000.00
<b>Total Other Current Liabilities</b>	<b>\$5,000.00</b>
<b>Total Current Liabilities</b>	<b>\$5,282.15</b>
<b>Total Liabilities</b>	<b>\$5,282.15</b>
Equity	
2900 Retained Earnings	2,172,613.70
3000 Opening Bal Equity	0.00
Net Income	-31,832.70
<b>Total Equity</b>	<b>\$2,140,781.00</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$2,146,063.15</b>

## EAST KERN HEALTH CARE DISTRICT

Budget vs. Actuals: 2021.2022 Brd Apprvd Budget - FY22 P&L

July - August, 2021

	JUL 2021				AUG 2021				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>												
4010 Property Tax Revenues	780.87	16,666.67	-15,885.80	4.69 %	1,860.02	16,666.67	-14,806.65	11.16 %	\$2,640.89	\$33,333.34	\$ -30,692.45	7.92 %
4015 Reimbursement					700.00		700.00		\$700.00	\$0.00	\$700.00	0.00 %
4030 Lease Income	7,711.97	5,833.33	1,878.64	132.21 %		5,833.33	-5,833.33		\$7,711.97	\$11,666.66	\$ -3,954.69	66.10 %
4040 Interest Income		250.00	-250.00		2.03	250.00	-247.97	0.81 %	\$2.03	\$500.00	\$ -497.97	0.41 %
4090 Other Revenue					115.00		115.00		\$115.00	\$0.00	\$115.00	0.00 %
<b>Total Income</b>	<b>\$8,492.84</b>	<b>\$22,750.00</b>	<b>\$ -14,257.16</b>	<b>37.33 %</b>	<b>\$2,677.05</b>	<b>\$22,750.00</b>	<b>\$ -20,072.95</b>	<b>11.77 %</b>	<b>\$11,168.89</b>	<b>\$45,500.00</b>	<b>\$ -34,330.11</b>	<b>24.55 %</b>
<b>GROSS PROFIT</b>	<b>\$8,492.84</b>	<b>\$22,750.00</b>	<b>\$ -14,257.16</b>	<b>37.33 %</b>	<b>\$2,677.05</b>	<b>\$22,750.00</b>	<b>\$ -20,072.95</b>	<b>11.77 %</b>	<b>\$11,168.89</b>	<b>\$45,500.00</b>	<b>\$ -34,330.11</b>	<b>24.55 %</b>
<b>Expenses</b>												
6155 Directors Fees		1,500.00	-1,500.00		906.50	1,500.00	-593.50	60.43 %	\$906.50	\$3,000.00	\$ -2,093.50	30.22 %
6160 Dues and Subscriptions		83.33	-83.33		235.36	83.33	152.03	282.44 %	\$235.36	\$166.66	\$68.70	141.22 %
6170 Groundskeeper	440.00	333.33	106.67	132.00 %	780.00	333.33	446.67	234.00 %	\$1,220.00	\$666.66	\$553.34	183.00 %
6180 Insurance	687.42		687.42						\$687.42	\$0.00	\$687.42	0.00 %
6185 Liability Insurance		1,250.00	-1,250.00		1,856.84	1,250.00	606.84	148.55 %	\$1,856.84	\$2,500.00	\$ -643.16	74.27 %
6190 Work Comp		250.00	-250.00		138.38	250.00	-111.62	55.35 %	\$138.38	\$500.00	\$ -361.62	27.68 %
<b>Total 6180 Insurance</b>	<b>687.42</b>	<b>1,500.00</b>	<b>-812.58</b>	<b>45.83 %</b>	<b>1,995.22</b>	<b>1,500.00</b>	<b>495.22</b>	<b>133.01 %</b>	<b>\$2,682.64</b>	<b>\$3,000.00</b>	<b>\$ -317.36</b>	<b>89.42 %</b>
6240 Miscellaneous									\$0.00	\$0.00	\$0.00	0.00 %
6241 Donation- Senior Center Association	250.00		250.00		250.00		250.00		\$500.00	\$0.00	\$500.00	0.00 %
<b>Total 6240 Miscellaneous</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>100.00 %</b>	<b>250.00</b>	<b>250.00</b>	<b>250.00</b>	<b>100.00 %</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>0.00 %</b>
6243 Modular Unit Rental	638.98	700.00	-61.02	91.28 %	638.98	700.00	-61.02	91.28 %	\$1,277.96	\$1,400.00	\$ -122.04	91.28 %
6270 Professional Fees					105.00		105.00		\$105.00	\$0.00	\$105.00	0.00 %
6280 Legal Fees	882.00	916.67	-34.67	96.22 %	1,784.00	916.67	867.33	192.44 %	\$2,646.00	\$1,833.34	\$812.66	144.33 %
6282 Consulting-Shawn Sprague		350.00	-350.00			350.00	-350.00		\$0.00	\$700.00	\$ -700.00	0.00 %
6283 Prof Services Accounting	250.00	125.00	125.00	200.00 %	250.00	125.00	125.00	200.00 %	\$500.00	\$250.00	\$250.00	200.00 %
6284 Professional Services- District Secretary		3,333.33	-3,333.33			3,333.33	-3,333.33		\$0.00	\$6,666.66	\$ -6,666.66	0.00 %
6285 Audit Expense	6,000.00	6,000.00	0.00	100.00 %		0.00	0.00		\$6,000.00	\$6,000.00	\$0.00	100.00 %
6286 Consulting-BHI	4,300.00	4,500.00	-200.00	95.56 %	4,300.00	4,500.00	-200.00	95.56 %	\$8,600.00	\$9,000.00	\$ -400.00	95.56 %
6289 Consulting-Linda Cook	750.00	1,666.67	-916.67	45.00 %	937.49	1,666.67	-729.18	56.25 %	\$1,687.49	\$3,333.34	\$ -1,645.85	50.62 %
<b>Total 6270 Professional Fees</b>	<b>12,182.00</b>	<b>16,891.67</b>	<b>-4,709.67</b>	<b>72.12 %</b>	<b>7,356.49</b>	<b>10,891.67</b>	<b>-3,535.18</b>	<b>67.54 %</b>	<b>\$19,538.48</b>	<b>\$27,783.34</b>	<b>\$ -8,244.85</b>	<b>70.32 %</b>
6281 Board Meeting Costs-Zoom Mtgs	14.99		14.99		14.99		14.99		\$29.98	\$0.00	\$29.98	0.00 %
6300 Repairs & Maintenance									\$0.00	\$0.00	\$0.00	0.00 %
6310 R&M- North Loop Bldg	905.00	1,083.33	-178.33	83.54 %		1,083.33	-1,083.33		\$905.00	\$2,166.66	\$ -1,261.66	41.77 %
6320 R & M - Bay Ave Bldg	95.00	166.67	-71.67	57.00 %	951.45	166.67	784.78	570.86 %	\$1,046.45	\$333.34	\$713.11	313.93 %
6330 Alarm Monitoring-Bay Ave Bldg	42.99	125.00	-82.01	34.39 %	42.99	125.00	-82.01	34.39 %	\$85.98	\$250.00	\$ -164.02	34.39 %
<b>Total 6300 Repairs &amp; Maintenance</b>	<b>1,042.99</b>	<b>1,375.00</b>	<b>-332.01</b>	<b>75.85 %</b>	<b>994.44</b>	<b>1,375.00</b>	<b>-380.56</b>	<b>72.32 %</b>	<b>\$2,037.43</b>	<b>\$2,750.00</b>	<b>\$ -712.57</b>	<b>74.09 %</b>
6350 Conference and Travel		416.67	-416.67		200.00	416.67	-216.67	48.00 %	\$200.00	\$833.34	\$ -633.34	24.00 %
6390 Travel	71.68		71.68		72.80		72.80		\$144.48	\$0.00	\$144.48	0.00 %
6385 Conference Fees					675.00		675.00		\$675.00	\$0.00	\$675.00	0.00 %
<b>Total 6350 Conference and Travel</b>	<b>71.68</b>	<b>416.67</b>	<b>-344.99</b>	<b>17.20 %</b>	<b>947.80</b>	<b>416.67</b>	<b>531.13</b>	<b>227.47 %</b>	<b>\$1,019.48</b>	<b>\$833.34</b>	<b>\$186.14</b>	<b>122.34 %</b>
6390 Utilities									\$0.00	\$0.00	\$0.00	0.00 %
6340 Telephone	472.86	175.00	297.86	270.21 %	130.95	175.00	-44.05	74.83 %	\$603.81	\$350.00	\$253.81	172.52 %
6400 Gas and Electric	1,618.48	750.00	868.48	215.80 %	2,652.66	750.00	1,902.66	353.69 %	\$4,271.14	\$1,500.00	\$2,771.14	284.74 %
6410 Water	2,177.72	666.67	1,511.05	328.66 %	1,360.84	666.67	694.17	204.12 %	\$3,538.56	\$1,333.34	\$2,205.22	265.39 %
6420 Trash	515.91	541.67	-25.76	95.24 %	515.91	541.67	-25.76	95.24 %	\$1,031.82	\$1,083.34	\$ -51.52	95.24 %
<b>Total 6390 Utilities</b>	<b>4,784.97</b>	<b>2,133.34</b>	<b>2,651.63</b>	<b>224.29 %</b>	<b>4,660.36</b>	<b>2,133.34</b>	<b>2,527.02</b>	<b>218.45 %</b>	<b>\$9,445.33</b>	<b>\$4,266.68</b>	<b>\$5,178.65</b>	<b>221.37 %</b>
6500 Office Expenses									\$0.00	\$0.00	\$0.00	0.00 %
6550 Office Supplies		250.00	-250.00		75.96	250.00	-174.04	30.38 %	\$75.96	\$500.00	\$ -424.04	15.19 %
<b>Total 6500 Office Expenses</b>		<b>250.00</b>	<b>-250.00</b>		<b>75.96</b>	<b>250.00</b>	<b>-174.04</b>	<b>30.38 %</b>	<b>\$75.96</b>	<b>\$500.00</b>	<b>\$ -424.04</b>	<b>15.19 %</b>
6555 Rent Expense	2,000.00		2,000.00						\$2,000.00	\$0.00	\$2,000.00	0.00 %
6560 Payroll Expenses		416.67	-416.67		2,033.46	416.67	1,616.79	488.03 %	\$2,033.46	\$833.34	\$1,200.12	244.01 %
<b>Total Expenses</b>	<b>\$22,113.03</b>	<b>\$25,600.01</b>	<b>\$ -3,486.98</b>	<b>86.38 %</b>	<b>\$20,889.56</b>	<b>\$19,600.01</b>	<b>\$1,289.55</b>	<b>106.58 %</b>	<b>\$43,092.59</b>	<b>\$45,200.02</b>	<b>\$ -2,107.43</b>	<b>95.14 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -13,620.19</b>	<b>\$ -2,850.01</b>	<b>\$ -10,770.18</b>	<b>477.90 %</b>	<b>\$ -18,212.51</b>	<b>\$3,149.99</b>	<b>\$ -21,362.50</b>	<b>-578.18 %</b>	<b>\$ -31,832.70</b>	<b>\$289.98</b>	<b>\$ -32,122.68</b>	<b>-10,611.61 %</b>
<b>NET INCOME</b>	<b>\$ -13,620.19</b>	<b>\$ -2,850.01</b>	<b>\$ -10,770.18</b>	<b>477.90 %</b>	<b>\$ -18,212.51</b>	<b>\$3,149.99</b>	<b>\$ -21,362.50</b>	<b>-578.18 %</b>	<b>\$ -31,832.70</b>	<b>\$289.98</b>	<b>\$ -32,122.68</b>	<b>-10,611.61 %</b>

# EAST KERN HEALTH CARE DISTRICT

Deposit Detail  
August 1-30, 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
1143 KC Fund #42160							
08/15/2021	Deposit				Voucher V011579129		1,860.02
		V011579129					1,860.02
1145 Cancer Fund CD							
08/13/2021	Deposit					R	2.03
							2.03
1155 Bank of Sierra							
08/09/2021	Deposit			Special District Leadership Foundation		R	700.00
		2249		Special District Leadership Foundation	Macedonio & Patrick Scholarships		700.00
08/11/2021	Payment	41627	Westpoint Physical Therapy			R	900.00
			Westpoint Physical Therapy				-900.00
08/16/2021	Deposit					R	1,736.97
		20063439	Adventist Health- Modular Unit				-738.97
		20063439	Adventist Health				-998.00
08/16/2021	Deposit		T.Rifenberg			R	225.00
		143	T.Rifenberg				-225.00
08/28/2021	Deposit						1,638.97
		41674	Westpoint Physical Therapy				-900.00
		20068792	Adventist Health- Modular Unit				-738.97
08/30/2021	Deposit				Insurance Refund-AMCO Insurance Acct 607001258	R	3,963.00
		60341700			Insurance Refund-AMCO Insurance Acct 607001258		115.00
		20068133	Adventist Health				-998.00
		11106	Bartz Altadonna Community Health Center				-1,250.00
		9954	T.J. Sri, M.D.				-1,600.00



Account: CD 0003 Current Time: 09/24/21 7:53:16 AM

Current Balance: \$11,966.09

Date ▾	Ref/Check No	Description	Debit	Credit	Balance
08/13/2021		Interest Added Back		\$2.03	\$11,964.06
<b>Totals:</b>		Transactions: 1	Debits: \$0.00	Credits: \$2.03	



**BANK OF THE SIERRA**

PO Box 1930  
Porterville CA 93258  
(888) 454-2265



Date 8/31/21 Page 1

10033578

East Kern Health Care District  
P O Box 2546  
California City CA 93504

Checking Account

Public Demand		Number of Enclosures	0
Account Number	XXXXXX6398	Statement Dates	8/02/21 thru 8/31/21
Previous Balance	232,628.70	Days in the statement period	30
3 Deposits/Credits	7,524.97	Average Ledger	235,361.24
Checks/Debits	.00	Average Collected	235,130.41
Service Charge	.00		
Interest Paid	.00		
Ending Balance	240,153.67		

Deposits and Credits

Date	Description	Amount
8/09	Business Deposit	2,436.97
8/16	Deposit	1,125.00
8/30	Business Deposit	3,963.00

Daily Balance Information

Date	Balance	Date	Balance
8/02	232,628.70	8/16	236,190.67
8/09	235,065.67	8/30	240,153.67

Keep Climbing



**EAST KERN HEALTH CARE DISTRICT**  
**1155 Bank of Sierra, Period Ending 08/31/2021**

**RECONCILIATION REPORT**

Reconciled on: 09/15/2021

Reconciled by: Linda Cook

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance .....	232,628.70
Checks and payments cleared (0) .....	0.00
Deposits and other credits cleared (5) .....	7,524.97
Statement ending balance .....	<u>240,153.67</u>
Uncleared transactions as of 08/31/2021 .....	1,638.97
Register balance as of 08/31/2021 .....	<u>241,792.64</u>

**Details**

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/09/2021	Deposit		Special District Leadership Fo...	700.00
08/11/2021	Receive Payment	41627	Westpoint Physical Therapy	900.00
08/16/2021	Deposit			1,736.97
08/16/2021	Deposit		T.Rifenberg	225.00
08/30/2021	Deposit			3,963.00
<b>Total</b>				<b>7,524.97</b>

**Additional Information**

Uncleared deposits and other credits as of 08/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/28/2021	Deposit			1,638.97
<b>Total</b>				<b>1,638.97</b>

# California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

September 10, 2021

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

## EAST KERN HEALTH CARE DISTRICT

ADMINISTRATOR  
P.O. BOX 2546  
CALIFORNIA CITY, CA 93504

[Tran Type Definitions](#)

**Account Number:** 20-15-002

August 2021 Statement

### Account Summary

Total Deposit:	0.00	Beginning Balance:	672,819.95
Total Withdrawal:	0.00	Ending Balance:	672,819.95

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	EAST KERN HEALTH CARE DISTRICT																
2	LAIF Balance																
3	6/30/2020																
4																	
5	LAIF Balance at 6/30/2020	G1-08	617,196.76														
7	Apply Market Value Adj.		\$ 3,032.16		FF												
8																	
9	LAIF Balance at 6/30/2020		\$ 620,228.92		G1-01												
10																	
11	FMV % at 6-30-2020		100.4912794940%														
12																	

Procedure: Auditor calculated FMV adjustment using the PWMA LAIF report attached below and multiplied the FMV percentage to the June 2020 balance. Auditor will propose an adjustment.

Conclusion: Cash in County FMV adjustment appears to be fairly stated.

LAIF - Fair Value \$ 101,607,078,218.36  
 LAIF - Amortized Cost \$ 101,110,343,832.82  
 FV/Cost = 100.4912794940%

LAIF FMV

Pooled Money Investment Account Market Valuation Report Attached

State of California Pooled Money Investment Account Market Valuation 6/30/2020					
Description	Carrying Cost Plus Accrued Interest Forth.	Amortized Cost	Fair Value	Accrued Interest	
1 <sup>U</sup> United States Treasury					
Bills	\$ 23,991,651,499.11	\$ 24,057,916,779.12	\$ 24,099,039,500.00		NA
Notes	\$ 29,916,249,348.04	\$ 29,914,282,799.38	\$ 29,949,039,500.00	\$ 125,756,726.56	
1 <sup>F</sup> Federal Agency					
GSA	\$ 489,745,419.00	\$ 489,745,419.00	\$ 492,514,375.39	\$ 209,099.01	
HHS-Partners	\$ 17,069,319.78	\$ 17,069,319.78	\$ 18,042,305.78	\$ 79,578.93	
Delaware	\$ 2,081,959,495.00	\$ 2,081,807,732.33	\$ 2,169,262,210.00	\$ 8,935,239.97	
Delaware RR	\$ -	\$ -	\$ -	\$ -	
Delaware CL	\$ 1,929,000,000.00	\$ 1,929,000,000.00	\$ 1,927,349,500.00	\$ 857,834.00	
Discount Notes	\$ 16,579,999,000.25	\$ 16,612,667,884.55	\$ 16,617,891,000.00		NA
1 <sup>S</sup> Supranational Debt					
Supranational Debt	\$ 614,069,043.27	\$ 614,069,765.49	\$ 619,259,800.00	\$ 3,290,383.75	
1 <sup>S</sup> Supranational Debt FR	\$ 209,128,189.33	\$ 209,128,189.33	\$ 209,128,773.71	\$ 399,965.53	
2 <sup>C</sup> CDs and YCDs FR	\$ 500,000,000.00	\$ 500,000,000.00	\$ 500,132,000.00	\$ 119,622.74	
2 <sup>C</sup> Bank Money	\$ 100,000,000.00	\$ 100,000,000.00	\$ 100,189,700.78	\$ 674,222.22	
2 <sup>C</sup> CDs and YCDs	\$ 12,709,659,510.28	\$ 12,709,429,389.08	\$ 12,709,251,524.89	\$ 40,862,527.63	
2 <sup>C</sup> Commercial Paper	\$ 7,719,000,172.29	\$ 7,736,449,705.00	\$ 7,741,569,029.94		NA





PO Box 317  
 Bakersfield CA 93302-0317  
 1 (888) 965-7783



2860860

EAST KERN HEALTH CARE DISTRICT  
 PO BOX 2546  
 CALIFORNIA CITY CA 93504

Date 8/31/21	Page 1
Account Number XXXXXXXXX3904	
Enclosures	12

Truth-In-Savings Change in Terms: Effective immediately, the transaction limit of no more than six (6) withdrawals/transfers has been eliminated. We will no longer charge an Excess Debits Fee. You may now make unlimited withdrawals or transfers.

**CHECKING ACCOUNTS**

BUSINESS CHECKING  
 Account Number XXXXXXXXX3904  
 Previous Balance 136,372.17  
     2 Deposits/Credits 2,640.89  
     27 Checks/Debits 17,620.65  
 Monthly Service Fee .00  
 Interest Paid .00  
 Ending Balance 121,392.41

Number of Enclosures 12  
 Statement Dates 8/02/21 thru 8/31/21  
 Days in the statement period 30  
 Average Ledger 127,602.38  
 Average Collected 127,602.38

Deposits and Credits

Date	Description	Amount
8/04	ACCTS PAY COUNTY OF KERN PPD 2956000925 21/08/04 TRACE #-091000015314835	780.87
8/20	ACCTS PAY COUNTY OF KERN PPD 2956000925 21/08/20 TRACE #-091000017766472	1,860.02

Withdrawals and Electronic Debits

Date	Description	Amount
8/06	DBT CRD 1212 08/04/21 91506969 CALIFORNIA SPECIAL DIS 916-442-7887 CA C#5214	200.00-
8/09	PCS SVC T-MOBILE WEB 0000450304 21/08/09 3912569 TRACE #-021000028272631	43.85-
8/09	DIRECTPAY SO CAL EDISON CO 0088778600 21/08/09 TRACE #-021000021499797	648.72-
8/12	DBT CRD 0922 08/11/21 89569329 CSDA CAREER CENTER	105.00-



EAST KERN HEALTH CARE DISTRICT

1135 Mission Bank Checking, Period Ending 08/31/2021

RECONCILIATION REPORT

Reconciled on: 09/10/2021

Reconciled by: Linda Cook

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	136,372.17
Checks and payments cleared (27)	-17,620.65
Deposits and other credits cleared (2)	2,640.89
Statement ending balance	<u>121,392.41</u>
Uncleared transactions as of 08/31/2021	-31,309.92
Register balance as of 08/31/2021	90,082.49
Cleared transactions after 08/31/2021	0.00
Uncleared transactions after 08/31/2021	-2,193.45
Register balance as of 09/10/2021	<u>87,889.04</u>

Details

Checks and payments cleared (27)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/15/2021	Bill Payment	Debit210813	Tmobile	-43.85
07/31/2021	Bill Payment	35729	Digitech	-42.99
07/31/2021	Bill Payment	35736	Senior Citizen Association of ...	-250.00
07/31/2021	Bill Payment	35735	City of California City	-2,000.28
07/31/2021	Bill Payment	35739	Steve O Plumbing	-95.00
07/31/2021	Bill Payment	35738	BHI Management Consulting	-4,371.68
07/31/2021	Bill Payment	35728	Linda Cook	-750.00
07/31/2021	Bill Payment	35737	Mobile Modular	-638.98
07/31/2021	Bill Payment	35730	Frontier	-130.78
07/31/2021	Bill Payment	35731	D. David Hebebrand	-250.00
07/31/2021	Bill Payment	35732	Olivarez Madruga Lemieuz O'...	-882.00
07/31/2021	Bill Payment	35733	Sharper Landscaping Service...	-340.00
07/31/2021	Bill Payment	35734	Reliable Air Cond.&Heating	-905.00
08/04/2021	Bill Payment	ACH 20210727	CSDA	-200.00
08/09/2021	Bill Payment	Debit210817	SCE	-648.72
08/11/2021	Bill Payment	Debit210811	CSDA	-105.00
08/12/2021	Expense		Linda Cook	-937.49
08/12/2021	Expense		Karen Macedonio	-182.30
08/12/2021	Expense		Lois Peralta	-91.15
08/12/2021	Expense		Linda Cook	-1,095.97
08/12/2021	Expense		Rubi Foley	-177.30
08/12/2021	Expense		LaMiya Patrick	-273.45
08/12/2021	Expense		Richard Macedonio	-182.30
08/16/2021	Bill Payment	Debit210812	Linda Cook	-937.49
08/23/2021	Bill Payment	Debit210815	Microsoft	-69.99
08/26/2021	Expense	104081300	Zoom Video Communications,...	-14.99
08/31/2021	Bill Payment	35752	SCE	-2,003.94
<b>Total</b>				<b>-17,620.65</b>

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/04/2021	Transfer			780.87
08/18/2021	Transfer			1,860.02
<b>Total</b>				<b>2,640.89</b>

Additional Information

## Uncleared checks and payments as of 08/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/03/2021	Bill Payment	35687	Special District Leadership Fo...	-65.00
07/15/2021	Bill Payment	Debit210814	Tmobile	-43.85
08/31/2021	Bill Payment	35746	Streamline	-50.00
08/31/2021	Bill Payment	35747	Nigro & Nigro	-6,000.00
08/31/2021	Bill Payment	35748	Senior Citizen Association of ...	-250.00
08/31/2021	Bill Payment	35749	Mobile Modular	-638.98
08/31/2021	Bill Payment	35750	City of California City	-1,360.84
08/31/2021	Bill Payment	35745	Sharper Landscaping Service...	-440.00
08/31/2021	Bill Payment	35744	Steve O Plumbing	-450.00
08/31/2021	Bill Payment	35743	Frontier	-166.68
08/31/2021	Bill Payment	35742	Digitech	-42.99
08/31/2021	Bill Payment	35741	Olivarez Madruga Lemieuz O'...	-882.00
08/31/2021	Bill Payment	35740	Thugs to Bugs Pest Control C...	-200.00
08/31/2021	Bill Payment	35751	Waste Management Corporat...	-515.91
08/31/2021	Bill Payment	35759	BHI Management Consulting	-4,372.80
08/31/2021	Bill Payment	35758	Steve O Plumbing	-130.00
08/31/2021	Bill Payment	35757	Mojave Desert News	-27.00
08/31/2021	Bill Payment	35756	SDRMA	-14,527.42
08/31/2021	Bill Payment	35755	David Aranda	-846.45
08/31/2021	Bill Payment	35754	Streamline	-50.00
08/31/2021	Bill Payment	35753	D. David Hebebrand	-250.00
<b>Total</b>				<b>-31,309.92</b>

## Uncleared checks and payments after 08/31/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/01/2021	Expense		Linda Cook	-182.30
09/01/2021	Expense		Linda Cook	-969.65
09/01/2021	Expense		Linda Cook	-86.15
09/01/2021	Expense		Linda Cook	-273.45
09/01/2021	Expense		Linda Cook	-182.30
09/01/2021	Expense		Linda Cook	-91.15
09/02/2021	Expense		Linda Cook	-364.60
09/08/2021	Bill Payment	Debit210816	Tmobile	-43.85
<b>Total</b>				<b>-2,193.45</b>



PO Box 317  
 Bakersfield CA 93302-0317  
 1 (888) 965-7783



2860857

EAST KERN HEALTH CARE DISTRICT  
 CANCER ASSISTANCE FUND  
 PO BOX 2546  
 CALIFORNIA CITY CA 93504

Date 8/31/21	Page 1
Account Number	XXXXXXXXXX2526
Enclosures	

Truth-In-Savings Change in Terms: Effective immediately, the transaction limit of no more than six (6) withdrawals/transfers has been eliminated. We will no longer charge an Excess Debits Fee. You may now make unlimited withdrawals or transfers.

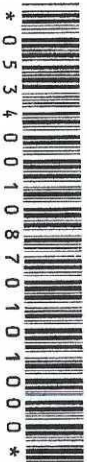
**CHECKING ACCOUNTS**

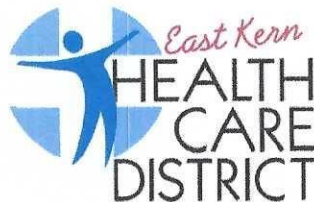
BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXX2526	Statement Dates	8/02/21 thru 8/31/21
Previous Balance	28,954.45	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	28,954.45
Checks/Debits	.00	Average Collected	28,954.45
Monthly Service Fee	.00		
Interest Paid	.00		
Ending Balance	28,954.45		

**Daily Balance Information**

Date	Balance
8/02	28,954.45

If you have been paying multiple overdraft fees we offer products to help you avoid unnecessary fees. Come in or call your Business Banking Center at 1-888-965-7783 to discuss your options. Report any discrepancies on your statement immediately.





**MINUTES**

**EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS**

**REGULAR MEETING**

**8101 Bay Ave. CALIFORNIA CITY**

*Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.*

**09/07/2021 5:00PM**

**Special Notice**

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/9571124702>

Meeting ID: 957 112 4702

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com) during or prior to the meeting. Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833 or email [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com)

- 1. PLEDGE OF ALLEGIANCE by Lois Peralta**
- 2. CALL TO ORDER AT 5:00 pm by President Karen Macedonio**
- 3. ROLL CALL:**
  - Director Rubi Foley, Present
  - Director Richard Macedonio, Present
  - Director LaMiya Patrick, Present
  - Director Lois Peralta, Present
  - Chair Karen Macedonio, Present

Staff Present: Alex Lemieux- Legal Counsel  
David Aranda, BHI Consultant  
Linda Cook, Finance Manager for EKHCD

Public Present: Tim Rifenberg

Action Item:

4. APPROVAL OF AGENDA

Motion by Director, Richard Macedonio, Second by Director, Rubi Foley

5. COMMENTS BY THE BOARD PRESIDENT:

- There will be a Special Meeting Tuesday, September 21, 2021 @ 5:00 pm and to be continued every 3<sup>rd</sup> Tuesday of each month.
- Add the Adhoc Committee Report between Agenda number 8 & 9.

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

7. CONSULTING REPORT: BHI Management Consulting  
David Aranda

- Discussion on SOCAL REN, and the need to obtain release forms from the tenants.
- Discussion on Cancer Walk, and Director Peralta to take on.

ADHOC LEASE COMMITTEE REPORT: More research time needed.

8. REPORT FROM FINANCE MANAGER: Linda Cook

9. **CONSENT CALENDAR** (All items with CA are considered Routine.)

- **CA-1. Approval of bills to pay for August 2021:** CA  
Approve Warrants: 5 EFT's, and check #'s 35740-35759, Payroll ACH's for a total amount \$37,516.29. (August) See attached Check Detail and Petty Cash Report (No Transactions).
- **CA-2. Approval of Financial Reports:** Profit and Loss report for July, Bank Balances with Interest Report and deposit Detail reports for July, 2021. CA
- **CA-3. Approval of minutes for August 3, 2021 Regular Meeting.** CA

Motion to approve by Director, Richard Macedonio, Second by Director, LaMiya Patrick  
Approved: All Ayes

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

## **ACTION ITEMS:** **OLD BUSINESS**

**10. Approval by the Board of the Finance Committee and set the day of the month when the committee will meet.**

President Karen Macedonio appointed Lois Peralta and Rubi Foley as the finance committee.

**OB/Action  
Item:**

**11. Approval of the resignation of R. Macedonio, as Secretary, and the appointment of Director Foley as Secretary to the EKHCD Board of Directors.**

Motion by Director Richard Macedonio to accept resignation, and allow up to two meetings per month for Director (free) training, and appoint Director Rubi Foley as Secretary, Second by Director Lois Peralta

Note for Legal Counsel to Review definition of meetings. (#)

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**OB/Action  
Item:**

## **ACTION ITEMS:** **NEW BUSINESS**

**12. Approval of Resolution 21-08-01, Reserve Guideline Policy for EKHCD.**

Motion to approve Resolution 21-08-01 with the word “foregoing” changed to “reserve” made by Director Rubi Foley, Second by Director Lois Peralta.

**NB/Action  
Item:**

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**13. Approval of EKHCD Resolution 21-09-01, Amendment to Administrative Code Section 1-3.007 regarding incompatible Offices.**

Motion made to approve Resolution 21-09-01, with the change to #1, insert “the City of” before California City, made by Director Richard Macedonio, Second by Director Rubi Foley.

NB/Action  
Item:

**14. Presentation and approval of an Employee Handbook for the EKHCD employees.**

**Based upon a discussion of the proposed handbook, more revisions will be done by Legal Counsel and brought back as an Agenda item at the October Regular Board Meeting.  
No Action Taken**

**15. Approval of:**

NB/Action  
Item:

**A. The Finance Manager Job Description**

President Karen Macedonio would like to see a step by step procedure in place by Moats Hebebrand, she will contact them.

Motion to approve the Finance Manager Job Description made by Rubi Foley, Second by LaMiya Patrick.

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**B. The Office Manager Job Description**

Brent from BHI Management would like to establish an ADHOC Committee, designated of Director LaMiya Patrick & Director Rubi Foley to work toward filling the Office Manager Position.

Motion to approve the Office Manager Job Description by Richard Macedonio, Second by Lois Peralta

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**16. Discussion and approval to spend money for the following capital items:**

NB/Action  
Item:

**A. Rooftop AC \$8,000**

Motion made to approve replacement of the Bartz rooftop A/C for a Maximum of \$8,000 by Reliable A/C made by Director Richard Macedonio, Second by



Director Rubi Foley

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**B. Sprinkler System Inspection, Fire Extinguishers  
\$3,400**

Motion made to approve Sprinkler System Inspection,  
Fire Extinguishers made by Director Richard Macedonio,  
Second by Director Lois Peralta

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**C. Fire Monitoring \$4,000**

No Action Taken

**D. Cement Pad at Adventist Health Modular \$2,000**

This Item combined with Agenda Item 17 Motion.

E. Public Health Emergency Issue Discovered, and this item was added as a precaution: Motion to Approve spending \$4,380.00 to perform a walk-thru of all EKHCD Buildings and develop a list of needed repairs or Improvements. Quote contained in the board packet from Sepulveda Development was referenced for doing this, Tim Rifenberg has volunteered to help with this. Motion made by Director Rubi Foley to approve as noted above, Second by Director LaMiya Patrick

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye, Sepulveda only  
Director LaMiya Patrick, Aye, Sepulveda only  
Director Lois Peralta, Aye, Sepulveda only  
Chair Karen Macedonio, Aye, Sepulveda only

**17. Discussion and possible approval of Adventist Health request for EKHCD to expend \$30,241.00 for the painting of the interior of the building (not the modular) and replacing flooring that was not replaced via an Adventist Health Care District Grant**

NB/Action  
Item:

Motion to approve spending \$24,423 on Phase 1 Carpeting and the concrete pad listed in Agenda item 16D, as Safety Concerns made by Director Lois Peralta, Second by Director Rubi Foley

**Approved: All Ayes**

Director Rubi Foley, Aye  
Director Richard Macedonio, Aye  
Director LaMiya Patrick, Aye  
Director Lois Peralta, Aye  
Chair Karen Macedonio, Aye

**COMMITTEE REPORTS:**

ADHOC LEASE COMMITTEE REPORTS:

**FUTURE AGENDA ITEMS:**

Director: Rubi Foley:  
Director: Richard Macedonio: Address all Leases  
Director: LaMiya Patrick: Grants & Grantees  
Director: Lois Peralta  
Chair: Karen Macedonio:

**DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:**

Director: Rubi Foley  
Director: Richard Macedonio:  
Director: LaMiya Patrick:  
Director: Lois Peralta  
Chair: Karen Macedonio: Kern Historical Society Space at Bay Avenue??

**STAFF COMMENTS:**

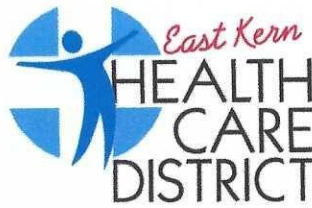
Linda Cook:  
David Aranda: List of items created from this meeting to do.  
Alex Lemieux: Perdue has been approved, updates in October;  
Could possibly be some Revenue for the district.

**ADJOURNMENT:**

Motion made by Director Richard Macedonio, Second by Director LaMiya Patrick at 8:40 pm

**NEXT REGULAR MEETING: October 5, 2021 5:00 pm. 8101 Bay Ave California City, CA**

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) or Cell (661) 220-6100 at least 48 hours prior to said meeting.”  
Agenda posted 09/03/2021



**MINUTES**

**EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS**

**SPECIAL WORKSHOP MEETING**

**8101 Bay Ave. CALIFORNIA CITY**

*Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.*

**09/21/2021 5:00PM**

**Special Notice**

**Teleconference Accessibility**

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<https://us02web.zoom.us/j/81633882877>

**Meeting ID: 816 3388 2877**

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com) during or prior to the meeting.

Please indicate comments on the subject line.

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- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER at 5:02 pm**
- 3. ROLL CALL**

Director Rubi Foley, Present  
Director Richard Macedonio, Present  
Director LaMiya Patrick, Present  
Director Lois Peralta, Present  
Chair Karen Macedonio, Present

Staff Present: David Aranda, BHI Consultant, Present  
Legal Counsel, Alex Lemieux, Present

#### 4. APPROVAL OF AGENDA

**Motion to approve by Director Richard Macedonio, Second by Director Rubi Foley**

**Approved: All Ayes**

#### 5. DISCUSSION ITEMS:

- 1) CSDA Conference Report: Director LaMiya Patrick  
Cost versus benefit
  - Was attendance valuable for EKHCD and for the community?
  - What did we learn?
  - What do we want to incorporate into our operation strategies?**Discussion took place, no final action was taken.**

- 2) Continuity Book and Emergency Planning: Director Rubi Foley
  - Who and what is included?
    - Why is Disaster Preparedness important?
    - Clarify the EKHCD sphere of influence?
    - What trainings are needed?**Discussion took place, no final action was taken.**

- 3) Community Engagement: Facilitator-Karen Macedonio
  - Does EKHCD want to become a communications hub?
  - How do we develop two-way communication?
  - What does an aware and engaged community look like?**Discussion took place, no final action was taken.**

#### FUTURE AGENDA ITEMS:

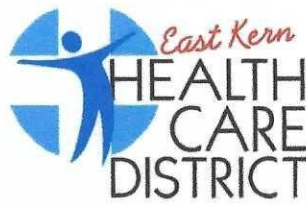
Dir. R. Foley  
Dir. K. Macedonio:  
Dir. R. Macedonio:  
Dir. L. Patrick:  
Dir. L. Peralta

#### ADJOURNMENT

Time: 6.20 pm

**NEXT REGULAR MEETING: October 5, 2021 5:00 pm. 8101 Bay Ave California City, CA**

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**MINUTES**

**EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS**

**SPECIAL MEETING**

**8101 Bay Ave. CALIFORNIA CITY**

*Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.*

**09/30/2021 5:00PM**

**Special Notice**

**Teleconference Accessibility**

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<https://us02web.zoom.us/j/89436904825?pwd=aGUvQUIkZkd5YXE3YUdnRS83bzRVdz09>

**Meeting ID: 894 3690 4825**

**Passcode: 074397**

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing [eastkernhealthcaredistrict@gmail.com](mailto:eastkernhealthcaredistrict@gmail.com) during or prior to the meeting.

Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833

- 1. PLEDGE OF ALLEGIANCE: Led by Director Richard Macedonio**
- 2. CALL TO ORDER at 5:06 pm**
- 3. ROLL CALL**

Director Rubi Foley, Present in person  
Director Richard Macedonio, Present in person  
Director LaMiya Patrick, Absent (arrived late-in person)  
Director Lois Peralta, Present in person  
Chair Karen Macedonio, Present in person

Staff Present: Alex Lemieux- Legal Counsel, Present via Zoon

BHI Consulting: David Aranda & Brent Ives, Present via Zoom

**4. APPROVAL OF AGENDA**

**Action Item:**

**Motion to approve by Director Richard Macedonio, Second by Director Lois Peralta**

**Approved: 4 Ayes**

**1 Absent**

**Director Rubi Foley, Aye**

**Director Richard Macedonio, Aye**

**Director LaMiya Patrick, Absent (arrived late)**

**Director Lois Peralta, Aye**

**Chair Karen Macedonio, Aye**

**5. APPROVAL OF RESOLUTION 2021-10-01 (AB361),**

**Action Item:**

A Resolution of the Board of Directors of the East Kern Health Care District Proclaiming a Local Emergency, ratifying the proclamation of a State of Emergency by N-25-20, Dated March 12, 2020, and N-29-20, Dated March 17, 2020, and N-35-20, and authorizing remote teleconference meetings of the legislative bodies of East Kern Health Care District for the period October 1, 2021 thru October 30, 2021 pursuant to Brown Act provisions.

*(Copies of revised documents were printed and handed out to each director to replace the document included in the Director packet at the time of the posting).*

**Motion to approve by Director Rubi Foley, Second by Director Richard Macedonio**

**Approved: 4 Ayes**

**1 Absent**

**Director Rubi Foley, Aye**

**Director Richard Macedonio, Aye**

**Director LaMiya Patrick, Absent**

**Director Lois Peralta, Aye**

**Chair Karen Macedonio, Aye**

**6. APPROVAL OF RESOLUTION 2021-09-02**

**Action Item:**

A Resolution of the East Kern Health Care District Board of Director approving application for COVID19 Fiscal Relief for Special Districts.

**Motion to approve by Director Rubi Foley, Second by Director Richard Macedonio**

**Approved: 5 Ayes**

**Director Rubi Foley, Aye**

**Director Richard Macedonio, Aye**

**Director LaMiya Patrick, Aye (arrived late at 5:13 pm)**

**Director Lois Peralta, Aye**

**Chair Karen Macedonio, Aye**

## **DISCUSSION ITEMS:**

- 7. STAFF HIRING:** Board Interview Process with two possible candidates for Part-Time Office Manager  
Discussion took place-No Final Action Taken.

## **ADJOURNMENT**

Motion by Director LaMiya Patrick, Second by Director Rubi Foley at 6:57 pm

**NEXT REGULAR MEETING: October 5, 2021 5:00 pm. 8101 Bay Ave California City, CA**

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**AGENDA SUPPORTING INFORMATION**

**AGENDA #12**

**Subject:** Approval of Resolution 2021-10-02 approving payment for up to six meetings per month.

**Submitted by:** Alex Lemieux, Legal Counsel

**Meeting Date:** October 5, 2021

**Background:** At the September Board of Directors meeting there was a request for this resolution to be done.

**Recommendation:**



**This page intentionally left blank for the resolution**

## AGENDA SUPPORTING INFORMATION

AGENDA # 13

**Subject:** Approval of an employee handbook for the EKHCD's Employees.

**Submitted by:** David Aranda, BHI Consultant

**Meeting Date:** October 5, 2021

**Background:** David Aranda prepared a draft marked up copy of the Stallion Springs Employee Manual to Linda Cook, who then did the redlining/additions/questions on a pdf that David then sent to Director Foley and Alex, legal counsel for the district. The time that David spent on this to date was one hour.

The desired outcome of this discussion is to have a comprehensive employee manual that allows current employees and future part-time and full-time employees understand the expectations of the Board of Directors and the benefits provided by the district.

Some changes were made to better fit the district following the September Board meeting, i.e. no vacation or holiday time and the correct sick time accrual.

Please find a copy of the draft manual attached.

**Recommendation:** Discuss and approve the East Kern Health Care District's Employee Manual.

**These pages intentionally left blank for the employee manual**

**Subject:** Approval to spend up to \$800 for Lenovo Idea Pad

**Submitted by:** Director Rubi Foley

**Requested by:** Director Rubi Foley

**Meeting Date:** October 5, 2021

**Background:** Director Foley requested this piece of equipment to better accomplish her work as a director for the EKHCD. Director Foley may wish to expand upon her specific needs and how the Lenovo Idea Pad assists with getting those things accomplished.

**Recommendation:**

AGENDA SUPPORTING INFORMATION

AGENDA # 15

Subject: Approval to spend \$625.00 with Moats Hebebrand for Cash Receipts handling procedures.

Submitted by: Board President, Macedonio

Meeting Date: October 5, 2021

Background: The Board President will explain her reasons for this request.

Recommendations: None

AGENDA SUPPORTING INFORMATION

AGENDA #16

Subject: Discussion regarding return to in-person meetings.

Submitted by: Board President, Karen Macedonio

Meeting Date: October 5, 2021

Background: The Board President will present this verbally.