



East Kern

HEALTH CARE DISTRICT

SPECIAL MEETING AGENDA

EAST KERN HEALTH CARE DISTRICT

BOARD OF DIRECTORS

5 P.M. TUESDAY JANUARY 16, 2024 (Hybrid Meeting)

9300 N LOOP BLVD, CALIFORNIA CITY, CA 93505

A QUORUM OF THE BOARD WILL BE PRESENT IN PERSON

MISSION STATEMENT: "Building health, well-being, and resiliency."

Join Zoom Meeting

<https://us02web.zoom.us/j/82539956666?pwd=MENpc3c2Q01GNDE2SmUwcXNiQldWZz09>

Meeting ID: 825 3995 6666

Passcode: 353970

One tap mobile

+16694449171,,82539956666# US

+16699006833,,82539956666# US (San Jose)

1. PLEDGE OF ALLEGIANCE/INVOCATION

2. CALL TO ORDER AND ROLL CALL

3. APPROVAL OF AGENDA

Motion _____ Second _____ Action _____

4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comment to five (5) minutes.

5. COMMUNITY ANNOUNCEMENTS

6. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or public wishes to comment or ask questions, public comments to be limited to five (5) minutes. Roll Call vote required.

FINANCIAL REPORTS – November 2023

1. Profit Loss
2. Balance Sheet
3. Check Register
4. Payroll

APPROVE WARRANTS

1. Vendor Payment Approval
2. ACH Payments

3. Debit Card Transaction

APPROVE MINUTES

- ✓ 1. October 25, 2023 – Amended to include video time codes
- ✓ 2. November 7, 2023
- ✓ 3. December 5, 2023
- X 4. December 12, 2023 – Meeting cancelled due to lack of quorum
- ✓ 5. December 15, 2023
- X 6. January 2, 2023 – Meeting cancelled

APPROVE CONTRACT EXTENSION

1. District Manager Mary Walker

Motion _____ Second _____ Action _____

7. PROJECT UPDATES AND FACILITY REPORTS

- A. N Loop Facility
- B. Bay Ave Facility
- C. Annexation Status – EKHCD and Ridgecrest Regional Hospital
 1. Public Information Meeting

2. Public Hearing

D. Streamline website update – personnel to maintain

E. Discussion and possible action regarding review/update of Employee Handbook.

Motion _____ Second _____ Action _____

8. **STAFF REPORT** - Mary Walker, EKHCD District Manager

9. **CLOSED SESSION**

**CS1: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE
(Government Code Section 54957)**

**CS2: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(GOVERNMENT CODE SECTION 54956.5)**

PROPERTY ADDRESS: 9300 N. Loop, Suites B/C, California City, CA 93505 and
8051/8101 Bay Avenue, California City, CA 93505

AGENCY NEGOTIATOR: Alex Lemieux, District Council

NEGOTIATING PARTIES: Bartz-Altadonna

UNDER NEGOTIATION: Price, terms or both

**CS3: CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(GOVERNMENT CODE SECTION 54956.5)**

PROPERTY ADDRESS: 9350 N. Loop, California City, CA 93505

AGENCY NEGOTIATOR: Alex Lemieux, District Council

NEGOTIATING PARTIES: Adventist Health, Jim Didion

UNDER NEGOTIATION: Price, terms or both

REPORT OUT FROM CLOSED SESSION

Alex Lemieux, District Council

10. PRESIDENT'S COMMENTS

11. FUTURE AGENDA ITEMS

12. AB123: DIRECTOR'S COMMENTS

13. ADJOURNMENT

Motion _____ Second _____ Action _____

Agenda posted on website January 13, 2024 at 2:28 pm

Physically posted at N Loop and Bay Ave January 13, 2024.

Physically posted by R Macedonio

DATE: January 16, 2024

VENDOR PAYMENT LIST

Board approval _____

VENDOR	MEMO LINE	AMOUNT
PRE-ISSUE CSDA	2024 – 0101 to 1231, Annual Membership Dues	Check 40282 \$1457.00
Aleshire & Wynder	November, 2023, Inv, 82648 General Retainer - \$1236.00 Retainer Excess - \$1680.00	\$2916.00
City of California City - Water	2023 – 1114 to 1213 8101 Bay Ave, 101730.03, \$70.00 9300 N Loop, 103347.01, \$287.28	\$357.28
Classic Lock and Key	2023 – 1223, Meeting room knob and keys - \$94.36 2024 – 0115 , Back door repair, rekey office - \$342.86	\$437.22
Digitech	2023 – 1201, Inv 17175	\$42.99
Frontier	760-373-2804-102413-5 2023 – 1128 to 1227, \$185.84 2023 - 1228 to 2024 – 0127, \$199.95	\$385.79
Golden Hills IT	2024 – 0102, Inv 2167	\$1013.90
Hebebrand, D. David	2023 – 0101 to 0331, Inv. 22-1614	\$3005.00
Lacson, Joselito, Designer	2023 – 1209, Inv 2326, Addendum no. 3, 8101 Bay Ave, \$1250.00 2023 - 1209, Inv 2327, Addendum no. 2, 9350 N Loop. \$437.50 2023 – 1209, Inv 2328, West Point water damage. \$437.50	\$2125.00
Miranda, Luciano	2023 – December 8101 Bay Ave, \$275.00 9278 to 9350 N Loop, \$500.00	\$775.00
Mobile Modular	2023 – 1120 to 1219, Inv 2493626, \$855.33 2023 – 1220 to 2024 – 0118, Inv 2506177, \$855.33	\$1710.66

Nigro & Nigro	2023 – 1221, Inv 19383, GASB 87	\$1500.00
Reliable Air Conditioning & Heating	2023 – 1226, Inv 21607, Dr Sri filters and insulation	\$210.00
Senior Citizens Association of California City	Inv 592316 2023 – November, \$250.00 2023 – December, \$250.00	\$500.00
Southern California Edison	2023 – 1106 to 1206 9300 N Loop, \$228.67 8100 Aspen Mall, \$167.06 8100 Aspen Mall #B, \$83.22 Late charge, \$ 0.44 2023 – 1207 to 2024 - 0107 9300 N Loop, \$203.04 8100 Aspen Mall, \$174.57 8100 Aspen Mall #B, \$189.37	\$1046.37
Southern California Gas Co	2023 – 1110 to 1211 049 013 9910 7, 9300 N Loop, \$192.21 157 960 3623 2, 8051 Bay, \$16.36	\$208.57
Spectrum Business	2023 – 1201 to 1231, Inv 126318801120123, 8101 Bay, \$267.96 9300 N Loop, \$157.97 202 – 0101 to 0131, Inv 126318801010124, 8101 Bay, \$267.96 9300 N Loop, \$157.97	\$851.86
Thugs to Bugs	2023 – 1219, Statement 0313, 9278 N Loop - \$415.00 0314, 9300 N Loop - \$755.00 0315, 9350 N Loop - \$510.00	\$1640.00
Waste Management	2023 – 1201 to 1231, \$372.05	\$372.05
		TOTAL \$19,097.69 18 Checks
		Plus pre-issue \$20,554.69

DATE: January 16, 2024

DEBIT CARD LIST

Board approval _____

VENDOR	MEMO LINE	AMOUNT
Ace City Hardware	2024 – 0104, 235078 Trash bags N Loop	\$34.73
Amazon	2024 – 0101, 111-9563804-7394601, AV extension cord, \$14.64 2024 – 0115, 114-2293408-6579464, Paper clips, \$10.71	\$25.35
Levenger	2024 – 0115, desk calendar	\$17.68
		TOTAL \$77.76 3 Items

SUMMARY OF PROCEEDING
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING

October 25, 2023, 5 p.m. (Hybrid Meeting)

9300 N LOOP BLVD, CALIFORNIA CITY, CA 93505

A QOUROM OF THE BOARD WILL BE PRESENT IN PERSON

MISSION STATEMENT: "Building health, well-being, and resiliency"

(Note: Motions are identified by marker's name in bold)

First and Second

Agenda Posted:

Date:

Electronic Posting:

Physical Posting:

Video Time Code	Item	Action
0:17	1. Roll Call	3 Present R Macedonio, L

		Peralta, K Macedonio. 1 Absent L Patrick. Quorum present
0:45	2. Call to Order	Meeting called to order by Director K Macedonio at 5:01 p.m.
1:02	3. Approve Agenda	Motion: Approved R Macedonio, L Peralta 3 yes- R Macedonio, L Peralta, K Macedonio 1 Absent L Patrick
1:47	4. Public Comments	None
2:29	5. Community Announcements	Patti Orr from MDN gave information on upcoming events.

		Jessica Rojas from EKHCD gave information on upcoming events
5:45	6. Consent Calendar	Pulled
5:49	7. Continued Business	<p>CB1: Board Vacancy, no candidates, leave vacant until November 3, 2024, Election</p> <p>Motion: R</p> <p>Macedonio: L</p> <p>Peralta</p> <p>3 Yes- R</p> <p>Macedonio, L</p> <p>Peralta, K</p> <p>Macedonio</p> <p>1 Absent L</p> <p>Patrick</p> <p>CB2:</p> <p>Discussion</p> <p>District</p>

		Manager interview.
25:36	8. Closed Session	CS1: Public Employee Appointment Title: District Manager
26:02	Report from Closed Session	Attorney Report from Closed Session Alex Lemieux. Pursuant to 1 item CS1 Government Code section 54957 Public Employee Appointment Title District Manager. Appointed Mary Walker to a 30 day Contract
27:16	9. President's Comments	A meeting is scheduled

		between EKHCD, Ridgecrest Regional Hospital and Turning West November 1, 2, 2023. RRH will Host Meeting
32:43	10. Future Agenda Items	Employment contract for Mary Walker November 7, 2023
33:13	11. AB1234 Directors Comments	None
36:03	12. Adjournment	Motion: to Adjourn at 6:17 p.m. R Macedonio: L Peralta 3 Yes- R Macedonio, L Peralta, K Macedonio

		1 Absent L Patrick
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Summary of Proceedings

EAST KERN HEALTH CARE DISTRICT

BOARD OF DIRECTORS

NOVEMBER 7, 2023, 5p.m. (Hybrid meeting)

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Agenda Posted:

Date:

Electronic posting

Physical posting

Video Time Code	Item	Action
:08	2. Roll Call-quorum present	3 Present – R Macedonio, L Peralta, K Macedonio ! Absent- L Patrick
0:36	3. Call to Order	Meeting called to order by K Macedonio at 5:01 p.m.
0:35	4. Approval of Agenda - 3 yes, 1 Absent	Motion: Approved 10-25-23 agenda R Macedonio: L Peralta 3 yes- R Macedonio, L Peralta, K Macedonio 1 Absent-L Patrick
1:32	5. Public Comment	Requested clarification of time for comment, Admin code states 5 minutes agenda states 3 minutes.
36:55	6. Annexation	Annexation process with Ridgecrest Regional Hospital. A. Agreement of principle of responsibilities of East Kern Health Care district. Motion: Approved

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		<p>R Macedonio: L Peralta, K Macedonio</p> <p>3 yes – R Macedonio, L Peralta, K Macedonio</p> <p>1 Absent- L Patrick</p> <p>B. Motion to direct Turning West to make contract with Public Information Officer to develop a narrative community engagement and Social Media presence.</p> <p>Motion: Approved</p> <p>R Macedonio: L PERALTA K Macedonio</p> <p>3 yes R Macedonio, L Peralta, K Macedonio</p> <p>1 Absent- L Patrick</p>
41:49	7. Consent Calendar	<p>A. Financial Reports Request to add Payroll Report, schedule a public workshop to develop an understanding of financial reports, Vender Approval.</p> <p>B. Approve Warrants adjusted \$20,040.67 for 11 checks. Check register.</p> <p>Motion: Approved</p> <p>R Macedonio: L Peralta, K Macedonio</p> <p>3 Yes R Macedonio, L Peralta, K Macedonio.</p> <p>1 Absent- L Patrick</p> <p>C. Approval of Minutes.</p> <p>D. District Manager Contract.</p> <p>Motion: Approved</p> <p>L Peralta: R Macedonio, K Macedonio.</p> <p>3 Yes L Peralta, R Macedonio, K Macedonio</p> <p>1 Absent- L Patrick</p>

	8. Staff Reports	None.
1:00:14	9. Facility Reports	Joselito Lacson Consultant Project Manager Designer review revised plans.
1:03:07	10. Committee Reports	Bring back two documents. Adopted EKHCD on May 1, 2018. Three pieces to align Cancer assistance fund 2004. Directed staff bring back Red Line documents from May 1, 2018, compared to present. Review table to be brought Nov 21, 2023, Board of Directors meeting. A. Community Advisory Board of the Cancer Assistance Fund.
	11. Continued Business	CB1 Property Appraisal: Discussion of Property Appraisals brought back from Nov 21, 2023
	12. President's Comments	A. Resolution brought to the Board of Directors to identify the responsibility of each employee and director to be held accountable to turning in their own time Sheet. B. Giving Mary directions to work together with staff and directors and figure a schedule.
	13. Future Agenda items	No addition activity identified
	14. AB 1234- Directors Comments	None
	15. Adjournment	Motion to adjourn at 6:17 p.m. R Macedonio: L Peralta, K Macedonio 3 yes- R Macedonio, L Peralta, K Macedonio 1 Absent- L Patrick

**SUMMARY OF PROCEEDING
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS**

TUESDAY, DECEMBER 5, 2023, AT 5 p.m. (Hybrid Meeting)

9300 N Loop BLVD, California City, CA 93505

A QUORUM OF THE BOARD WILL BE PRESENT IN PERSON

MISSION STATEMENT: Building health, well-being, and resiliency.

(Note: Motions are identified by marker's name in bold

First: Second

Agenda posted:

Date:

Electronic Posting:

Physical Posting:

Video Time Code	Item	Action	
0:19	1.Roll Call -Quorum Present	3 Present – R Macedonio, L Peralta, K Macedonio	

		3 Present- Quorum Adjustment 1 Absent L Patrick
0:45	2.Call to Order	Meeting called to order by K Macedonio at 5:01 p.m. Tuesday December 5, 2023
1:14	3.Approval of Agenda	Motion: Approved 12-5-2023 Agenda. R Macedonio: L Peralta 3 Yes- R Macedonio, L Peralta, K Macedonio 1 Absent- L Partick
1:41	4.Public Comments	None
2:46	5.Community Announcements	Patti Orr of MDN gave information for upcoming events.
7:13		Director Patrick Arrived at 5:06
8:42	6.Consent Calendar	CB1 A. Financial Report – October. Profit Loss

		<p>Balance Check Registry Property Tax revenue 15,000.00 Balance B. Approval of Warrants Vendor Payment 16 checks total \$24,188.80 ACH Payment C. Approval of Minutes November 7,2023 with necessary corrections D. Approve extension contract for Mary Walker with additional wording. Motion: R Macedonio, L Patrick 4 -0 Approved</p>
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<p>30:16</p>	<p>7. Staff Report</p>	<p>Alex Lemieux : District Organization, Adhere to Administration code. Mary Walker: Schedule Appointments with Staff to go over contracts and duties.</p>
<p>35:00</p>	<p>8. Consent Calander</p>	<p>6A Financial report 6B Approve Warrants 6C Approval of Minutes 6D Extension of Contract All four are one motion. Staff Comments: Jessica Rojas. Repeat Motion on Consent Calander. Motion:</p>

		<p>R Macedonio, L Patrick 4-0 Yes R Macedonio, L Patrick, L Peralta, K Macedonio</p>
41:09		<p>Director L Patrick left the room at 5:42 pm. Director L Patrick has returned.</p>
42:20	9.Facility Report	<p>R Macedonio: Reports on a letter received from Joe Baragan. Reconstruction and Report on the Bay Ave building. Waiting on Revised Structural Change Order.</p>
45:48	10.Continued Business	<p>CB1 Approval of Letter of Intent (LOI) East Kern Health Care District and Ridgecrest Regional Hospital.</p>

		<p>Motion: L Patrick, L Peralta 4-0 Approved CB2 Discussion and Approval of Public Information Officer (PIO) for Community Engagement and Social Media presence. Press Release December 6, 2023</p> <p>Motion: L Patrick: L Peralta 4-0 Approved Lois Peralta will be the designated Spokes Person for EKHCD.</p>
1:07:00	11. New Business	NB1 Streamline to upgrade EKHCD Website
1:11:00	12. President Comments	None

1:12:44	13. Future Agenda Items	Adjustment to the Admin Code. Bay Ave Construction Change Order.
1:13:01	14. Directors Comments	None
1:13:10	15. Adjournment	Motion: L Patrick: R Macedonio 4-0 Adjourn Meeting Adjourned 6:14 p.m

**SUMMARY OF PROCEEDINGS
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING**

DECEMBER 15, 2023, 5p.m. (Hybrid Meeting)

MISSION STATEMENT: Building health, well-being, and resiliency.

(Note: Motions are identified by maker's name in bold
First: Second

Agenda posted:

Date:

Electronic Posting:

Physical posting:

Video Time Code	Item	Action
0:32	1. Roll Call-Quorum Present	3 Present-R Macedonio, L Peralta, K Macedonio 1 Absent L Patrick

0:07	2. Call to Order	Meeting called to order by K Macedonio at 5:02 p.m.
1:01	3. Approval of Agenda	Motion: Approved 12-15-23 Agenda. R Macedonio: L Peralta 3 Yes- R Macedonio, L Peralta, K Macedonio 1 Absent-L Patrick
01:33	4. Public Comments	None
02:00	5. Community Announcements	Patti Orr of MDN gave information for upcoming events.
03:37	6. Continued Business	CB1 Approval of Construction Contract Change Order with Meister and Meister, LLC, for

		<p>Roof and Exterior Stucco Repair 8051/8101 Bay Ave Due to Fire Damage Motion: Approved R Macedonio: L Peralta 3 Yes-R Macedonio, L Peralta, K Macedonio 1 Absent- L Patrick CB2 Discussion of Lease Policy Based on Market Appraisal</p>
21:10	7.Closed Session	
21:35		<p>Return from closed session, Pursuant to Government Code Section 54956.5</p>

		<p>conference with Alex Lemieux Assistant District Council.</p> <p>Negotiating Parties: Adventist Health: Bartz-Altadonna. West Point Physical Therapy, Dr. SiriJaerajah.</p> <p>Under negotiation, Price and Terms of Leases.</p> <p>EKHCD Board took NO reportable action in closed session. This concludes Councils Closed Session Report.</p>
23:16	Directors Comments	None
23:30	Adjournment	<p>Motion:</p> <p>Approved at 5:56 p.m.</p>

		R Macedonio: L Peralta
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Joselito Lacson – Project Manager

40532 Polo Ct.
Palmdale, CA 93551

Jan. 13, 2023

Karen Macedonia
East Kern Health Care District
P.O. Box 2546
California City, CA 93504

RE: Bay Avenue Emergency Fire Damage Repair Project
8101 Bay Ave., California City, CA 93505
Weekly Job Site Report No.12
Project No. 2023.200

Attn Karen,

Below is a weekly progress update for the Bay Avenue emergency work based on the revised construction schedule submitted by Meister & Meister Construction company.

- Meister construction commenced work at the job site on Jan. 8, 2024. The following items have been completed as of Friday, Jan. 11, 2024:
 - Additional demo work has been completed as part of change order no.1. Rough framing and installation of the main beam as part of the original scope of work. The (3) additional beams as part of change order no.1 have also been installed.
 - The exterior north stud wall was completed to accommodate the new exterior door. Delivery and installation of the new door is expected to be around Jan. 18th.
 - Exterior framing of the north soffit wall will start on Monday, Jan. 15th and expected to be completed by Jan. 25th.
 - Roofing work is expected to start around Jan. 9th and expected to be completed by Feb. 9, 2024.
 - Meister informed Joselito Lacson that a portion of the west exterior stucco wall was opened with an approximate size of 18"x24" at (2) separate locations. This was done to facilitate the installation of the (2) additional beams and set them in place. The contractor could not install the new beams due to the existing fire sprinkler system pipes that were in the way of installation. The contractor did not want to touch and redo the sprinkler system to avoid additional cost and time to the contract.

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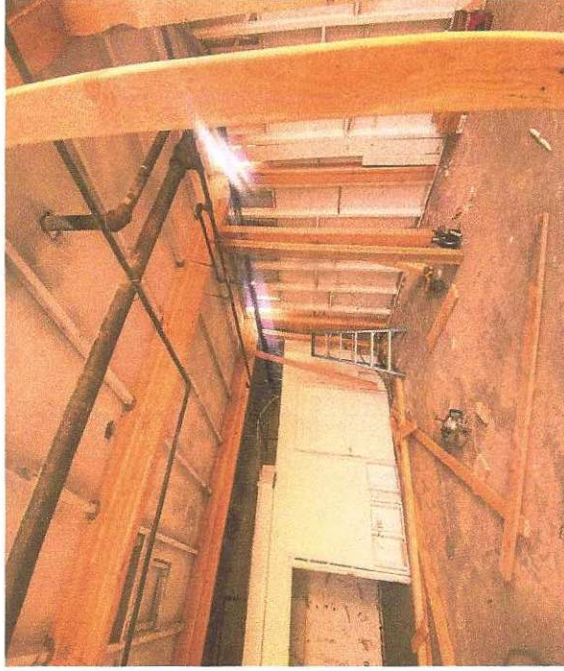
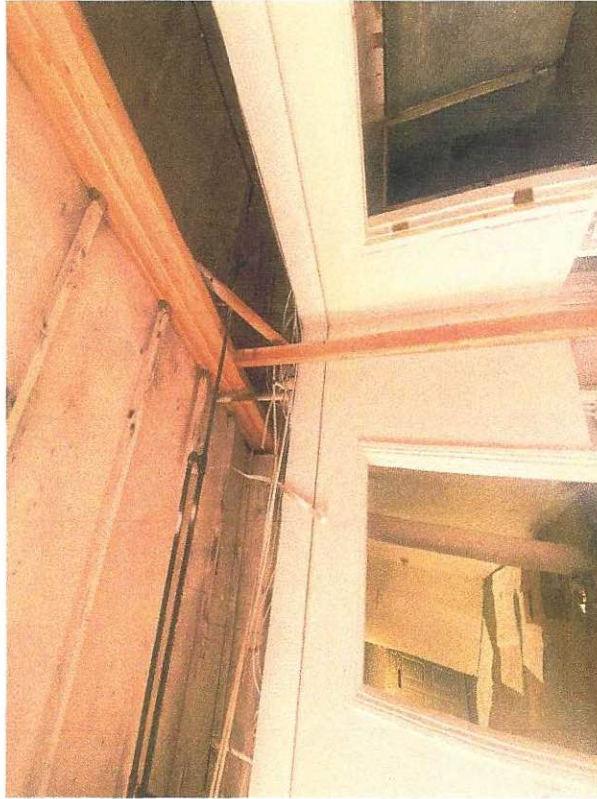
Exterior north wall photo



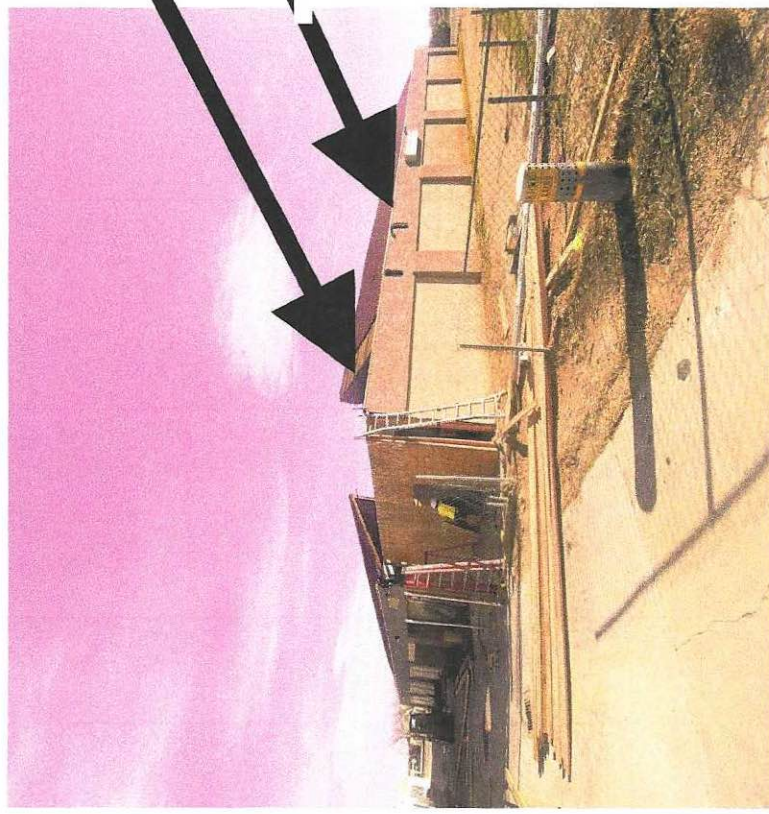
Interior north wall photo



Interior photos of framing progress



Overall Photo of framing progress



Removed one truss due to fire damage

Hole cut in stucco to insert beam

**CONSULTATION INTERIM REPORT
GUIDED NEGOTIATIONS AND STRATEGIC PLANNING
EAST KERN HEALTH CARE DISTRICT
JANUARY 16, 2024**

Consultation Description

East Kern Health Care District has engaged the Organization Development consulting firm of TurningWest to guide a process leading to annexation of the northeastern most corner of Kern County which includes the incorporation of Ridgecrest Regional Hospital. Ridgecrest Regional, a premier Level IV trauma hospital with 25 active beds, is interested in this annexation as a means of opening up federal, state, and local funding for expanded service to residents of East Kern County.

Towards this end, this consultation has three phases:

Phase I: Negotiated Letter of Intent

This phase will lay the groundwork for the agreement by both the Board of East Kern Health Care District and the Board of Ridgecrest Regional Hospital. TurningWest will design, guide, and facilitate the drafting of this Letter of Intent between the two parties.

Phase II: Stakeholder Engagement

The Board of EKHCD recognizes that a healthy and vibrant population is one that has a hopeful and positive view of its own future and wherein residents are invested in a future that they themselves had a hand in shaping. This means that stakeholders (defined as those who have a "stake" in the outcome) shall have an opportunity to be heard regarding the expanded health care offerings that will arise from Ridgecrest Regional Hospital becoming part of EKHCD. TurningWest will design, guide, and facilitate this stakeholder engagement process.

Phase III: Strategic Planning

Strategic plans are an imperative for governmental bodies led by elected officials whose terms regularly rotate. A strategic plan, formally adopted by a board of elected officials, provides consistency for years to come and informs newly elected board members what the chosen direction, strategy, and plans are for the governmental body. Well-constructed strategic plans create stability that allows for momentum leading to measurable results.

With the Letter of Intent been formally adopted by both Boards of Directors and after completing the desired level of stakeholder engagement, TurningWest will design, guide, and facilitate the process moving to a shared, formal strategic plan that both entities are fully on board with.

Recent Progress

As of this date, January 16, 2024, both the Board of Directors of Ridgecrest Regional Hospital and the Board of Directors of East Kern Health Care District have formally approved the Letter of Intent.

On 12.6.23, a public press release was issued to news outlets throughout the County and beyond to alert the public of this historic event. This concludes Phase I of the consultation.

Other Pertinent Activity

During the first week of December, the Board of Ridgecrest Regional Hospital alerted the public that as of the end of February it would ~~no longer be providing~~ Labor and Delivery services.

temporarily
suspending

Next Actions

Phase II, the Stakeholder Engagement process, is in the design stages and is expected to commence in early February.

Phase III, the Strategic Planning process, will begin the week of January 22nd.

Respectfully submitted,



Dr. Steven Goodwin, CEO
Megan Sands, Managing Consultant
Karen Cheung, Associate Consultant