



SPECIAL MEETING AGENDA  
EAST KERN HEALTH CARE DISTRICT  
BOARD OF DIRECTORS

5 p.m. Tuesday, September 17, 2024

(Hybrid Meeting) 9300 N Loop Blvd, California City,  
CA 93505

MISSION STATEMENT: *"Building health, well-being, and resiliency"*

A QUORUM OF THE BOARD WILL BE PRESENT IN PERSON  
PLEASE CLICK THE [LINK](#) BELOW TO JOIN THE MEETING:

<https://us02web.zoom.us/j/85727738635?pwd=8bX0CGoRRqW7PWKzCzS8Qm8POzaiya.1>

OR TELEPHONE: US: +1 669 900 6833

WEBINAR ID: 857 2773 8635

PASSCODE: 432319

1. PLEDGE OF ALLEGIANCE/INVOCATION
2. ROLL CALL AND CALL TO ORDER
3. APPROVAL OF AGENDA

Board members can amend the agenda before or after someone makes a motion to adopt the agenda. To do this, any board member can motion to add items, delete items, or change things around. Once someone motions to amend the agenda, the board takes a vote, and the majority rules. The meeting will proceed according to the approved agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### 4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comments to five (5) minutes.

#### 5. COMMUNITY ANNOUNCEMENTS

#### 6. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or Public wishes to comment or ask questions. Public comment to be limited to five (5) minutes. Roll Call vote is required.

##### A. APPROVAL OF MINUTES

1. Special Meeting: September 10, 2024

##### B. APPROVE WARRANTS

1. Vendor Payment Approval
2. Debit Card Transmissions

##### C. FINANCIAL REPORTS – AS OF AUGUST 31, 2024

1. Balance Sheet
2. Profit and Loss Statement
3. Check Disbursements
4. Payroll Summary
5. Investment Reports

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

#### 7. CONTINUED BUSINESS

##### A. FACILITY REPORTS

1. 9278 North Loop Boulevard Property
2. 9300, 9350 North Loop Boulevard Property
3. 8101 Bay Ave. Property

##### B. GRANT POLICIES AND PROCEDURES STATUS

1. Cancer Assistance Fund

C. LEGISLATIVE OUTREACH

D. DISCUSSION OF REGIONAL GOVERNMENT SERVICES (RGS)

1. District Newsletter
2. Facebook/Social Media Accounts

E. COMMUNITY HEALTH NEEDS ASSESSMENT (CHNA) UPDATE –  
DISCUSSION OF POVERTY LEVEL

F. FUTURE GRANTWRITING FOR STAFF

8. NEW BUSINESS

A. APPROVAL OF DRAFT EMPLOYEE HANDBOOK QUESTIONS AND  
ANSWERS

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

B. REVIEW OF RECEIPT AND CHANGE ORDERS FOR 9300-9350 NORTH  
LOOP BOULEVARD

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

9. CLOSED SESSION

CS1: Conference with Real Property Negotiator ((§ 54956.8)  
Property: 9278 N Loop Blvd., California City  
California City Agency Negotiator: Alex Lemieux  
Negotiating Parties: Cajon Medical  
Under Negotiation: Price and Terms of Payment

CS2: Conference with Real Property Negotiator ((§ 54956.8)  
Property: Property: 9350 N Loop Blvd., California City  
California City Agency Negotiator: Alex Lemieux  
Negotiating Parties: Adventist Health  
Under Negotiation: Price and Terms of Payment

CS3: Public Employee Appointment ((Gov. Code Section 54957(b)(1).)  
Title: Administrative Assistant(s)

CS4: Conference with Real Property Negotiator ((§ 54956.8)  
Property: Property: 9300 N Loop Blvd., California City  
California City Agency Negotiator: Alex Lemieux  
Negotiating Parties: Bartz-Altadona Comm. Health Center  
Under Negotiation: Price and Terms of Payment

10. REPORT OUT OF CLOSED SESSION
11. APPOINTMENT OF ADMINISTRATIVE ASSISTANT
12. PRESIDENTS COMMENTS
  - A. Recommended Training: Grant Funding 201 for Special Districts
13. DIRECTORS COMMENTS
14. FUTURE AGENDA ITEMS
  - A. Logic Model
  - B. Review Administrative Code
  - C. Surplus Land Act

#### D. ADJOURNMENT

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Action: \_\_\_\_\_

Next Regular Meeting: Tuesday, October 1, 2024, at 5 p.m.

In person 9300 N Loop Blvd., California City, CA 93505 (and via Zoom)

“Pursuant to Government Code section 54952(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendized public meeting should be directed to the District’s office at (760) 373-2804 at least 48 hours prior to said meeting”

## FOR IMMEDIATE RELEASE

### REACH Launches TreeVitalize Initiative to Transform California City with 500+ New Trees Over Three Years

California City, CA – September 2024 – Royten’s Enrichment Academy Community Hope (REACH) is thrilled to announce the launch of its newly funded project, **TreeVitalize: Sowing Community Roots Together**, a transformative three-year project designed to revitalize California City’s environment and support its underserved residents. With funding secured from the Arbor Day Foundation’s Community Roots Program, the project aims to plant 500+ fruit and shade trees, reduce urban heat, improve green spaces, and address food security for this historically marginalized desert community.

#### Tackling Climate and Economic Disparities

California City, often called the “land of the forgotten,” faces significant challenges with severe food insecurity, limited green spaces, and environmental stresses, including extreme urban heat due to low tree canopy coverage (less than 10%). Designated as a disadvantaged community by the EPA and other federal tools, California City is isolated from the resources that more urbanized areas benefit from.

#### TreeVitalize: A Beacon of Hope

“TreeVitalize’ is a monumental step forward for our community,” said Shauna Royten, President of REACH. “Our goal is to empower the community to engage in environmental stewardship and ensure that every neighborhood benefits from the positive impacts of trees—cleaner air, shade, and access to fresh food. This program is not just about planting trees, but about creating healthy, sustainable spaces for future generations in California City.”

#### Timeline

**Year 1: Laying the Foundation** The first year will focus on community outreach and engagement. REACH will form an advisory committee to ensure the project meets the community’s needs and conduct workshops on urban forestry. Initial tree planting will prioritize neighborhoods most affected by urban heat and lack of green spaces.

**Year 2: Building Momentum** In the second year, the project will expand tree planting efforts, particularly in low-income neighborhoods, while launching intergenerational programs to involve youth and seniors in tree care. Community members will be trained in tree care techniques and urban sustainability practices.

**Year 3: Sustainability and Legacy** By the third year, REACH will ensure long-term sustainability by transitioning leadership to community members, continuing training, and completing the final phase of tree planting. A youth leadership program will also be introduced to nurture the next generation of environmental stewards.

**Proposed Outcomes** By the end of the project, REACH aims to:

- Plant 500+ fruit and shade trees, with an 85% survival rate.
- Reduce urban heat in targeted areas.
- Increase food security through fruit tree yields.
- Engage 1,000+ volunteer hours for community members to promote a culture of environmental stewardship.

**Key Program Elements:**

- **500+ Fruit & Shade Trees** will be planted across California City to establish fresh produce and shade.
- **Community Engagement and Education:** REACH will host free tree-planting workshops, community outreach events, and educational programs to raise awareness about the importance of urban forestry.
- **Local Partnerships:** The program is supported by multiple local organizations and agencies, including the **City of California City, Desert Rose Garden Club, I Love Cal City,** and **East Kern Health Care District** emphasizing a community-first approach to environmental stewardship.

REACH invites community members, local businesses, and other stakeholders to get involved in the TreeVitalize project. Planning meetings will begin soon and can be found on the official REACH website. Interested parties are encouraged to participate in this exciting initiative.

*TreeVitalize* will also serve as a platform to pursue additional funding opportunities that can further expand urban forestry projects in California City, CA. This initiative is part of a larger national movement to enhance urban forests and foster environmental resilience in underserved communities.

For more information on the **TreeVitalize: Sowing Community Roots Together** initiative or to learn about REACH's other community programs, visit [www.reachca.org](http://www.reachca.org).

**About REACH:**

*Royten's Enrichment Academy Community Hope (REACH)* is a grassroots 501(c)(3) nonprofit dedicated to uplifting underrepresented communities by providing access to local fresh produce, green spaces, sustainability resources, and art. The organization's work includes managing community gardens, farmers markets, community art walks, and environmental initiatives designed to promote long-term well-being and health.

**Media Contact:**

Shauna Royten, President  
Phone: (661) 977-6562  
Email: [reachcalcity@gmail.com](mailto:reachcalcity@gmail.com)

Written by Karen Macedonio

### **Well-Being and Senior Activities**

Join a group exercise class, attend a book club, participate in arts and crafts. Engage in hobbies like painting, knitting, and gardening. These are opportunities to connect with others, reduce feelings of isolation, and foster friendships. Educational workshops or skill-building classes enrich knowledge and reinforce the idea that it is never too late to try something new.

Physical activities such as walking, yoga, and dancing help improve mobility, flexibility, and cardiovascular health. Staying active also contributes to mental clarity and helps reduce the risk of cognitive decline. Mental stimulation through puzzles, games, or learning new skills keeps the brain sharp and provides a sense of achievement.

Engaging in senior activities brings immense joy and a sense of fulfillment to older adults. The emotional benefits of senior activities are profound. Regular participation can boost mood, reduce anxiety, and promote a positive outlook on life. The structure and routine provided by these activities enhances the overall quality of life.

Senior activities can range from creative art to physical exercise and can play a crucial role in enhancing well-being. Social engagement is a key aspect of these activities. Ultimately the joy of senior activities lies in the empowerment and happiness that comes from being active, engaged, and connected with a community.

#### **Desert Jade and The Legends Senior Housing**

1 Desert Jade Court #1

Play bingo on Tuesdays at 1 p.m. in the clubhouse

Play bunko on the 2<sup>nd</sup> Wednesday of the month – time varies

Next yard sale October 4 and 5, 2024 from 8 a.m. to 2 p.m. in the clubhouse

For more information call Nicole Jarmon, Housing Manager 760-373-5659

#### **Kern County Public Library – California City Branch**

9507 California City Blvd.

Knitters and crochet enthusiasts meet on the 3<sup>rd</sup> Tuesday of each month at 1 p.m.

Painters meet to Paint the Greats on the 5<sup>th</sup> Thursday of the month.

Book Club meets on Thursdays at 5:30 p.m. – call for the dates

Computer help can be arranged with the librarian

For more information call Cristy Johnson 760-373-4757

#### **Mable Davis Senior Center**

10221 Heather Ave (in Central Park)

Packaged meals are available for individuals 60 and over – sign up with the Nutrition Program

3<sup>rd</sup> Wednesday birthday party lunch at noon for seniors born in that month  
Play bingo every Friday at 1 p.m.  
Vintage Boutique with items for purchases  
Various activities including exercise, cards, and games  
For more information call Senior Center 760-373-1006

**Police Department YANA Program (You Are Not Alone)**

Check-in calls and wellness checks are available  
Applications available in the policy lobby



**Summary of Proceedings - Minutes**  
**EAST KERN HEALTH CARE DISTRICT**  
**BOARD OF DIRECTORS**

**Special Meeting of September 10, 2024, 5 p.m.**

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

| <b>Video Time Code</b>          | <b>Item</b>   | <b>Action</b>  |
|---------------------------------|---|--|
| <b>0:03</b>                     | <b>1. Pledge of Allegiance</b>                                | L. Peralta   |
| <b>0:28</b>                     | <b>2. Roll Call and Call to Order</b>                         | Present were: L. Peralta, K. Macedonio, and L. Patrick via teleconference in compliance with the Brown Act provisions, and the meeting was called to order by Chair Macedonio at 5:05 p.m. Counsel Alex Lemieux stated for the record that this board meeting is being conducted under California Government Code Section 54953. Director Patrick is participating via teleconference from a location within the jurisdiction of the East Kern Healthcare District, participation by speaker phone in accordance with the Ralph M. Brown Act, her teleconference location was identified in the meeting notice and agenda. |
| <b>0:45</b>                     | <b>3. Approval of Agenda</b>                                  | The agenda was approved with the following changes: Item 7b was pulled for future updates and review, Item 7d was pulled as it combines with Item 8a, and all closed session items were removed.<br><br><b>Motion: Approve Agenda</b><br><br><b>L Peralta: L. Patrick Motion Carried, 3-0</b>  |
| <b>18:25</b>                    | <b>4. Public Comment</b>                                      | None.  |
| <b>18:49</b>                    | <b>5. Community Announcements</b>                             | The 22nd annual Randsburg Old West Days will occur on Saturday, September 21, from 10 a.m. to 4 p.m. in Randsburg.   |
| <b>19:21 pp 6-10 of packet</b>  | <b>6. Consent Calendar:</b><br><b>6A.</b> Minutes of 08/20/24 | <b>6A.</b> A correction was made to the approval of the agenda. Chair Macedonio stated that video code 1:23 incorrectly stated "continued business" to review the September 6 meeting but should have referred to the September 3 meeting.   |
| <b>20:36 pp 11-12 of packet</b> | <b>6B.</b> Approve Warrants                                   | <b>6B.</b> Chair Macedonio reported due to the lack of quorum at the last meeting, the board's approved resolution to authorize the Chair to approve expenditures was used to process the checks that are now being mailed. Specific warrant details include   |

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| <p><b>22:04<br/>pp 13-<br/>19 of<br/>packet</b></p> | <p><b>6C. Financial Reports</b><br/>– As of July 31, 2024</p> <ol style="list-style-type: none"> <li>1. Balance Sheet</li> <li>2. Profit and Loss Statement</li> <li>3. Check Disbursements</li> <li>4. Payroll Summary</li> <li>5. Investment Accounts (Beginning with September 2024 Report)</li> </ol>   | <p>\$117.76 for Classic Lock &amp; Key to repair a stuck lock at Cajon Medical, with maintenance costs being added to the rent as a pass-through. The amount for Joselito was corrected to \$3,500 instead of \$4,500. Two additional items were noted: Golden Hills' monthly IT and cybersecurity payment of \$1,130.50 and \$950 to Chicago Title for a title search related to facility reports. The total for the warrants is \$8,742.05.</p> <p><b>6C.</b> Eva could not attend the meeting. The financial reports for July 31 were then approved.</p> <p><b>Motion: Approve Consent Calendar.</b><br/><b>L Patrick: L Peralta.</b> Motion Carried, 3-0.</p>  |
| <p><b>23:08<br/>Pp 20<br/>of<br/>packet</b></p>     | <p><b>7. Continued Business</b></p> <p><b>7A. Facility Reports</b></p> <ol style="list-style-type: none"> <li>1. 9278 North Loop Boulevard Property – Maintenance Work</li> <li>2. 9300, 9350 North Loop Boulevard Property – Public Works Change Order #2</li> <li>3. 8101 Bay Ave. Property</li> <li>4. Boundary Survey Update – Chicago Title Engagement</li> <li>5. Topographical Survey Update – Chicago Title Engagement</li> </ol> | <p><b>7A.</b></p> <ol style="list-style-type: none"> <li>1. Chair Macedonio reported the facility reports for 9278 North Loop require maintenance work, though the tenant has an "as-is" lease. The tenant couldn't find maintenance help, so the District agreed to pass through the repairs costs, including a stuck lock (already paid), a dripping sink (awaiting a second bid), and old lights with fixtures that may need replacing. The tenant will decide on repairs once estimates are provided.</li> <li>2. For 9350 North Loop, an emergency repair for a leak before concrete was poured cost \$125. However, a deficiency was found due to the contractor's failure to follow approved architectural plans. A structural engineer will be brought in for \$650 to correct the issue, which will be deducted from the contractor's payment, along with costs for future repairs.</li> <li>3. No new updates were provided regarding Bay Avenue, as the team is still reviewing with the insurance company.</li> <li>4. A \$950 payment to Chicago Title was approved for the boundary and topographical surveys to investigate a five-foot discrepancy between two parcels on North Loop. The title search will take 6-8 weeks.</li> </ol> |

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| <p><b>27:07</b><br/><b>Pp 21</b><br/><b>of</b><br/><b>packet</b></p> | <p><b>7B.</b> Grant Policies and Procedures Status</p>  | <p>This item and reports were information-only; no votes were taken.<br/><b>7B.</b> Pulled</p>  |
|  | <p><b>7C.</b> R.E.A.C.H. TreeVitalize Grant Award</p>   | <p><b>7C.</b> Chair Macedonio reported that the grant was awarded. Though the requested amount was over \$600,000, the actual grant received was \$400,000. REACH is currently reworking its plans based on the reduced funding, and updates will be provided once finalized. The grant is for planting trees.</p>  |
| <p><b>28:08</b></p>  | <p><b>7D.</b> Strategic Partnerships and Key Relationships</p> <p><b>7E.</b> Legislative Updates</p>  | <p>This item and reports were information-only; no votes were taken.</p> <p><b>7D.</b> Pulled</p> <p><b>7E.</b> Chair Macedonio reported that CSDA requested an immediate letter due to a bill that could reduce local control over building permits and fees related to infrastructure development. A response was submitted, and communication occurred with the representatives of Sacramento and district offices. CSDA advocates for stronger member involvement in legislative matters to ensure local voices are heard. The board plans to bring this issue back, and "legislative outreach" was added to future agenda items.</p> |
| <p><b>29:22</b></p>  | <p><b>7F.</b> Discussion of Regional Government Services (RGS) Contract Activities</p>  | <p>This item and reports were information-only; no votes were taken.</p> <p><b>7F.</b> Chair Macedonio reported that the district is doing well, with RGS excelling at clerking in preparing minutes and agendas. There is ongoing outreach regarding the website, videos, and the possibility of newsletters, which would cost around \$1,000 each, with a one-page format in English and Spanish. A newsletter discussion will be added to a future agenda items.</p>   |
| <p><b>30:28</b></p>  | <p><b>7G.</b> Discussion of Department of Justice (DOJ) Required Website Updates and Social Media Outreach &amp; Video of Ekhcd History</p> | <p>This item and reports were information-only; no votes were taken.</p> <p><b>7G.</b> Chair Macedonio reported the website is also being updated to meet DOJ standards, and there are challenges with social media access due to administrative privileges being tied to a director. Efforts will be made to resolve this issue.</p> <p>This item and reports were information-only; no votes were taken.</p>  |
| <p><b>32:31</b></p>  | <p><b>7H.</b> Community Health Needs Assessment (CHNA) Update</p>   | <p><b>7H.</b> Chair Macedonio reported almost four weeks of data gathering for the community health needs assessment has been completed. The focus is on understanding poverty levels, whether 100% of the federal poverty level or 200%, which is the state</p>  |

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| <p>pp 22-23 of packet</p> <p>33:42</p> | <p>7I. Local Agency Formation Commission (LAFCO) Process Update</p>   | <p>criteria—the discussion of the poverty level will be added to the next agenda. An update meeting on the community health needs assessment will take place on Thursday, where more information on demographics and grant opportunities based on poverty levels will be discussed.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>7I. Chair Macedonio reported that all required documents for the Local Agency Formation process have been submitted and deemed complete. The board is now waiting for LAFCO to complete its process. After that, the documents will go to four county departments for approval. During the review by the fourth department, negotiations on the task split will take place.</p> <p>This item and reports were information-only; no votes were taken.</p>  |
| <p>34:30</p> <p>40:09</p>              | <p><b>8. New Business</b></p> <p><b>8A.</b> Approval of Memberships &amp; Donations in The Amount Of \$1,469</p> <p><b>8B.</b> Approval of Advertisement and Article in Senior Living Edition of Mojave Desert News (9/18/24) In the Amount Of \$79</p> | <p><b>8A.</b> Chair Macedonio reported memberships and donations totaling \$1,469, covering five areas. The Senior Citizen Center will receive \$100 annually for sponsorship, and an agreement is being drafted to use their cafeteria for meetings. Desert Rose Garden Club membership was approved for \$40 due to their collaboration on the revitalization project. A \$30 fee for the "Bags for Kids" directory listing and a \$299 annual membership for the Grantsmanship Center, which provides access to grant databases, were also approved. The board also discussed joining the Kern Economic Development Corporation to gain a seat at the table and advocate for healthcare, as current members from Dignity Health and Adventist Health focus on Western Kern County.</p> <p><b>Motion: Approval of Memberships &amp; Donations in The Amount Of \$1,469</b><br/> <b>L Peralta: L Patrick.</b> Motion Carried, 3-0</p> <p><b>8B.</b> Chair Macedonio discussed spending \$79 for an ad that will include the regular banner and a 500–700-word article on senior living and activities. The article will highlight activities at the Senior Center, Desert Jade's regular yard sale, and the library's monthly adult activities. The article will also feature details on the Senior Center's lunch, craft, exercise, and card programs as well as Desert Jade's bingo and yard sale events.</p> <p><b>Motion: Approval of Advertisement and Article in Senior Living Edition of Mojave Desert News (9/18/24) In the Amount Of \$79</b><br/> <b>L Peralta: L Patrick.</b> Motion Carried, 3-0</p> |
|  | <p><b>9. Closed Session</b></p>   | <p>Pulled</p>   |
|  | <p><b>10. Report Out of Closed Session</b></p>  | <p>Pulled</p>   |

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| 43:16 | <b>11. President's Comments</b><br><b>11A.</b> Recommended Training: Grant Funding 101 for Special Districts  | <b>11A.</b> Chair Macedonio stated two directors successfully completed Brown Act training, and their certificates have been posted on the website for public viewing under the individual board members' profiles. The next recommended training is a CSDA course on "Grant Funding 101 for Special Districts," which is important as the district positions itself for state and federal funding opportunities.  |
| 44:29 | <b>12. Directors' Comments</b><br><b>AB 1234</b>  | Director Peralta mentioned an ad hoc committee meeting on the employee handbook but acknowledged an error in not printing the latest version in color, which caused a delay in addressing questions. The ad hoc committee has now completed its task, and the committee was officially dissolved. The employee handbook will be included on the September 17 meeting agenda, and Director Peralta was requested to submit the questions for inclusion in the board packet. |
| 46:08 | <b>13. Future Agenda Items</b><br><b>13A.</b> Legislative Update<br><br><b>13B.</b> Discussion of Regional Government Services (RGS) Contract Activities<br><br><b>13C.</b> Community Health Needs Assessment (CHNA) Discussion of Poverty Level<br><br><b>13D.</b> The Grantsmanship Center Grant writing<br><br><b>13E.</b> Employee Handbook | This item and reports were information-only; no votes were taken.  |
| 47:05 | <b>Adjournment</b>  | <b>Motion to Adjourn at 5:52 p.m.</b><br><br><b>L Peralta: L Patrick Motion Carried, 3-0</b>   |

DATE: September 17, 2024

VENDOR PAYMENT LIST

Board approval \_\_\_\_\_

| VENDOR                   | MEMO LINE  | AMOUNT                               |
|--------------------------|--|--------------------------------------|
| AL7 Engineering          | 2024 – 0909, Inv 1416-22S-3<br>Change Order to Meister and Meister<br>project 9350 N Loop. To be charged<br>back against contract due to<br>deficiency in work provided.                             | \$650.00                             |
| Digitech                 | 2024 – 0901, Inv 18516   | \$42.99                              |
| Frontier                 | 2024 – 0828 to 0927, Act 760-373-<br>2804-102413-5   | \$203.37                             |
| Hebebrand, D David       | 2024 – 0916, Inv 24-1880, April, May<br>and June, 2024   | \$4161.25                            |
| Miranda, Luciano         | 2024 – 0903, August services   | \$500.00                             |
| Reliable A/C and Heating | 2024 – 0903, Inv 21772<br>Service Call 9300 EKHCD and 9278 N<br>Loop Cajon Medical. Split invoice<br>50/50 between locations. Pass<br>through \$50.00 on October rent<br>statement for Cajon Medical | \$100.00                             |
| Spectrum                 | 2024 – 0901 to 0930<br>8101 Bay, 212948401, \$269.97<br>9300 N Loop, 127902701, \$159.98<br>Account needs to be reconciled –<br>apparently only part of a prior check<br>was credited to account.    | \$429.95                             |
| WM                       | 2024 – 0801 to 0831, Inv 3935357-<br>4808-0, \$372.67 less credit from prior<br>change (140.16) Credit to be verified<br>against anticipated charges   | \$232.51                             |
|                          |  | <b>8 checks,<br/>Total \$6320.07</b> |

DATE: September 17, 2024 DEBIT CARD PAYMENT LIST Board approval \_\_\_\_\_

| VENDOR       | MEMO LINE  | AMOUNT  |
|--------------|--|---------|
|              |  |         |
| Ace Hardware | 2024 – 0909, 55 Gal trash bags for maintenance needs (only one small box available.) | \$18.12 |
|              |  |         |
| Amazon       | 2024 – 0914, Inv 114-8426818-2354665, 55 gal trash bags                              | \$30.00 |
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# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet

As of August 31, 2024

|   | TOTAL                 |
|---|-----------------------|
| <b>ASSETS</b>                             |                       |
| Current Assets                            |                       |
| Bank Accounts                             |                       |
| 1135 Mission Bank Checking                | 661,789.88            |
| 1140 Mision Bank Cancer Fund              | 29,154.45             |
| 1145 Cancer Fund CD                       | 11,999.21             |
| 1150 Local Agency Fund                    | 697,458.21            |
| 1151 LAIF FMV                             | -10,405.23            |
| 1155 Bank of Sierra                       | 110,504.88            |
| Cash on hand                              | 300.00                |
| <b>Total Bank Accounts</b>                | <b>\$1,500,801.40</b> |
| Accounts Receivable                       |                       |
| 1200 Accounts Receivable                  | 669.00                |
| 1201 Taxes Receivable - Kern County       | 0.00                  |
| 1290 1290 Allowance for Doubtful Accounts | 0.00                  |
| <b>Total Accounts Receivable</b>          | <b>\$669.00</b>       |
| Other Current Assets                      |                       |
| 1299 Other Receivable                     | 0.00                  |
| 1400 Interest Receivable                  | 0.00                  |
| 1495 Prepaid Unit                         | 2,500.00              |
| 1498 Prepaid Expenses                     | 0.00                  |
| 1499 Undeposited Funds                    | 0.00                  |
| Inventory Asset                           | 0.00                  |
| Uncategorized Asset                       | 0.00                  |
| <b>Total Other Current Assets</b>         | <b>\$2,500.00</b>     |
| <b>Total Current Assets</b>               | <b>\$1,503,970.40</b> |
| Fixed Assets                              |                       |
| 1500 Land                                 | 178,205.00            |
| 1510 Buildings                            | 1,310,740.00          |
| 1520 Furniture & Equipment                | 0.00                  |
| 1530 Improvements                         | 250,251.00            |
| 1531 New Flooring-9300 North Loop         | 17,500.00             |
| <b>Total 1530 Improvements</b>            | <b>267,751.00</b>     |
| 1550 Accumulated Depreciation             | -836,554.00           |
| <b>Total Fixed Assets</b>                 | <b>\$920,142.00</b>   |
| Other Assets                              |                       |
| 1700 Lease Receivable                     | 31,702.00             |
| <b>Total Other Assets</b>                 | <b>\$31,702.00</b>    |
| <b>TOTAL ASSETS</b>                       | <b>\$2,455,814.40</b> |



# EAST KERN HEALTH CARE DISTRICT

## Balance Sheet As of August 31, 2024

|  | TOTAL                 |
|--|-----------------------|
| <b>LIABILITIES AND EQUITY</b>          |                       |
| Liabilities                            |                       |
| Current Liabilities                    |                       |
| Accounts Payable                       |                       |
| 2000 Accounts Payable                  | 8,000.00              |
| <b>Total Accounts Payable</b>          | <b>\$8,000.00</b>     |
| Other Current Liabilities              |                       |
| 2050 Accrued Expenses                  | 0.00                  |
| 2110 Deferred Compensation             | 0.00                  |
| 2125 Other Current Liabilities         | 215.00                |
| 2126 Accrued Payroll                   | 0.00                  |
| 2130 2130 Note Payable - Dalffe        | 0.00                  |
| 2140 Lease Deposit                     | 5,150.00              |
| <b>Total Other Current Liabilities</b> | <b>\$5,365.00</b>     |
| <b>Total Current Liabilities</b>       | <b>\$13,365.00</b>    |
| Long-Term Liabilities                  |                       |
| 2160 DIR - Leases                      | 29,143.00             |
| <b>Total Long-Term Liabilities</b>     | <b>\$29,143.00</b>    |
| <b>Total Liabilities</b>               | <b>\$42,508.00</b>    |
| Equity                                 |                       |
| 2900 Retained Earnings                 | 2,463,740.59          |
| 3000 Opening Bal Equity                | 0.00                  |
| Net Income                             | -50,434.19            |
| <b>Total Equity</b>                    | <b>\$2,413,306.40</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$2,455,814.40</b> |

# EAST KERN HEALTH CARE DISTRICT

## Profit and Loss YTD Comparison

August 2024

|   | TOTAL              |                       |
|---|--------------------|-----------------------|
|   | AUG 2024           | JUL - AUG, 2024 (YTD) |
| <b>Income</b>                               |                    |                       |
| 4010 Property Tax Revenues                  | 9,607.81           | 9,607.81              |
| 4030 Lease Income                           | 6,605.97           | 13,211.94             |
| 4040 Interest Income                        |                    | 0.79                  |
| <b>Total Income</b>                         | <b>\$16,213.78</b> | <b>\$22,820.54</b>    |
| <b>GROSS PROFIT</b>                         | <b>\$16,213.78</b> | <b>\$22,820.54</b>    |
| <b>Expenses</b>                             |                    |                       |
| 6155 Directors Fees                         | 1,000.00           | 2,200.00              |
| 6160 Dues and Subscriptions                 | 533.84             | 622.64                |
| 6165 Election Costs - Kern County           | 97.00              | 97.00                 |
| 6170 Groundskeeper                          | 885.00             | 885.00                |
| 6240 Miscellaneous                          |                    |                       |
| 6241 Donation- Senior Center Association    |                    | 500.00                |
| <b>Total 6240 Miscellaneous</b>             |                    | <b>500.00</b>         |
| 6243 Modular Unit Rental                    | 855.33             | 1,710.66              |
| 6270 Professional Fees                      |                    |                       |
| 6280 Legal Fees                             | 3,936.00           | 7,572.00              |
| 6285 Audit Expense                          | 6,000.00           | 6,000.00              |
| 6288 Consultants - contract                 | 10,544.22          | 10,544.22             |
| <b>Total 6270 Professional Fees</b>         | <b>20,480.22</b>   | <b>24,116.22</b>      |
| 6281 Board Meeting Costs-Zoom Mtgs          | 25.99              | 51.98                 |
| 6300 Repairs & Maintenance                  | 1,880.50           | 2,993.80              |
| 6310 R&M- North Loop Bldg                   | 500.00             | 500.00                |
| 6311 Large Item Repairs & Maint-N.Loop      | 12,275.00          | 12,275.00             |
| <b>Total 6310 R&amp;M- North Loop Bldg</b>  | <b>12,775.00</b>   | <b>12,775.00</b>      |
| 6319 Fire Damage                            | 2,125.00           | 2,125.00              |
| 6330 Alarm Monitoring-Bay Ave Bldg          | 85.98              | 85.98                 |
| <b>Total 6300 Repairs &amp; Maintenance</b> | <b>16,866.48</b>   | <b>17,979.78</b>      |
| 6350 Conference and Travel                  |                    |                       |
| 6370 Meals                                  | 38.15              | 38.15                 |
| 6383 Online Training/Webinars               |                    | 200.00                |
| <b>Total 6350 Conference and Travel</b>     | <b>38.15</b>       | <b>238.15</b>         |
| 6390 Utilities                              |                    |                       |
| 6395 Telephone                              | 45.10              | 297.99                |
| 6400 Gas and Electric                       | 1,586.07           | 3,513.75              |
| 6410 Water                                  |                    |                       |
| 6412 Water 9300 N Loop                      | 307.44             | 597.60                |
| 6414 Water 8051/8101 Bay Ave                | 70.00              | 140.00                |
| <b>Total 6410 Water</b>                     | <b>377.44</b>      | <b>737.60</b>         |
| 6420 Trash                                  | 512.83             | 884.88                |

# EAST KERN HEALTH CARE DISTRICT

## Profit and Loss YTD Comparison

August 2024

|  | TOTAL                |                       |
|--|----------------------|-----------------------|
|  | AUG 2024             | JUL - AUG, 2024 (YTD) |
| 6440 Internet  | 429.95               | 859.90                |
| <b>Total 6390 Utilities</b>                                    | <b>2,951.39</b>      | <b>6,294.12</b>       |
| 6500 Office Expenses   |                      |                       |
| 6550 Office Supplies   | 123.23               | 214.18                |
| <b>Total 6500 Office Expenses</b>                              | <b>123.23</b>        | <b>214.18</b>         |
| 6560 Payroll Expenses  | 112.50               | 247.50                |
| <b>Total Expenses</b>  | <b>\$43,969.13</b>   | <b>\$55,157.23</b>    |
| <b>NET OPERATING INCOME</b>                                    | <b>\$ -27,755.35</b> | <b>\$ -32,336.69</b>  |
| Other Expenses   |                      |                       |
| 6700 Annexation with Ridgecrest Regional Hospital              |                      |                       |
| 6720 Public information meetings costs                         |                      | 97.50                 |
| 6730 HPSA Acumen   | 18,000.00            | 18,000.00             |
| <b>Total 6700 Annexation with Ridgecrest Regional Hospital</b> | <b>18,000.00</b>     | <b>18,097.50</b>      |
| <b>Total Other Expenses</b>                                    | <b>\$18,000.00</b>   | <b>\$18,097.50</b>    |
| <b>NET OTHER INCOME</b>  | <b>\$ -18,000.00</b> | <b>\$ -18,097.50</b>  |
| <b>NET INCOME</b>  | <b>\$ -45,755.35</b> | <b>\$ -50,434.19</b>  |

# EAST KERN HEALTH CARE DISTRICT

## Check Detail

August 2024

| DATE                       | TRANSACTION<br>TYPE | NUM | NAME                         | MEMO/DESCRIPTION  | CLR | AMOUNT          |
|----------------------------|---------------------|-----|------------------------------|---|-----|-----------------|
| 1135 Mission Bank Checking |                     |     |                              |   |     |                 |
| 08/01/2024                 | Expense             |     | Amazon                       | 2024-0801 Inv 113-7926393-4391466, Document<br>Frame 81/2 x 11                    | R   | -55.76          |
|                            |                     |     |                              | 2024-0801 Inv 113-7926393-4391466, Document<br>Frame 81/2 x 11                    |     | 55.76           |
| 08/05/2024                 | Expense             |     | Google                       | Account 904,<br>Account 904,  | R   | -96.84<br>96.84 |
| 08/07/2024                 | Expense             |     | Tmobile                      | 2024 August<br>2024 August  | R   | -45.10<br>45.10 |
| 08/07/2024                 | Expense             |     | Amazon                       | DBT CRD 1526 08/10/24 36118677<br>AMAZON.COM*RM7GV9EW0 AMZN.COM/BILL WA<br>C#5214 | R   | -14.43          |
|                            |                     |     |                              | DBT CRD 1526 08/10/24 36118677<br>AMAZON.COM*RM7GV9EW0 AMZN.COM/BILL WA<br>C#5214 |     | 14.43           |
| 08/07/2024                 | Expense             |     | Amazon                       | DBT CRD 1806 08/16/24 31894112 AMAZON<br>MKTPL*RU8664JR1 AMZN.COM/BILL WA C#5214  | R   | -47.90          |
|                            |                     |     |                              | DBT CRD 1806 08/16/24 31894112 AMAZON<br>MKTPL*RU8664JR1 AMZN.COM/BILL WA C#5214  |     | 47.90           |
| 08/08/2024                 | Expense             |     | Grant Station                | 2024 - 0821, Inv. 87304 Webinar Securing General<br>Operating Funds               | R   | -69.00          |
|                            |                     |     |                              | 2024 - 0821, Inv. 87304 Webinar Securing General<br>Operating Funds               |     | 69.00           |
| 08/23/2024                 | Expense             |     | The Grantsmanship<br>Center  | DBT CRD 1052 08/21/24 71394451 GRANTSTATIO<br>877-784-7268 MN C#5214              | R   | -69.00          |
|                            |                     |     |                              | DBT CRD 1052 08/21/24 71394451 GRANTSTATIO<br>877-784-7268 MN C#5214              |     | 69.00           |
| 08/26/2024                 | Expense             |     | Los Dos Rosas                | Pot Luck BBQ Salad for Senior Center<br>Pot Luck BBQ Salad for Senior Center      | R   | -38.15<br>38.15 |
| 08/26/2024                 | Expense             |     | The Grantsmanship<br>Center  | 2024 - 0823, Inv. 14C7314SBX667594D,annual<br>membership                          | R   | -299.00         |
|                            |                     |     |                              | 2024 - 0823, Inv. 14C7314SBX667594D,annual<br>membership                          |     | 299.00          |
| 08/26/2024                 | Expense             |     | United States Post<br>Office | Postage Large envelope to Joselito Lacson   | R   | -3.15           |
|                            |                     |     |                              | Postage Large envelope to Joselito Lacson   |     | 3.15            |

# EAST KERN HEALTH CARE DISTRICT

## Check Detail

August 2024

| DATE                | TRANSACTION<br>TYPE     | NUM   | NAME                                | MEMO/DESCRIPTION   | CLR | AMOUNT                     |
|---------------------|-------------------------|-------|-------------------------------------|--|-----|----------------------------|
| 08/26/2024          | Expense                 |       | Zoom Video<br>Communications, Inc.  | ZOOM.US 888-799-9666 DBT CRD 1105<br><br>Act 114276325   | R   | -25.99<br><br>25.99        |
| 08/28/2024          | Expense                 |       | Network Solutions                   | DBT CRD 0309 08/27/24 93942398<br>WEB*NETWORKSOLUTIONS 888-6429675 FL<br>C#5214<br><br>DBT CRD 0309 08/27/24 93942398<br>WEB*NETWORKSOLUTIONS 888-6429675 FL<br>C#5214 | R   | -1.99<br><br>1.99          |
| <hr/>               |                         |       |                                     |  |     |                            |
| 1155 Bank of Sierra |                         |       |                                     |  |     |                            |
| 08/06/2024          | Bill Payment<br>(Check) | 40416 | Crossbolt Electric                  | 2024 - 0701, Inv 86 Replace 2 60-amp main<br>breakers, Bartz, 9300 N Loop  | R   | -500.00<br><br>-500.00     |
| 08/06/2024          | Bill Payment<br>(Check) | 40417 | Digitech                            | 2024 - 0701 Monthly Fees, Inv 18212  | R   | -42.99<br><br>-42.99       |
| 08/06/2024          | Bill Payment<br>(Check) | 40418 | Golden Hills IT                     | 2024 - 0901, Inv 2776 Managed Tier Services  | R   | -1,130.50<br><br>-1,130.50 |
| 08/06/2024          | Bill Payment<br>(Check) | 40419 | Joselito M Lacson,<br>Designer      | 2024-0705, Inv 2418/ inv #2419   | R   | -2,125.00<br><br>-2,125.00 |
| 08/06/2024          | Bill Payment<br>(Check) | 40420 | Kern County Auditor -<br>Controller | LAFCo operating costs 2024-25  | R   | -97.00<br><br>-97.00       |
| 08/06/2024          | Bill Payment<br>(Check) | 40421 | Luciano Miranda                     | 2024 - 0719,   | R   | -885.00<br><br>-885.00     |
| 08/06/2024          | Bill Payment<br>(Check) | 40422 | Mobile Modular                      |  | R   | -855.33<br><br>-855.33     |
| 08/06/2024          | Bill Payment<br>(Check) | 40423 | Nigro & Nigro                       | 202_4 - 0720, Interim Audit work for June 30, 2024   |     | -6,000.00<br><br>-6,000.00 |

# EAST KERN HEALTH CARE DISTRICT

## Check Detail

August 2024

| DATE       | TRANSACTION TYPE     | NUM   | NAME                                      | MEMO/DESCRIPTION   | CLR | AMOUNT                           |
|------------|----------------------|-------|---|--|-----|----------------------------------|
| 08/06/2024 | Bill Payment (Check) | 40424 | Reliable Air Cond.&Heating                | 2024-0712, Inv 21723 A/C 2024-0723, Inv 21732<br>9300 N Loop, Ruud Five Ton                  | R   | -<br>12,275.00<br>-<br>12,275.00 |
| 08/06/2024 | Bill Payment (Check) | 40425 | SoCalGas                                  | 049 013 9910 7, 9300 N Loop  | R   | -17.76<br>-17.76                 |
| 08/06/2024 | Bill Payment (Check) | 40426 | Waste Management Corporate Services, Inc. | 2024 - 0701to 0731, 9300 N Loop, Inv 3934647-4808-5  | R   | -512.83<br>-512.83               |
| 08/06/2024 | Bill Payment (Check) | 40415 | City of California City water             | 2024 - 0614 to 0713 Act# 101730.03, 8101Bay Ave \$70.00 Act# 103347.01, 9300 N Loop \$307.44 | R   | -377.44<br>-377.44               |
| 08/06/2024 | Bill Payment (Check) | 40427 | HPSA Acumen                               | \$10,000 due on signing,   | R   | -<br>10,000.00<br>-<br>10,000.00 |
| 08/20/2024 | Bill Payment (Check) | 40428 | Aleshire & Wynder, LLP                    | 2024 -July, Inv 88791  |     | -3,936.00<br>-3,936.00           |
| 08/20/2024 | Bill Payment (Check) | 40429 | Digitech                                  | 2024 - 0801, Inv 18370   |     | -42.99<br>-42.99                 |
| 08/20/2024 | Bill Payment (Check) | 40430 | Regional Government Services              | 2024- July, Inv 17196  |     | -<br>10,544.22<br>-<br>10,544.22 |
| 08/20/2024 | Bill Payment (Check) | 40431 | Roto Rooter                               | 2024- 0816, Inv 989215385  |     | -750.00<br>-750.00               |
| 08/20/2024 | Bill Payment (Check) | 40432 | SCE                                       | 8000222683, 8001112753, 8001112989, 8001658860, 8001959862                                   |     | -1,548.83<br>-1,548.83           |
| 08/20/2024 | Bill Payment         | 40433 | SoCalGas                                  | 2024 - 0710 to 0809, 049 013 9910 7  |     | -19.48                           |

# EAST KERN HEALTH CARE DISTRICT

## Check Detail

August 2024

| DATE       | TRANSACTION<br>TYPE     | NUM   | NAME                             | MEMO/DESCRIPTION             | CLR | AMOUNT  |
|------------|-------------------------|-------|----------------------------------|------------------------------|-----|---------|
|            | (Check)                 |       |                                  |                              |     | -19.48  |
| 08/20/2024 | Bill Payment<br>(Check) | 40434 | Spectrum<br>Business/Time Warner | 126318801 2024 - 0801to 0831 |     | -429.95 |
|            |                         |       |                                  |                              |     | -429.95 |

East Kern Health Care District  
Payroll summary  
July 31, 2024

**District Expense**

|                       |    |                 |
|-----------------------|----|-----------------|
| Directors Fees        | \$ | 1,000.00        |
| Staff                 |    | -               |
| Payroll Taxes expense |    | 112.50          |
| Total Expense         | \$ | <u>1,112.50</u> |

**Employee Contribution**

|                                    |    |       |
|------------------------------------|----|-------|
| Notation - Cal Savers Contribution | \$ | 25.00 |
|------------------------------------|----|-------|



September 17, 2024

STAFF REPORT

**EKHCD Facilities Maintenance – 9300 N Loop**

1) Vendor Reliable Air Conditioning & Heating

There are 3 HVAC units on the front half of the building at 9300 No Loop.

1 Unit was replaced between 5 and 10 years ago

1 Unit was replaced in 2024 as an emergency item

1 Unit remains – approximately 50 years old.

Bid attached to replace 50 year old equipment with new 5 ton unit. \$12,500.00 including permit, duct test, and crane service plus all parts and labor.

Not included: ducting repair or replacement in attic space.

2) Vendor Reliable Air Conditioning and Heating

Installation of 1 ton mini-split unit in EKHCD office at 9300 N Unit. \$5,400.00 including all parts and labor.

This will allow use of the current District office without the need to heat the entire space on the west side of the front of the 9300 N Loop building.

# Proposal

SINCE 1980

**RELIABLE**

## AIR CONDITIONING & HEATING

LICENSE #534513  
 P.O. Box 2386  
 California City, CA 93504  
 (760) 373-3631

|   |               |  |                |
|---|---------------|--|----------------|
| PROPOSAL SUBMITTED TO<br>E. Kern Health Care District |               | PHONE<br>213-445-5275                    | DATE<br>9-7-24 |
| STREET<br>PO Box 2546                                 |               | JOB NAME<br>Replace 5 Ton A/C            |                |
| CITY STATE AND ZIP<br>Cal City CA 93504               |               | JOB LOCATION<br>9300 N. Loop Cal City CA |                |
| ARCHITECT   | DATE OF PLANS |  | JOB PHONE      |

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

Remove existing A/C unit that is fifty years old and install new 5 ton rooftop A/C

Bid includes permit, duct test and crane service.

Includes all parts and labor.

Bid does not include any ducting repair or replacement in attic space.

We propose hereby to provide material and labor - complete in accordance with specifications listed above, for the sum of:

Twelve thousand five hundred----- dollars (\$ 12500.00)

Payment to be made as follows:

Payment due upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from specifications above involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our work is fully guaranteed.

Authorized Signature

*Benny Marney*

Note: The offer may be Withdrawn if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

East Kern Health Care District 9/17/24

# Proposal

SINCE 1980

**RELIABLE**

**AIR CONDITIONING & HEATING**

LICENSE #534513  
 P.O. Box 2386  
 California City, CA 93504  
 (760) 373-3631

|  |               |  |                |
|--|---------------|--|----------------|
| PROPOSAL SUBMITTED TO<br>E. Kern Health Care Dist. |               | PHONE<br>213-445-5275                    | DATE<br>9-7-24 |
| STREET<br>PO Box 2546                              |               | JOB NAME<br>Install Mini Split Heat Pump |                |
| CITY STATE AND ZIP<br>Cal City CA 93504            |               | JOB LOCATION                             |                |
| ARCHITECT  | DATE OF PLANS |  | JOB PHONE      |

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

Complete installation of 1 ton mini split heat pump in Karen's office.

Includes all parts and labor.

We propose hereby to provide material and labor – complete in accordance with specifications listed above, for the sum of:

Five thousand four hundred----- dollars (\$ 5400.00)

Payment to be made as follows:

Payment due upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from specifications above involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our work is fully guaranteed.

Authorized  
Signature

*Denny Maney*

Note: The offer may be  
Withdrawn if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

East Kern Health Care District 9/17/24

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