



AGENDA

EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

REGULAR MEETING

8101 BAY AVE CALIFORNIA CITY

Our mission is to expand the financial resources to help residents of the district satisfy their healthcare needs.

12/07/2021 5:00pm (HYBRID)

SEE PAGE 2 FOR ZOOM INFORMATION

East Kern Health Care District is inviting you to a scheduled Zoom meeting.

Topic: EAST KERN HEALTH CARE DISTRICT REGULAR MEETING

Time: Dec 7, 2021 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81341251696?pwd=VEJPamNiK1dWd3pHSElFUXdsa0dGUT09>

Meeting ID: 813 4125 1696

Passcode: 024306

One tap mobile

*+16699006833,,81341251696#,,,,*024306# US (San Jose)*

*+12532158782,,81341251696#,,,,*024306# US (Tacoma)*

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 813 4125 1696

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

Director Rubi Foley

Director Richard Macedonio

Director LaMiya Patrick

Director Lois Peralta

Director Karen Macedonio

Staff Present: Alex Lemieux- Legal Counsel

Lynn Airhart, Office Manager of EKHCD

Public Present:

4. APPROVAL OF AGENDA

Motion _____ Second _____

Action _____

5. COMMENTS BY THE BOARD PRESIDENT

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the board on any matter not on the agenda and over which the board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The Board may set such item for consideration at some future board meeting.

7. PUBLIC COMMENTS RELATED TO ITEMS ON THE AGENDA:

. CONSENT CALENDAR

CC-1 Approval of Bills to pay for November 2021:

Approval of warrants, _____ EFTs (PENDING)

Approval of checks 35792 to 35802

Approval of Pre-issue Barragan project 21-022 Total 1875.00

Approval of Payroll ACH, November 2021

Approval of petty cash report November 2021 (pending)

CC-2 Approval of Financial reports

Deposit Detail Report November 2021

Bank Balances- November 30, 2021 (pending)

Interest Report –November 2021 (pending)

Profit and Loss report November 2021 (pending)

CC-3 Approval of Minutes

Regular meeting, November 2, 2021 attached

Special Meeting, November 16, 2021 (pending)

Special Meeting, November 29, 2021 (pending)

CC-4 Rental Income

Invoices and received payments November 2021 attached

CC-5 Resolution No. 2021-1207-1

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT
CONFIRMING THE NUMBER OF PER DIEM MEETINGS**

CC-6 Resolution NO. 2021-1207-2

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY
N-25-20 DATED MARCH 12, 2020 AND N-29-20 DATED MARCH 17, 2020 AND N-35-20, AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF EAST KERN HEALTH CARE
DISTRICT FOR THE PERIOD DECEMBER 1, 2021 THRU DECEMBER 31, 2021.**

CB1: Approval of employment agreement as of 10/19/2021 between EKHCD and Latisha Airhart

MOTION _____ **SECOND** _____

ACTION _____

CB2: EKHCD Mission and Vision Statement

MOTION _____ **SECOND** _____

ACTION _____

NEW BUSINESS

NB1: Partner with California City Fire Department to bring enhanced advanced life support care to the residents of California City and surrounding communities.

NB2: Public employee appointment (government code section 54957) public appointment employee special project.

CLOSED SESSION

CS1: CONFERENCE WITH LABOR NEGOTIATORS (GOV. CODE SECTION 54957.6)

AGENCY DESIGNATED REPRESENTATIVE: ALEX LEMEUIX

UNREPRESENTED EMPLOYEE: PENNY FARRIS

Negotiator Alex Lemiex, Legal Counsel

(Government code section 54957.6)

FUTURE AGENDA ITEMS

DIRECTOR RUBI FOLEY:

DIRECTOR RICHARD MACEDONIO

DIRECTOR LAMIYA PATRICK:

DIRECTOR LOIS PERALTA:

CHAIR KAREN MACEDONIO:

DIRECTOR COMMENTS FOR NON AGENDA ITEMS

DIRECTOR RUBI FOLEY:

DIRECTOR RICHARD MACEDONIO:

DIRECTOR LAMIYA PATRICK:

DIRECTOR LOIS PERALTA:

CHAIR KAREN MACEDONIO:

STAFF COMMENTS:

ADJOURNMENT:

**NEXT REGULAR MEETING: January 4, 2022 5:00 pm 8101 Bay ave. California City,
Ca (HYBRID)**

“Pursuant to Government code section 54954.2(a), any request for a disability-related modifications or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendized public meeting should be directed to the District’s office at (760)3732804 at least 48 hours prior to said meeting.” Agenda posted 12/04/2021 @ 3:15pm

6

EAST KERN HEALTH CARE DISTRICT

Check Detail
November 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
1135 Mission Bank Checking						
11/30/2021	Check	35792	Sharper Landscaping Services, Inc			-340.00
				NORTH LOOP NOVEMBER 2021 SERVICE		340.00
11/30/2021	Check	35793	Steve O Plumbing			-500.00
				Leak repair/ 9300 NL		500.00
11/30/2021	Check	35794	City of California City			-662.08
				Water /9300 NL		574.80
				Water /8101 Bay		87.28
11/30/2021	Check	35795	Barragan Construction Services			-2,700.00
				Lighting		2,700.00
11/30/2021	Check	35796	Digitech			-42.99
				INVOICE 3458		
				Alarm 8101 Bay Ave.		42.99
11/30/2021	Check	35797	Frontier			-121.53
						121.53
11/30/2021	Check	35798	Latisha Airhart			-155.68
				Mileage		155.68
11/30/2021	Check	35799	Waste Management Corporate Services, Inc.			-515.91
				3715204-2508-8		
				3-3yard dumpsters North Loop		515.91
11/30/2021	Check	35800	Thugs to Bugs Pest Control Co. Inc.			-1,125.00
				invoice 40176 Monthly Service		85.00
				invoice40116 Monthly Service		45.00
				invoice 40114 Monthly Service		70.00
				invoice 40115 Monthly Service		60.00
				invoice 38136 Month Service		70.00
				invoice 38137 Monthly Service		45.00
				invoice 38628 Monthly Service		70.00
				invoice 38629 Monthly Service		60.00
				invoice 38627 Monthly Service		45.00
				invoice 39142 Monthly Service		70.00
				invoice 39143 Monthly Service		60.00
				invoice 39960 Monthly Service		45.00
				Invoice 39873 Monthly Service		85.00
				invoice 38138 Monthly Service		60.00
				invoice 39552 Monthly Service		70.00
				invoice39550 Monthly Service		-45.00
				invoice 38868 Monthly Service		-100.00
				invoice 39551 Monthly Service		60.00
				invoice 37949 Monthly Service		100.00
				invoice37182 Monthly Service		40.00
				invoice 37180 Monthly Service		60.00
				invoice 37181 Monthly Service		70.00
11/30/2021	Check	35801	HIGH DESERT NEWS			-3,558.75
				meeting room tech		3,558.75
11/30/2021	Check	35802	LaMiya Patrick			-271.04
				mileage		271.04

CC-1



Barragan Construction Services

GENERAL ENGINEER, GENERAL CONTRACTOR, LOW VOLTAGE, ELECTRICAL, FIRE PROTECTION & SOLAR CONTRACTOR

CLASS A, B, C-7, C-10, C-16 & C-46 LICENSE #985066

Water Distribution Operator Grade D2 (43990) and Water Treatment Operator Grade T2 (44289)

Cell (760) 223-1007 CALIFORNIA CITY, CA 93505

joe@barraganconstructionservices.com

www.barraganconstructionservices.com

PROJECT PROPOSAL # 21-022

November 24, 2021

TO: Richard Macedonio
8101 Bay Avenue
California City, CA 93505
(213) 447-9912
directorrichardmacedonio@ekhcd.org

PROJECT: EKHCD Bay Building
8101 Bay Avenue
California City, CA 93505

Proposal: In the EKHCD District Building on Bay Avenue, demolish three (3) protective parapet wall structures, the broken tile/slab by the front doors, pour a new slab, and clean four (4) roof drains.

This written project proposal expires on **12-8-2021**.

This project proposal is for **\$1,875** and includes the following work:

- Demolish existing tile and slab in front of the doors on the west side of the building
- Pour a new slab (approximately 30 SF) sloped away from the building at 2%; at the westside front doors.
- Demolish the structure that protects the Fire Department Connection (FDC).
- Demolish the second structure that protects the gas meters.
- Demolish the third structure that protects the backflow to the water main for the building fire protection system.
- Stucco patch and texture to match the existing style of stucco where protective parapet wall structures are removed. Color will not match and will need to be painted (not included in this proposal).
- Clean four roof drains
- Removing and diverting trash from the site properly.

This proposal **INCLUDES** the following: building permit, the labor, and materials for the work itemized in this proposal. When the project is complete, we will clean all areas we worked in and leave the site in the same condition we found it in.

This proposal specifically **EXCLUDES** painting the stucco patch, **any extra work needed due to unforeseen circumstances.**

DURATION OF JOB: Approximately five (5) calendar days, if all materials are available and there is no extra work required or needed.

TERMS AND CONDITIONS: Customer needs to make themselves available to us for questions or concerns when asked. Barragan Construction Services (BCS) will need complete access to the job site on the day(s) we do the job. If the customer has any other person or company other than BCS do work on the scope of this proposal, it will void any warranty. We will not be held responsible for any work completed and then damaged by other persons or trades.

Contact the undersigned immediately if there is any misunderstanding about this proposal's content, terms, or conditions.



Joe Barragan

East Kern Health Care District Payroll Details

12/02/2021 - 12/02/2021

for November, 2021

Employee	Pay Type	Amt	Taxes Amt	Deductions Amt	Company Amt
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Board Meeting 11/2/21 5 @ \$100 = \$500

Special Meeting 11/16/21 5 @ \$100

Special Meeting 11/29 5 @ \$100

= \$1600

Total Net \$1,362.25	Board Meeting	0.00	\$500.00	FIT	\$5.00	FUTA	\$9.00
	Training	0.00	\$0.00	SS	\$93.00	SS	\$93.00
	Special Meeting	0.00	\$1,000.00	Med	\$21.75	Med	\$21.75
				CA PIT	\$0.00	CA ETT	\$1.50
			CA SDI	\$18.00	CA SUI	\$51.00	
Grand Total							
Net \$1,362.25		0.00	\$1,500.00		\$137.75		\$176.25

10

2021-12/7 - CC-1

Minutes

EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

REGULAR MEETING

8101 Bay Ave. CALIFORNIA CITY

*Our mission is to expend financial resources to help residents of
the District satisfy their healthcare needs.*

11/02/2021 5:06PM

Special Notice

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/9571124702>

Meeting ID: 957 112 4702

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing eastkernhealthcaredistrict@gmail.com during or prior to the meeting.
Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833
or email eastkernhealthcaredistrict@gmail.com

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

Director Rubi Foley, Present
Director Richard Macedonio, Present
Director LaMiya Patrick, Present, Arrived at 5:10p
Director Lois Peralta, Present
Chair Karen Macedonio, Present

Staff Present: Alex Lemieux- Legal Counsel, Present
David Aranda, BHI Consultant
Lynn Airhart, Office Manager for EKHCD, Present

Public Present:

4. APPROVAL OF AGENDA

Action Item:

Board approved Agenda, Director Patrick was not present for vote, at 5:08pm. Motion by Director Foley, Second by Director Peralta.

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Absent
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

5. COMMENTS BY THE BOARD PRESIDENT

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

7. FINANCE REPORT – Finance Manager’s Report (Linda Cook)

8. OFFICE MANAGER – Report on Conference from Lynn Airhart

9. **CONSENT CALENDAR** (All items with CA are considered Routine.)

- CA-1. Approval of bills to pay for October 2021: CA
Approve Warrants: 5 EFT’s, and check #'s 35777-35791,
Payroll ACH’s for a total amount \$31,496.05.
(October)
See attached Check Detail and Petty Cash Report (No Transactions).
- CA-2. Approval of Financial Reports: Profit and Loss CA
report for August, Bank Balances with Interest Report
and deposit Detail reports for September 2021.
- CA-3. Approval of minutes for October 5, 2021 CA
Regular Meeting, October 19, 2021 Special Meeting

Approved: All Ayes

Director Rubi Foley, Aye

Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

ACTION ITEMS:
OLD BUSINESS

10. Fire Department Report from July 19, 2019 reviewed, Director Richard Macedonio confirmed that Joe Barragan was employed to replace 9 outdoor lights with LED, inspect and repair any interior lights, possible removal of a stucco wall that blocks a fire connection and a wooden corral around the water pipe, in front of building. Confirmation of replacement of 13 sprinklers inside of Bay Ave. building.

ACTION ITEMS:
NEW BUSINESS

11). Approve Continuing Resolution 2021-11-01 for AB361. Discussion of continuing a hybrid meeting setting. Staff member Alex suggested listing the webcast in the consent calendar, make it available to the public. External speaker for meetings is needed. Motion to approve by Director LaMiya Patrick, second by Director Lois Peralta.

NB/Action
Item:

Approved: All ayes

12. Approve Staff Work Schedule: Monday –Thursday 8a-1p. Office Manager Latisha Airhart’s schedule was approved for 8a-1p, with the exception of meeting days, where hours will be adjusted during that week, balancing to 20 hours per week. Motion to approve by Director Rubi Foley, second by LaMiya Patrick.

NB/Action
Item:

Approved: All ayes

13. Discuss and Approve Draft of Cash Handling Procedures. Policy was read by Chair Karen Macedonio and Director Rubi Foley. Motion to approve by Director LaMiya Patrick, second by Director Rubi Foley.

NB/Action
Item:

Approved: All ayes

COMMITTEE REPORTS:

CC3. #3

13

ADHOC LEASE COMMITTEE REPORTS: None

FUTURE AGENDA ITEMS:

Director: Rubi Foley: Room setup for meetings, meeting with Fire Chief for minor infractions on 2019 Fire report.

Director: Richard Macedonio: Possible redirection of Cancer Fund to more pressing community health needs.

Director: LaMiya Patrick: Possible Doula program partnership.

Director: Lois Peralta: Possible Advertisement for Adventist Health, services offered by tenants.

Chair: Karen Macedonio: Complete mission/vision statements, website updates Health Fair in January 2022.

DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:

Director: Rubi Foley

Director: Richard Macedonio:

Director: LaMiya Patrick:

Director: Lois Peralta

Chair: Karen Macedonio:

STAFF COMMENTS:

Lynn Airhart: Conference was insightful, keynote speaker was upbeat, materials were not provided for conference.

David Aranda:

Alex Lemieux: Joint Powers Authority will be possibly dissolving in December 2021.

ADJOURNMENT:

Motion: Director LaMiya Patrick

Second: Director Rubi Foley **Time:** 7:01pm

NEXT REGULAR MEETING: December 7, 2021 5:00 pm. 8101 Bay Ave California City, CA

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at (760) 373-2804 or Cell (661) 220-6100 at least 48 hours prior to said meeting.”

Agenda posted 10/29/2021

EAST KERN HEALTH CARE DISTRICT

Invoices and Received Payments

October 28 - November 30, 2021

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Adventist Health				
11/01/2021	Payment		20078311	998.00
11/01/2021	Invoice		2016-1061	998.00
Adventist Health- Modular Unit				
11/01/2021	Payment		20078311	738.97
11/01/2021	Invoice		2016-1060	738.97
Bartz Altadonna Community Health Center				
10/28/2021	Payment		11257	1,250.00
11/01/2021	Invoice		2016-1062	1,250.00
T.J. Sri, M.D.				
11/01/2021	Payment		10016	1,600.00
11/01/2021	Invoice		2016-1064	1,600.00
T.Rifenberg				
11/12/2021	Payment		164	225.00
11/01/2021	Invoice		2016-1063	225.00
Westpoint Physical Therapy				
11/05/2021	Payment		41770	900.00
11/01/2021	Invoice		2016-1065	900.00

CC-114

RESOLUTION NO. 2021-1207-1

A RESOLUTION OF
THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT
(AGENCY)
CONFIRMING THE NUMBER OF PER DIEM MEETINGS

WHEREAS, CA Health and Safety Code, § 32103. permits the Agency Board of Directors to authorize director compensation for up to six meetings per calendar month;

WHEREAS, CA Health and Safety Code, § 32103, states each member of the Agency Board of Directors shall be permitted to receive compensation for his or her actual necessary traveling and incidental expenses incurred in the performance of official business of the district as approved by the Agency Board of Directors;

WHEREAS, the Agency Board did meet on or about October 2, 2021 to amend the Agency Administrative Code at section 2-1.501 for purposes of changing the number of compensable meetings to six (6);

NOW, THEREFORE, the Board of Directors of the Agency does hereby resolve, find, determine and order as follows:

The Agency has confirmed and now ratifies its prior amendment of the Agency Administrative Code at section 2-1.501 to read as follows:

"2-1.501 COMPENSATION

1. (a) Directors shall be paid \$100.00 for each day's attendance at meetings of the Board or for each day's service rendered as a Director by request of the Board not to exceed six in any calendar month. A Director shall not be compensated for more than one per diem per day even if more than one meeting is attended in one day.
2. (b) At least annually, the board shall determine the meetings for which directors shall be compensated. Directors shall be compensated only for meetings approved by the board."

PASSED, APPROVED, AND ADOPTED this 7th day of December 2021.

_____ Karen Macedonio, Board President

ATTEST:

_____ Rubi Foley, Board Secretary

CC-5

16

RESOLUTION NO. 2021-1207-2

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY N-25-20, DATED MARCH 12, 2020, AND N-29-20, DATED MARCH 17, 2020, AND N-35-20 AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE EAST KERN HEALTH CARE DISTRICT FOR THE PERIOD OF DECEMBER 1, 2021 TO DECEMBER 31, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the EAST KERN HEALTH CARE DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of EAST KERN HEALTH CARE DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act, (CA Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 53953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present eminent risk to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, proclaiming the existence of COVID-19, increases in Kern County and the State of California; and

WHEREAS, meeting in person would present eminent risk to health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that as COVID-19 cases are on the rise in Kern County has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment,

and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of EAST KERN HEALTH CARE DISTRICT shall conduct their meetings without compliance without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative body shall comply with the requirements to provide the public with access to the meeting as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District continues to social distance via Zoom meetings, and other means of social distancing, nevertheless allowing unlimited Zoom access to meetings to the public.

SO NOW, THEREFORE, THE BOARD OF DIRECTORS OF EAST KERN HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth are true and correct and are incorporated into the Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and meeting in person would expose individuals to possible exposure of COVID-19 transmissions.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of November 1, 2021

Section 4. Remote Teleconference Meetings. The Board President, Karen Macedonio and legislative bodies of EAST KERN HEALTH CARE DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings with the Government Code Section 54953 (e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of December 31, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code Section 54953 (e)(3) to extend the time during which the legislative bodies of EAST KERN HEALTH CARE DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Section 54953.

PASSED AND ADOPTED by the Board of Directors of EAST KERN HEALTH CARE DISTRICT, this 7th day of December, 2021, by the following vote:

AYES:

NOS:

ABSENT:
ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said BOARD OF DIRECTORS on this 7th Day of December 2021.

WITNESS my hand and seal of said Board of Directors on this 7th Day of December 2021.

Karen L. Macedonio, President

Rubi Foley, Board Secretary

cc6.3

EMPLOYMENT AGREEMENT

As of October 19, 2021, **East Kern Health Care District**, hereinafter "District," and **Latisha Lynn Airhart**, hereinafter "Employee," agree as follows:

1. Purpose and Scope

This Agreement establishes the terms of employment for the District to employ Latisha Lynn Airhart to serve as part-time Office Manager. Employee desires to accept employment as set forth herein.

2. Duties of the Office Manager

Employee shall work part-time as Office Manager of the District to exercise the powers and perform the duties specified in the California Health and Safety Code and East Kern Health Care District Administrative Code. The Employee may engage in other activities not conflicting with the full performance of the duties of Office Manager.

3. Term

This Agreement commences on the date first above written and continues until terminated by either party as per section 6 of this Agreement

4. Salary

(a) District shall pay Employee according to the following schedule: \$20.50 per hour for the first 90 days after commencement of this Agreement, with specific progress benchmarks (see Attachment A) to be set by the District Board of Directors; \$20.75 per hour for the period between 90 through 120 days with specific progress benchmarks; and \$21.00 per hour thereafter until the completion of one year from the commencement of this Agreement.

(b) Employee is expected to work 15-20 hours per week. (See Attachment B)

(c) Employee may accrue up to 2 hours per month of paid sick leave, for a total of 24 hours per year. Employee's use of paid sick leave after accrual is subject to the terms of the East Kern Health Care District Employee Handbook.

(d) District may authorize additional compensation or benefits, including a performance bonus, in the sole discretion of the District Board of Directors.

5. Performance Evaluation

At any time, but at least annually, the parties shall meet in closed session to review and evaluate the performance of Employee, to give guidance concerning performance, and to establish goals against which Employee's future performance shall be judged. Such goals may or may not be similar to the specific progress benchmarks Employee must meet during the first 90 days and 120 days of employment, as described in section 4(a) of this Agreement.

6. Termination

(a) This Agreement for Employment is made at-will. Employee may terminate or be terminated from employment with or without cause with 30 days' prior written notice. Employee may respond to the notice of termination.

(b) Employee shall provide the District with at least thirty (30) days' prior written notice of Employee's resignation or inability to continue to perform the duties of the Office Manager. If Employee is unable to perform the duties of Office Manager due to permanent disability, Employee shall provide as much advance notice as feasible.

7. Other Terms and Conditions

District may, from time-to-time, establish additional terms and conditions of employment, provided such terms and conditions are consistent with the provisions of this Agreement and any applicable law.

8. Notices

Any notices required by this Agreement shall be sent by first class U. S. mail with postage prepaid to the parties as follows:

To District:
East Kern Health Care District
PO Box 2546
California City, CA 93504

To Employee:
Lathisa "Lynn" Airhart
6126 Malibu Drive
Mojave, CA 93501

8. Entire Agreement

This Agreement contains the entire agreement of the parties. No promise, representation, warranty, or covenant not included in this Agreement has been or may be relied upon by any party.

APPROVED:
East Kern Health Care District

APPROVED:

By: _____
Karen Macedonio, President
Board of Directors

By: _____
Latisha Lynn Airhart, Employee

ATTEST:

By: _____

APPROVED AS TO FORM:

By: _____
Rubi Foley, Secretary

By: _____
Alex Lemieux, District Counsel

(Seal)

ATTACHMENT A

PROGRESS BENCHMARKS

Day 1 through Day 90

- 1) Attend California Special Districts Association (CSDA) Board Secretary/Clerk Conference and Training and receive certification
- 2) Demonstrate ability to submit Director and Staff payroll to CPA for processing
- 3) Demonstrate ability to Prepare Board Meeting Agenda/Board Packet/Minutes

Day 91 through Day 120

- 1) Demonstrate ability to communicate with Board of Directors and provide weekly email updates about District activities

ATTACHMENT B

EAST KERN HEALTH CARE DISTRICT

Part-time office manager

Schedule of hours

The part-time office manager is anticipated to work 15-20 hours per week, Monday through Thursday beginning at 8 a.m. These hours shall be adjusted as necessary to include attendance at all District meetings, Regular, Special, or Emergency.

The hours needed to attend all District meetings shall be incorporated into the overall 15-20 hour per week schedule, and the Board of Directors shall be notified via email of schedule adjustments because of Board meetings.

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MISSION STATEMENT VS VISION STATEMENT

We need to know our goal. The first step in any successful and efficient organization is establishing a Mission and a Vision statement. No business can succeed without it. No organization can function effectively without it. To be successful we need to have focus.

EKHCD is here for a purpose. When we have purpose, we can deal with any challenges. Our purpose requires us to have a Mission and a Vision Statement. Our Vision Statement and our Mission Statement will help us to develop responsibility and accountability for our choices.

EKHCD needs:

- Vision
- Mission
- Objectives
- Goals
- Action Plans

All our skills, our emotions, our intelligence are part of the tools we need to accomplish our mission and reach our vision.

What is the Vision of EKHCD?

- Where do we see our future world because of our actions?
- Start small – we are looking for the hub.
- Collectively, from a perspective of health, what is our vision of what Cal City should look like?
- As we search for the hub who we are will start to become visible.
- When our vision is well formed and clear, others can see how they can support and contribute to our vision.
- There is a price required if we want to reach our vision – the price is commitment to the vision.
- Every step we take will create a ripple effect in our community.

What is the Mission of EKHCD?

Everything we do, every choice we make, must be directed toward and support our mission.

Requirements for a Mission Statement:

- Unique to EKHCD
- Short and focused
- It must be actionable
- Our Mission is always focused on the needs of the people we serve



CALIFORNIA CITY FIRE DEPARTMENT

20890 Hacienda Blvd. California City, CA 93505

760-373-4841 -Office • 760-373-5602 -Fax

www.calcityfire.us

Date: 11/30/2021

East Kern Health Care District
Attn: Board of Directors
8101 Bay Avenue
California City, CA 93505

Re: Grant Request

Dear EKHCD Board members,

The California City Fire Department would like to partner with the East Kern Health Care District to bring enhanced advanced life support care to the residents of California City and surrounding communities. We are requesting funding to purchase field ultrasound equipment as part of a feasibility study for rapid field assessments in the emergency medical care setting. We believe this can be a starting point to form a strong platform for future ventures and collaborations to benefit the community.

Organization and background synopsis:

The California City Fire Department (CCFD) is an Advanced Life Support (ALS) Fire Department that provides expanded scope medical care to the residents of California City, surrounding communities, and the state of California under mutual and automatic aid. CCFD has always been the front runner in Kern County for fire service medical advancement by being the first to become trained to Emergency Medical Technician, then expanded Emergency Medical Technician Diffibrillation and Advanced Airway, then to full Paramedic level of care. CCFD was the first known agency in California and perhaps the United States to partner with a private helicopter company to provide the first Hybrid public/private Air Ambulance Program. This paved the way for other agencies within Kern County and other counties to provide similar levels of service in isolated pockets in the County. Currently, Kern County and Bakersfield City Fire only have one to two operating ALS units within their jurisdiction. We have also paved the way for formalized programs such as the Fireline Medic program for statewide deployments of large-scale wildfire incidents, and the Swat Medic Program to provide medical care to law enforcement SWAT teams during deployments within the County. CCFD has the utmost pride in providing the best possible medical care to all who cross our path while being a front-runner for patient care advocacy.

Project Synopsis:

The Arrowhead Regional Medical Center (ARMC) is hosting a one-year feasibility study for field ultrasounds by field paramedics with a kick-off date of January 1st, 2022. We are currently working with a group of Emergency Room Physicians from ARMC as well as the Medical Director for the Kern County EMS

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25

department. Our participation has been approved by the California State Emergency Medical Services Authority as well the Kern County Medical Director for Public Health.

The scope of this study is to allow field paramedics to utilize ultrasounds in a variety of situations to rapidly determine the most appropriate hospital destination and/or level of care that would not otherwise be possible without an ultrasound. Some examples include identification of closed bone fractures, lung damage, depth of foreign body intrusions, heart tissue activity during a cardiac arrest that would dictate if efforts are fruitful to continue or no longer viable, and/or ruptured organs necessitating the need for rapid air transport to an out of area specialty or trauma center. Ultrasounds can also be very useful in situations where finding IV access is not possible due to low blood pressure or dehydration, and the ultrasound can be used to guide a catheter into a vein that could not normally be found for fluid administration.

Up to this point for paramedics in the State of California, decisions we based upon the mechanism of injury and outward signs present in the patient. Sometimes these decisions resulted in unnecessary care and transport to a level of care that was not needed. In other cases, the opposite has occurred due to a lack of visible signs of trauma or mechanism resulting in the delay of appropriate and definitive care. Having ultrasound technology would give the field paramedic rapid and definitive information to make the best choice in destination and level of intervention. We can also share in real-time, our imaging with a receiving Emergency Room Physician who can make on-the-fly decisions for a more appropriate or specialty facility.

CCFD is in a unique position, perhaps more than almost any other city due to the remoteness of our community, lack of local hospitals, and long distances to trauma centers. California City is also home to the OHV and off-road community where traumatic injury is constant and the closest trauma centers are more than one hour away by ground ambulance. CCFD paramedics often wait for ground ambulances to arrive on the scene for several minutes and sometimes even up to an hour for transport. During that time further determinations for care can be made that may necessitate calling an air ambulance for the appropriate level of care.

ARMC is providing all major oversight for the study and the Kern County Medical Director is providing local oversight and initial case review of all field ultrasounds. ARMC is not providing any funding for equipment and our local cost will be for the equipment only.

Training will be provided by ARMC physicians and additional and reoccurring training can be provided by CCFD's departmental medical director.

Currently, CCFD is the only known agency in Kern County participating in the study.

Project service area:

The equipment will serve the greater California City area of approximately 14,000 residents and can grow up to 100,000 visitors during peak off-road and event seasons. Equipment will also be used during specialty deployments as FireLine Medics on large-scale disasters and wildfires.

Required Equipment:

The required equipment is a Butterfly IQ+ Ultrasound unit which is a small handheld unit that connects to one of our existing iPad or phone devices. Each unit cost is \$3019.74 which includes a one-year extendable warranty, shipping, tax, and unlimited HIPPA compliant cloud storage and collaboration access. Two units would be the minimum deployment needed due to our current response configuration, however, four would be ideal. Oftentimes throughout the year, CCFD staffs additional units during the off-road riding season, holiday weekends, and special events. For the majority of the year, three units would be normally in service on the

NBI.2

responding vehicles, the Medic Engine 19, Medic Patrol 19, and the Command unit. The fourth would serve as a backup unit and be put into service for additional staffing periods.

Cost Breakdowns:

- 1 unit: \$3019.74
- 2 units: \$5,592.67
- 3 units: \$8,945.59
- 4 units: \$11,518.52 (4 or more units require a 5 user license reflected in the price.)

Additionally Requested Information:

Due to the nature of HIPPA and patient confidentiality laws, no obvious outside community involvement or volunteerism would be possible. However final published study data may apply to future community programs and care initiatives.

Conclusion:

In conclusion, as a twenty-year paramedic and former flight paramedic, I am fully confident that once this study is completed, field ultrasound technology will be the new standard of care in Kern County by all paramedics and will start paving the way for "Community Paramedicine" to be a stable and viable program throughout the state.

Sincerely,



Jeremy Kosick
Fire Chief / Fire Marshal
California City Fire Department
20890 Hacienda Blvd.
California City, CA 93505
jkosick@calcityfire.us
760-373-484 - Office
760-808-7546 - Cell

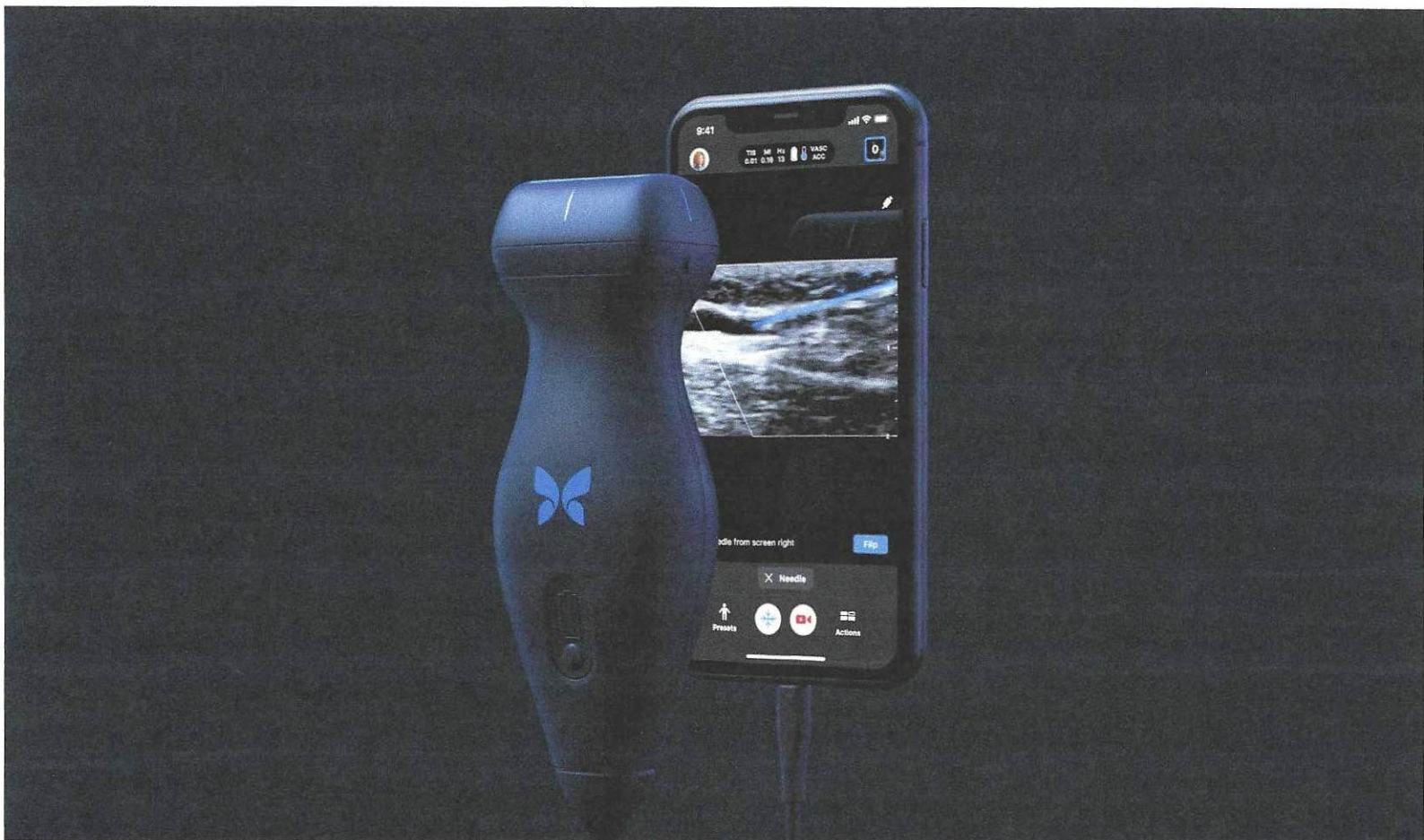


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NEW BUTTERFLY iQ+

Ultrasound reinvented again, for you.
Starting at \$2k + membership.



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butterflynetwork.com

[butterflynetwork](https://www.instagram.com/butterflynetwork)

[butterflynetinc](https://www.facebook.com/butterflynetinc)

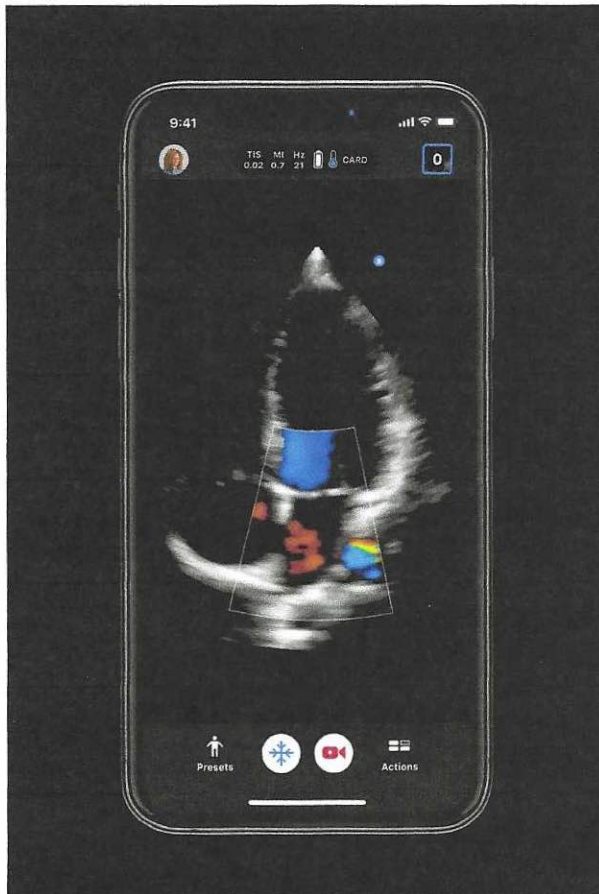
[butterflynetinc](https://twitter.com/butterflynetinc)

[butterflynetwork](https://www.youtube.com/butterflynetwork)

28

Power meets performance.

- ✓ Innovative low-noise, low power consumption semiconductor process.
- ✓ Optimized electronics with new, power-efficient FPGA.
- ✓ Patented on-chip digital micro-beamforming enabling 15% faster frame rates and 60% faster pulse repetition frequency.
- ✓ 1.75D array beamforming for 85% reduction in elevation beam width.



+ MORE CLARITY

15% faster frame rates.

With faster frame rates, you have the clarity you need to get important insights quickly.

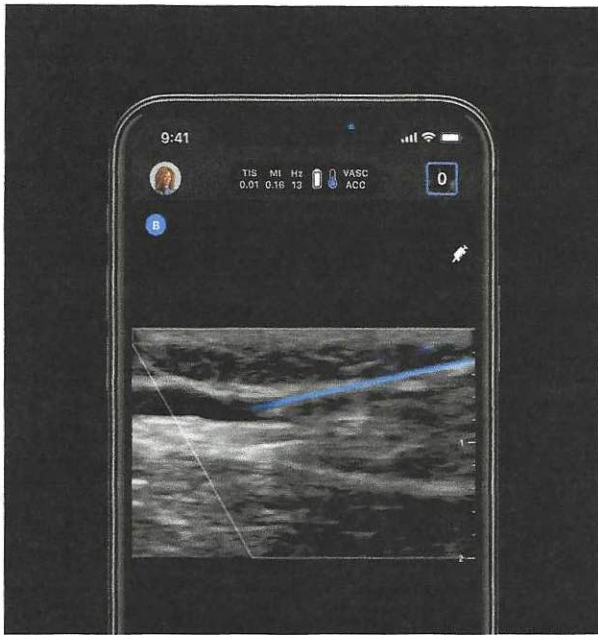
60% faster pulse repetition frequency.

Drawing from the power of the world's only Ultrasound-on-Chip™ technology, the iQ+ delivers sharp, fast imaging that makes a difference to you and your patients.

This all brings you true-to-form color flow, faster cardiac imaging with sharp resolution, crisp and clear lung imaging and ultra-fast bladder volume calculations.

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29



+ MORE CONTROL

3

New Needle Viz™ technology.

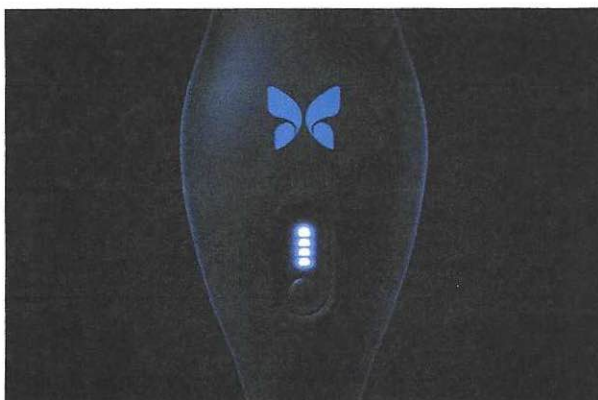
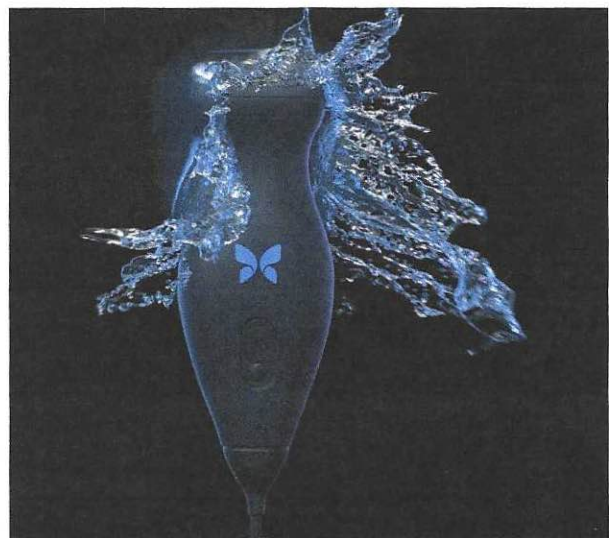
Designed to help detect needles with ease, Needle Viz™ technology helps give you the control you need while performing intricate in-plane guided procedures.

Smaller probe design.

With a 15% smaller probe head design and a 10% shorter probe, we've designed iQ+ to give you even better access through the ribs and around curved surfaces.

+ MORE DURABILITY

With military-grade testing, Butterfly iQ+ can withstand 4-foot drops, a 100G shock pulse, and your toughest shifts. iQ+ has been tested above industry standards and is IP67 compliant to protect against dust and water.* Engineered to tackle your busy shifts and tough environments, the new replaceable, stomp-and-compression-tested cable makes it simpler to use the probe with multiple devices.



+ MORE POWER

Butterfly iQ+ is optimized for more efficient battery usage and better thermal performance, helping you do your best work for longer.

20% Longer battery life.

2x Continuous run time on select presets.

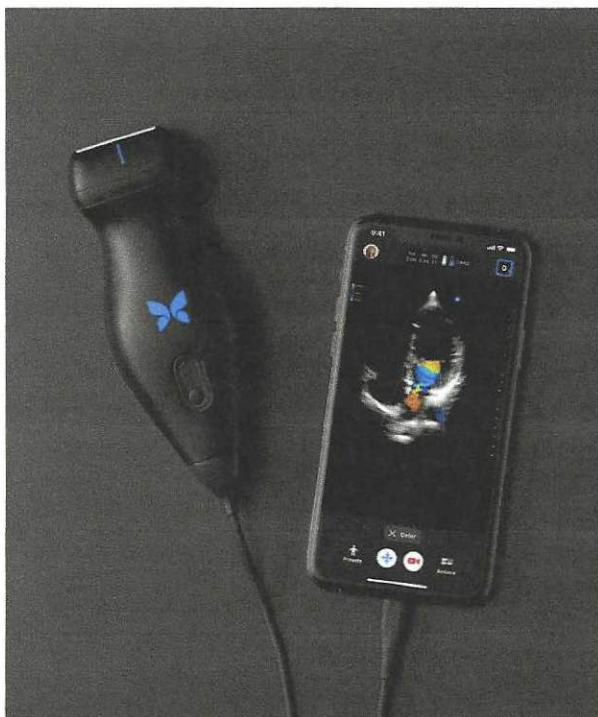
An entire ultrasound system, in your hand.

The beauty is that everything is in one place. Capture images from the app, pull patient information from your worklist and send studies to the secure Butterfly Cloud within seconds. Want to send studies to your PACS? No problem, we do that too.

All your work, any time, anywhere. Butterfly lets you organize, search and access your studies from your mobile or desktop. Easy to share, easy to learn and built securely for collaboration.



Secure and safe. HIPAA compliant, GDPR ready.



Protected at rest.

Your data is AES 256-bit encrypted; in the Butterfly Cloud and on the Butterfly iQ app.

Protected in transit.

Data in transit from the Butterfly iQ app to the Butterfly Cloud is protected by HTTPS, TLS 1.2 encryption.

Monitored and secure.

SOC II certification ensures access to your data is tightly monitored and secured.

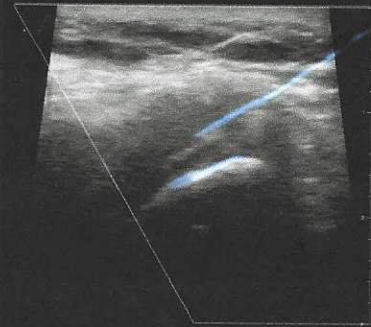
20 presets, 5 modes, 1 probe.

Presets

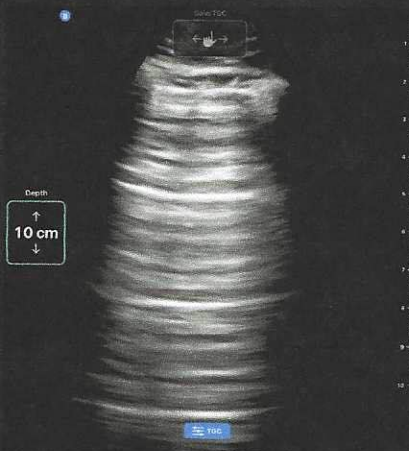
- Abdomen
- Abdomen Deep
- Aorta & Gallbladder
- Bladder
- Cardiac
- Cardiac Deep
- FAST
- Lung
- MSK
- MSK Soft Tissue
- Nerve
- OB/GYN
- Ophthalmic
- Pediatric Abdomen
- Pediatric Cardiac
- Pediatric Lung
- Small Organ
- Vascular Access
- Vascular: Carotid
- Vascular: Deep Vein



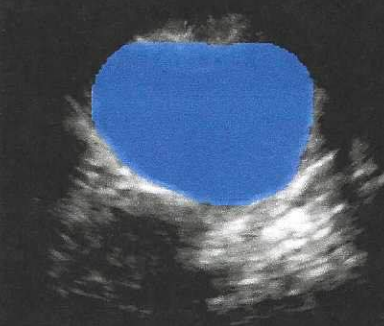
Cardiac Color Doppler shows true-to-form color flow dynamics.



New Needle Viz™ technology helps you locate your needle during in-plane guided procedures.



Sharp lung imaging for demonstration of crisp A lines, B lines and pleural surface irregularities.



0:03 -0:04

Estimated Volume
308mL

Bladder overlay

32

Save

Built-in bladder scanner for volume information in seconds.

Modes

- B-Mode
- M-Mode
- Color Doppler
- Power Doppler
- Pulsed Wave Doppler (PWD)

Hardware

Anodized Aluminum Probe Body, Dust- and Water-Resistant (IP67*)

Dimensions

163 x 56 x 35 mm (6.4 x 2.2 x 1.4 in.)

Weight

309 grams (.68 lbs)

Cable length

Lightning: 1.5 meters (4.92 feet)

USB-C: 1.5 meters (4.92 feet)

Ultrasound-on-Chip™

2D array, 9,000 micro-machined sensors

Battery

2600 mAh Lithium Ion Battery

Life: 144 minutes on average
(≥ 2 continuous hours)

Recharge time: 5 hours (for full recharge)

Wireless charging

Qi-compatible

Imaging

Modes

M-mode, B-mode, Color Doppler, Power Doppler, Pulsed Wave Doppler

Measurements and annotations

Linear measurements (max of 4)

Ellipse measurement (max of 1)

Text labels (create your own or choose from 80+ preset-specific labels)

Min/max scan depth

1cm / 30cm

Tools

Midline marker

Controls

Gain

TGC (near, mid, far)

Depth

Compatibility

Check software and hardware compatibility list at butterflynetwork.com/specs.

Buy now at store.butterflynetwork.com

*IP67 up to the line on the back of the probe.

Contact us at contact@butterflynetwork.com

980-20183-00 Rev B

NBL.89

33

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. City of California City</p> <p>2 Business name/disregarded entity name, if different from above</p> <p>4</p> <p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input checked="" type="checkbox"/> Other (see instructions) ▶ _____ Municipality</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions. 21000 Hacienda Blvd</p> <p>6 City, state, and ZIP code California City, CA 93505</p>	<p>Requester's name and address (optional)</p>
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[][] - [][] - [][][][][][]	
or	
Employer identification number	
9 5 - 2 4 0 8 7 6 3	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Boone</i>	Date ▶ 12/1/20
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

NBI. 10

34

EAST KERN HEALTH CARE DISTRICT

Proposed Project Based Part-time Employment: Implementing an Electronic Content Management System

Project: Records organization, digital access and retention schedule

Potential employee: Penny Farris, 3-4 hours per day, 3-4 days per week, rate TBD by Board

PHASE I – TRAINING AND PROJECT PLAN

- Complete CSDA Training (or equivalent): Implementing an Electronic Content Management System
- Create:
 - a) Draft of Project Plan,
 - b) select platform,
 - c) create file structure, and
 - d) plan scanning and training system.
- District recognizes that it may be necessary to hire consultant to help direct process
- Verify and complete all labeling of historical files belonging to EKHCD
- Create file index by year as immediate reference resource for District internal use

PHASE II – IMPLEMENTATION OF RECORDS RETENTION POLICIES

- Adjust Project Plan as needed
- Create Record Retention policies for Board Approval
- Make District files accessible as foundational materials, digital and useful in District work to impact the community we serve

PHASE III – ACTIVITIES AND IMPACT TO BENEFIT COMMUNITY THROUGH GRANTS, ETC.

Utilize files as historical records of District activity to tell our story to the community and increase the impact of our District