



REGULAR MEETING AGENDA

EAST KERN HEALTH CARE DISTRICT

BOARD OF DIRECTORS

5 p.m. Tuesday, January 21, 2025

(Hybrid Meeting & Training) 9300 N Loop Blvd,
California City, CA 93505

MISSION STATEMENT: *“Building health, well-being, and resiliency”*

PLEASE CLICK THE [LINK](#) BELOW TO JOIN THE MEETING:

<https://us02web.zoom.us/j/85214528088?pwd=9OXRq2bsXBBix83JuRpVFAYhMx5ZCG.1>

OR TELEPHONE: US: +1 669 900 6833

ZOOM ID: 852 1452 8088

PASSCODE: 591710

1. PLEDGE OF ALLEGIANCE/INVOCATION

2. ROLL CALL AND CALL TO ORDER

Per the Grand Jury Report Dated April 29, 2024. R4 under Recommendations, states, ...” Follow Robert’s Rules of Order, eliminate cell phone usage, and reduce side bar conversation during the meeting...”

3. APPROVAL OF AGENDA

Board members can amend the agenda before or after someone makes a motion to adopt the agenda. To do this, any board member can motion to add emergency items, delete items, or change things around. Once someone motions to amend the agenda, the board takes a vote, and the majority rules. The meeting will proceed according to the approved agenda.

4. PUBLIC COMMENTS

Members of the public are welcome to address the Board on any matter NOT on the agenda and over which the Board has authority. If you wish to speak, please state your name for the record and limit your comments to five (5) minutes.

5. COMMUNITY ANNOUNCEMENTS

- A. Mable Davis Senior Center Newsletter

6. STAFF REPORTS

- A. Raychel Jackson

7. STRATEGIC PARTNERSHIPS

- A. Mable Davis Senior Center
- B. Desert Rose Garden Club
- C. Kern EDC / East Kern Economic Alliance
- D. REACH: TreeVitalize Project
- E. Ridgecrest Regional Hospital
- F. New Member Consideration with California City Chamber of Commerce

8. CONSENT CALENDAR

All items on the Consent Calendar are considered routine, non-controversial, and will be approved by one (1) motion if no member of the Board, Staff, or Public wishes to comment or ask questions. Public comment to be limited to five (5) minutes. Roll Call vote is required.

A. APPROVAL OF MINUTES

- 1. Regular Meeting: January 7, 2025

B. APPROVE PAID & UNPAID WARRANTS

- 1. Vendor Payment Approval
- 2. Debit Card Transactions
- 3. Credit Card Transactions

C. FINANCIAL REPORTS – December 2024

- 1. Balance Sheet
- 2. Profit and Loss Statement
- 3. Check Disbursements
- 4. Payroll Summary
- 5. Investment Reports

9. CONTINUED BUSINESS

A. Facility Reports

- 1. North Loop Property
 - a. 9278

b. 9300

c. 9350

2. Bay Avenue Property

B. Ad Hoc Committee Reports

1. Alignment with EKHCD Mission Statement – Director Rojas

2. Alignment with EKHCD Mission Statement – Director Royten

3. Preparation of Hiring General Manager – President Macedonio and Vice President Patrick

4. Review of the Admin Code with Counsel Lemieux and President Macedonio

C. LAFCO Annexation Process Update – President Macedonio

D. CHNA Progress - President Macedonio

10. NEW BUSINESS

A. Approve Purchase of 2 HVAC Unit Systems from Reliable Air at 9300 North Loop, California City in the Amount of \$20,026.00

B. Discussion and Approval of the upgrades to IT Agreement and Equipment for Board Members

C. Approve the Contract with Raychel Jackson as Board Clerk for EKHCD

D. Logic Model

11. PRESIDENTS COMMENTS

A. District Certifications:

1. Mandatory District Training

a. Ethics

b. Harassment

2. Optional Training

12. DIRECTORS COMMENTS – AB 1234

13. FUTURE AGENDA ITEMS

A. Surplus Land Act

B. Ad Hoc Committee Administrative Code

C. Hiring Grant Writers

D. Cancer Walk/Fund

14. ADJOURNMENT

Next Regular Meeting: Tuesday, February 4, 2025, at 5 p.m. In person 9300 N Loop Blvd., California City, CA 93505 (and via Zoom)

“Pursuant to Government Code section 54952(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agenda public meeting should be directed to the District’s office at (760) 373-2804 at least 48 hours prior to said meeting”



Mable Davis Senior Center Newsletter
Senior Citizen Association of California City
10221 Heather Ave., California City, CA 93505
Open 10:00am-1:00pm Mon-Fri (Except Holidays)
(760) 373-1006

JANUARY 2025
 Vol. 30 Issue 1



I hope you had an enjoyable Holiday Season. Mary, Barbara and I had a quite time just the three of us. We caught up on some things and just relaxed.

There are a lot of Board Games looking for some seniors to play at the Mable Davis Senior Center. Some only take two (2) seniors to play; Checkers and Chess and Cards just to name a few. If you feel shut-in and know other seniors who feel the same, then come on down to Central Park and come into the center. We are the building to the left as you come through the park gate. I look forward to seeing and meeting you. The Center is open Mondays through Fridays from 10:00 am until 1:00 pm, except Weekend and Holidays for all seniors 50+.

We have a senior exercise program. It is for seniors who like to stretch and limber up. This is not for younger people; we do not move fast. The classes are Mondays and Wednesdays from 9:00 – 10:00 am and are either by video or with our instructor. No charge.

We have a group of crafters who get together on Wednesdays starting at 10:00 am and go until lunch. They chat and do different relaxing crafts. They are always looking for new topics and ideas.

Each Friday we have BINGO games for community individuals 18+. The BINGO card sale starts at 12:30 pm and the games start at 1:00 pm. Money prizes are given. Come in and enjoy the games and make new acquaintances.

Just as 2024 came to a close, we have had several new individuals become in and join in discussing. Some are members of the center, and some are new. Come in and join in and meet someone new. You do not have to be a member just someone looking to join in a lively discussion. There is a couple who come and play pool now in our activity room. They would love to have some challengers.

We celebrate Senior Birthdays on the third Wednesdays each month. Come in and join the party. If your birthday falls in the month sign up on the Bultin Board on the easel in the hallway. If you are not signed up with the nutrition program you can bring your own lunch If you are, remember to sign up for that day's lunch in the main room of the center were our daily staff sit. You can have one guest sit with you at the Birthday Table. If they are not signed up with the nutrition program, they can bring their own lunch also. Remember, they need to sign up for that day's lunch or bring their own.

If you are interested in a good, nutritious lunch then come in and sign up with the Kern Count Aged and Adult Services Nutrition Program. We have the forms at the center, it cost nothing to do so. The lunches are prepared in kitchen in the Rosemond Senior Center and brought up to us daily. You can select the meals you want from the menu at the Mable Davis Senior Center. Your asked to sign up for the meals you would like two days in advance since the we have to let the kitchen in Rosamond know one day in advance how many meals are needed the next day, thank you.

Our Newsletter Editor is always looking for items to put in. You can get on her email list to receive a copy each month by calling and leaving your email address, we also have printed copies at the center. Her number is 760-373-1196

I am Mike Edmiston the Center Manger and President of the Senior Citizen Association. Looking forward to seeing you at the center! Contact: Cell; 661-754-1058

Item 5 A

Senior Moments

By Dee Sutherland, Program Coordinator

Happy New Year to all for 2025! I hope you all enjoyed our 12 noon Party with lots of good Friends and Food!

We had a fun Birthday Party on Wednesday, December 18th where we performed our Annual "12 Days of Christmas". Celebrating their December Birthdays were Jan Gibson, Susie Middleton and Karen Macedonio

The next Birthday Party is Wednesday, January 15th 11:30

Don't forget to sign up if it is your Birthday, in the Lobby for a seat at the Birthday Table Sign up for lunch in the dining room or bring your own and enjoy some cake!

DON'T FORGET ☺

Don't forget to check out our Boutique!

Exercise on Mondays & Wednesdays 9-10
Lunch from 11-1 (sign up first) and games, cards & Pool

Enjoy our Library, you can read in or take out.

Also take a puzzle or two home, we have an assortment!

Don't forget BINGO on Fridays! Sales begin at 12:30, play at 1:00

I hope to see you all in the New Year!

Dee S ☺

SENIOR CITIZEN ASSOCIATION BOARD OF DIRECTORS OFFICERS

President – Mike Edmiston – (661) 754-1058
Vice President – Denise Schofield – (760) 373-1196
Secretary – Susie Middleton – (760) 373-2395
Treasurer – Mary Edmiston – (661) 754-1059
Newsletter-Denise Schofield – (760) 373-1196
Sunshine Committee-Arlene Bokelman
(760-373-2484)

SPECIAL EVENTS/PROGRAM CHAIRPERSON

Dee Sutherland – (940) 736-7777
Bingo Chairperson:
Mary Edmiston – (661) 754-1059

BOARD MEETINGS: 4th Wednesday at 1:00pm ~ Submit new business for Board consideration to the Board Secretary by the second Wednesday of the month. **NOTE:** Information published in this newsletter is thought to be reliable at the time of publication. However, we do not guarantee the accuracy of the content in the information presented. For questions or comments about the newsletter, contact Denise Schofield, at (760) 373-1196 or by email at Neecys49@yahoo.com



IN MEMORIAM

To those who passed before us,
MAY THEY REST IN PEACE

MANY THANKS TO OUR SPONSORS!

Sponsorship donation requests are made each January for the calendar year. The donation is \$100, only \$8.33/mo. to help maintain the Center! To be added to the donor request list for next year, contact Mary Edmiston, Treasurer of the Senior Citizen Association, at (760) 373-1006, and we will contact you at that time.

2025

CALIFORNIA CITY IMPORTANT PHONE NUMBERS

AMBULANCE	911
POLICE (NON-EMERGENCY/BUSINESS)	(760) 373-8606
FIRE DEPARTMENT	(760) 373-4841
POISON CONTROL	(800) 222-1222
ANIMAL CONTROL	(760) 373-1115
DOMESTIC VIOLENCE HOTLINE	(8 00) 799-7233
CITY HALL	(760) 373-8661
CITY CLERK	(760) 373-7140
BUILDING DEPARTMENT	(760) 373-7152
BUILDING OFFICIAL	(760) 373-7162
PLANNING DEPARTMENT	(760) 373-7141
PARK & RECREATION	(760) 373-3530

TO REPORT A WATER LEAK DURING BUSINESS HOURS,
CONTACT CITY HALL'S MAIN NUMBER.
AFTER BUSINESS HOURS, CONTACT THE POLICE DEPARTMENT'S MAIN

2

We accept all donations
and appreciate your support
Thank you!

THANK YOU VOLUNTEERS

Item 5A

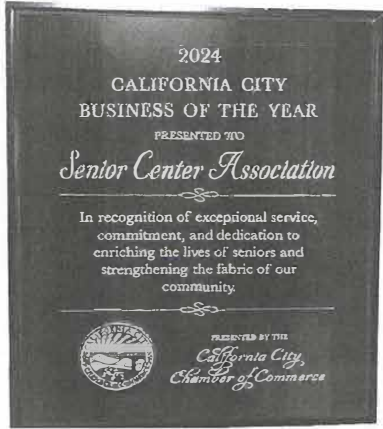
2025

EVENTS AND ACTIVITIES

2025



Our Seniors performing the 12 DAYS OF CHRISTMAS!!!



Thank you **CHAMBER OF COMMERCE!** We were presented with California City Business of the Year for 2024!!

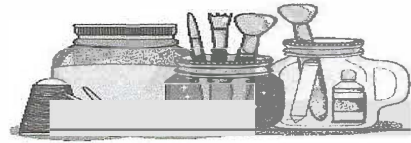


EASY EXERCISE WITH AL



MONDAYS AND WEDNESDAYS 9-10

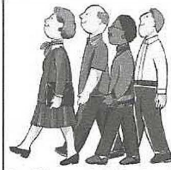
CRAFT CLUB



1ST, 2ND, AND 4TH WEDNESDAYS 10:00

IF YOU HAVE A PROJECT TO BRING TO WORK ON, OR TO SHARE, COME ON DOWN!!

Come on down to the Senior Center! There's something for everyone 50+!



Calling All Seniors!



BINGO

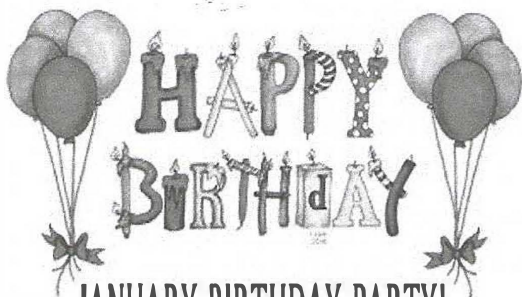
1	16	40	47	72
12	18	●	50	74
●	22	●	46	64
8	17	32	●	68
6	28	37	54	61

BINGO FRIDAYS

Sales: 12:30

Games begin: 1:00

Instacart.com delivers from Stater Bros and parts of Tehachapi for delivery in Cal City now! If you're not able to make the trips, and items not here, it really helps!



HAPPY BIRTHDAY

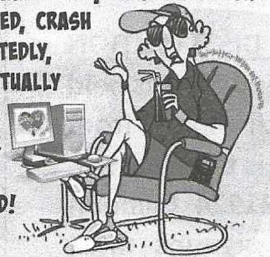
JANUARY BIRTHDAY PARTY!

WEDNESDAY, JAN. 15th 11:30



SIGN UP IN LOBBY

THE OLDER I GET, THE MORE I HAVE IN COMMON WITH COMPUTERS. WE BOTH START OUT WITH LOTS OF MEMORY AND DRIVE, THEN WE BECOME OUTDATED, CRASH UNEXPECTEDLY, AND EVENTUALLY HAVE TO HAVE OUR PARTS REPLACED!





We are always concerned about the health and well-being of our fellow seniors. So, if you know if any of our seniors is sick, or has passed on, contact Arlene Bokelman and she will send out the appropriate greeting cards to bring a little "sunshine" into someone's day.



Bartz-Altadonna Community Health Center
FOR APPOINTMENTS CALL 661- 874-4050

Local Food Banks and Commodities



FOOD PANTRY is available at the Community Church of California City located at 21001 Conklin Blvd. (corner of Conklin Blvd. & California City Blvd. across from the Catholic Church). The food pantry is open on Wednesdays by for more information or an appointment call (760) 373-2346. The office hours are Monday, Wednesday & Friday, 9:00am to noon.



MONTHLY COMMODITIES DISTRIBUTION from the East Kern County Food Bank is held on the first Saturday of each month from 9:00-11:00 am. The location is the New Life Assembly of God Church, 21924 Calhoun Dr., California City. New signups must provide identification, proof of residence and income. For more information, call (760) 373-7813.

Item 5A

Community Emergency Services



YANA is a program operated by our Police Department that contacts persons living alone who might need emergency assistance. The Police Department dispatcher will call you at the interval and time you designate to check on your well-being. If you do not answer the phone, they will investigate why. The form to sign up for this program is at the Police Department.

THE YANA BOX PROGRAM is designed with the active senior in mind. Many seniors live alone and may have medical issues that could become an emergency, preventing them from calling or being mobile enough to unlock their residential door for emergency personnel to enter and administer aid. The YANA box is simply a secured locked box that has your door key inside. The box is secured to your door and only police and fire personnel will have the combination to get your key. If fire or police personnel need to gain access to your residence to check on your well-being or provide emergency medical assistance to you, it is much easier to unlock the door than to damage a door or window in order to gain access. Contact the Police Department if you wish to participate in the YANA program. Our Police/Fire Departments have arranged donations from individuals and

Senior Center Lunch Program



Dining in or Take Out

The donation for hot lunches (safety sealed) is \$3 for Seniors who are at least 60 years old. For their Caregivers under the age of 60, the cost is \$6

California Phones from the California Telephone Access Program (CTAP) provides free specialized phones and accessories for your mobile (and landlines) phone to all qualified Californians. These devices make it easier to hear, dial, and call. A Program of the California Public Utilities Commission. Contact Pa Kou Cha, Outreach Specialist 1-559-477-4674

GOVERNMENT & LOCAL ASSISTANCE SERVICES

ProCare HOSPICE provides in-home care for seniors struggling with life limiting illness including Alzheimer's Disease, heart failure, COPD, cancer and more. ProCare Hospice is licensed by the State of California and CHAP Accredited. Services are covered by Medicare, Medi-Cal, other insurances, as well as Veterans benefits. Those who qualify also receive DME equipment including oxygen, hospital beds, canes, walkers, and diapers.

For more information, contact Brandi Wheeler, Director of Marketing, at (661) 951-1146.

VOLUNTEER SENIOR OUTREACH PROGRAM is funded by the County of Kern Aging and Adult Services Department. This program provides supportive relationships for seniors and their families which could include visiting, join for lunch, a phone call, or just being a friend. The program also offers assessments and counseling to those having depression or other mental health issues. For information in obtaining services, contact Leslie Rich, Program Coordinator, at (661) 822-8223.

QUESTIONS ABOUT MEDICARE? The Health Insurance Counseling and Advocacy Program (HICAP) assists Medicare recipients who may be having trouble with receiving and/or understanding their benefits.

If you need assistance, contact the HICAP office in Bakersfield at (800) 434-0222.

COUNTY OF KERN VETERANS SERVICE DEPARTMENT was established by the Board of Supervisors of Kern County in 1944 to assist veterans, their dependents, and survivors to obtain benefits and entitlements available through federal, state and local agencies administering programs for veterans. Every veteran, dependent or survivor is encouraged to visit an office to have a VA benefit update by a Veterans Service Representative.

For more information, call (661) 868-7300 or e-mail kernvets@co.kern.ca.us.

MEDICAL BASELINE PROGRAM may get you a discount on your gas and/or electric bill. For information, call the County of Kern, Aging & Adult Services at (661) 868-1000, or (800) 510-2020 (toll-free), or send e-mail to: aginginfo@co.kern.ca.us.

U.S. GOVERNMENT BENEFITS WEBSITE The official benefits website of the U.S. Government www.benefits.gov provides eligible citizens the fastest and most accurate information on more than 1,000 Federal and State administered programs available. To date, the website had guided more than 5.89 million people to the help they need for things such as housing, education, food/nutrition, healthcare, disaster relief and more.

FOOD PANTRY is available at the Community Church of California City located at 21001 Conklin Blvd. (corner of Conklin Blvd. & California City Blvd. across from the Catholic Church). The food pantry is open on Wednesdays by appointment only. For more information or an appointment call (760) 373-2346. The office hours are Monday, Wednesday & Friday, 9:00am to noon.

MONTHLY COMMODITY DISTRIBUTION from the East Kern County Food Bank is held on the first Saturday of each month from 9:00-11:00 am. The location is the New Life Assembly of God Church, 21924 Calhoun Dr., California City. New signups must provide identification, proof of residence and income.

For more information, call (760) 373-7813.

CALIFORNIA CITY DIAL-A-RIDE Fares: Call for hours and fares 760-373-8665. The service does not operate on weekends, or on days when City Hall is closed. Calls will be taken until about 3:45pm.

THE SOCIETY OF SAINT VINCENT DE PAUL, OUR LADY OF LOURDES CONFERENCE is located at the Our Lady of Lourdes Catholic Church at 9970 California City Blvd. Volunteers will assist and help with providing emergency food as well as referral resources to help those in need have a sense of dignity, purpose, and self-esteem.

The staff is available from 9:00am to 12:30pm every Tuesday, Wednesday, and Thursday.

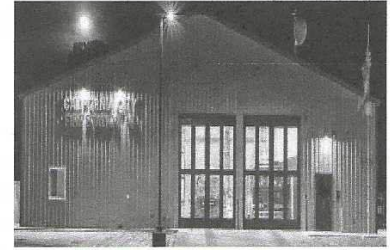
VALLEY CAREGIVER RESOURCE CENTER is part of a statewide system of California Caregiver Resource Centers, serving families of brain-impaired adults. It works with other agencies to provide the best possible assistance to families caring for their loved ones. Most services are provided at no charge.

For more information and assistance, contact Valley Caregiver Resource Center @ (800) 541-8614, or internet: www.valleycrc.org.





FACEBOOK PAGE
WWW.FACEBOOK.COM/CALCITYFD/



The Hidden Dangers of Power Strips: What You Need to Know for Safety

Power strips are convenient, often essential tools in modern homes and offices. They allow multiple devices to be plugged into a single outlet, offering a simple solution for powering gadgets in rooms with limited electrical sockets. However, while power strips offer undeniable convenience, they also pose significant safety risks if not properly used.

The Hidden Fire Hazard: Startling Statistics

Power strips are a common source of household fires. According to the U.S. Fire Administration, electrical malfunctions, including those from power strips, are responsible for nearly 51,000 home fires yearly. These fires resulted in approximately 500 deaths, over 1,400 injuries, and almost \$1.3 billion in property damage. A study by the National Fire Protection Association found that electrical distribution and lighting equipment, which includes power strips, accounted for 10% of all home fires. Many of these incidents stem from improper use, including overloading the strip, using it with high-wattage appliances, or connecting multiple strips. Here are some safety tips:

Only Use Indoors: Avoid using power strips outdoors. There are certain extension cords that can be used outdoors - assuming it's not raining -- but power strips are typically designed for indoor use only. Using power strips outdoors is a safety hazard. Moisture or debris may enter the power strip's open outlets where it causes failure. And failure of a power strip can lead to bodily injury.

Keep Uncovered: You should keep power strips uncovered. Don't attempt to conceal them under rugs, carpet or other objects. Covering a power strip will only increase the risk of an electrical fire. Power strips carry electricity, so they generate heat. Normally, this heat will dissipate into the surrounding air. If a power strip is covered, though, the heat will remain trapped.

Avoid Chain-Linking: Chain-linking means connecting multiple power strips to each other. Neither extension cords nor power strips should be chain-linked.

Limit One Per Wall Outlet: Only use a single power strip per wall outlet. Outlets can only provide so much power. When you connect multiple power strips to a given outlet, and then connect multiple devices to those power strips, it may draw an excessive amount of power. Circuit breakers will typically disrupt the flow of power before a fire occurs, but it's better to err on the side of caution by using no more than one power strip per outlet.

Safety Tips for Using Power Strips: avoid overloading, regularly inspect, keep away from water, use surge protectors for electronics, turn off when not in use, educate others.

David Orr
 Fire Captain/Paramedic
 CERT Coordinator
dorr@calcityfire.us
 Office: 760-373-4841

"Remember: when disaster strikes, the time to prepare has passed...get prepared."

California City Fire
 Department
 20890 Hacienda Blvd.
 California Citv. CA 93505

CALL TO FIND OUT TIMES AND AVAILABILITY

TRANSPORTATION AROUND TOWN
And the Antelope Valley

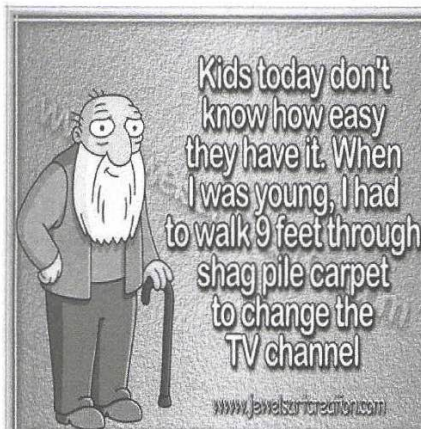
DIAL-A-RIDE

21000 Hacienda Blvd, California City, CA 93505
(760) 373-8665 (page 5)

- Dial-A-Ride services are available to all riders.
- All Dial-A-Ride services require a reservation least one day in advance to guarantee your ride.
- Same day service will be provided as available, on a first come, first served basis.
- Dial-A-Ride passengers may board or exit the bus at any safe location within the service area.
- Service is provided on paved and maintained roads ONLY.
- Kern Transit provides passenger bus service between and in the rural communities of Kern County. There are 17 fixed transit routes, and Dial-A-Ride (DAR) service is available in most communities. The transit system offers intercity service between Arvin, Bakersfield, Bodfish, Boron, Buttonwillow, California City, Delano, Edwards, Frazier Park, Inyokern, Keene, Kernville, Lake Isabella, Lamont, Lebec, Lost Hills, McFarland, Mojave, Onyx, Ridgecrest, Rosamond, Shafter, Taft, Tehachapi, Wasco, Weldon, and Wofford Heights, along with local transit service. Connections to Metrolink in Lancaster are also available. Kern Transit is a division of the Kern County Roads Department.

CALIFORNIA CITY YELLOW CAB
760-338-3494

If you know of other modes of transportation, or any change, please let me know and I will correct the changes...Thanks!



Churches of California City

FIRST BAPTIST CHURCH

8770 Lupine Loop Dr. (760) 373-4967

CALIFORNIA CITY CONGREGATION OF JEHOVAH'S WITNESSES

19649 Airway Blvd. (760) 373-2568

SOLID ROCK MISSIONARY BAPTIST CHURCH

21232 Kenniston St. (760) 373-1872

CALIFORNIA CITY COMMUNITY CHURCH

21001 Conklin Blvd. (760) 373-2346

CHURCH OF CHRIST

20546 Lehigh St. (760) 373-2870

OUR LADY OF LOURDES PARISH

9970 California City Blvd. (760) 373-2256

DESERT SONG FOURSQUARE GOSPEL

20849 Hacienda Blvd. (760) 338-3633

NEW LIFE ASSEMBLY OF GOD

21924 Calhoun Dr. (760) 373-7813

FAITH MIRACLE HOLYNESS CHURCH

20906 Neuralia (760) 550-7152

EDWARDS AFB PRESCRIPTION POLICY

As of June 15, 2021, the Edwards AFB Pharmacy will no longer accept faxed prescriptions.

Please start sending your prescriptions electronically by that date. Search in your software for:

DOD EDWARDS EPHCY

Questions or concerns, call Pharmacy at 661-277-2052

Urgent Care Clinic

It opened January 20th offering medical, lab, and x-ray services! Here's some info. The offerings include workers' compensation care, pre-employment drug tests and physicals as well as vaccinations. Telemedicine consultation. (Info from MDM)







8100 Cal City Blvd (Aspen Mall)

Hours: Mon-Fri, 9 am-6 pm

661-651-6608

HOURS OF BUSINESS:
MON-FRI 10:00 am-1:00 pm
EXCEPT HOLIDAYS

JANUARY 2025

		1 Wed	2 Thu	3 Fri
<p>We will be closed till Monday January 6th Happy New Year!!</p>				
<p>6 Mon</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p> <p>Easy Exercise with AI 9-10 am</p>	<p>7 Tues</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p> 	<p>8 Wed</p> <p style="text-align: center;">Craft Club 10:00</p>  <p>Easy Exercise with AI 9-10 am</p>	<p>9 Thu</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>10 Fri</p>  <p style="text-align: center;">Bingo Card Sales 12:30 Games begin 1:00</p>
<p>13 Mon</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p> <p>Easy Exercise with AI 9-10 am</p>	<p>14 Tues</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>15 Wed</p> <p style="text-align: center;">BIRTHDAY PARTY 11:30</p>  <p>Easy Exercise with AI 9-10 am</p>	<p>16 Thu</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>17 Fri</p> <p style="text-align: center;">Bingo Card Sales 12:30 Games begin 1:00</p>
<p>20 Mon</p> <p style="text-align: center;">WE WILL BE CLOSED ON</p> 	<p>21 Tues</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>22 Wed</p> <p style="text-align: center;">Craft Club 10:00</p> <p>Easy Exercise with AI 9-10 am</p> <p style="text-align: center;">Board Meeting 1:00</p>	<p>23 Thu</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>24 Fri</p> <p style="text-align: center;">Bingo Card Sales 12:30 Games begin 1:00</p>
<p>27 Mon</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p> <p>Easy Exercise with AI 9-10 am</p>	<p>28 Tues</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>29 Wed</p> <p style="text-align: center;">Craft Club 10:00</p>  <p>Easy Exercise With AI 9-10</p>	<p>30 Thu</p> <p style="text-align: center;">ANY DAY!</p> <p>Pool~Darts~Cards Board Games</p>	<p>31 Fri</p> <p style="text-align: center;">Bingo Card Sales 12:30 Games begin 1:00</p>

Note: ** items are a rich source of Vitamin A

KCAASD Senior Nutrition Program

Reservations/Cancellations (661) 221-3927

Menu – January 2025

California City/Rosamond

Menu items are subject to change without prior notice

Monday	Tuesday	Wednesday	Thursday	Friday
		1 No Meals Today 	2	3 SENIOR CENTERS will be CLOSED FOR THE HOLIDAYS! We will re-open on Monday, January 6 th
6 Sweet & Sour Meatballs White Rice Brussel Sprouts** <u>Pineapple Chunks</u> Milk	7 Pork Pozole Green Beans Green Salad <u>Diced Peaches</u> Cornbread Milk 	8 Cheesy Broccoli Casserole** Carrots** Biscuit <u>Juice</u> Milk	9 Southern Smothered Chicken Cabbage** Couscous Spiced Apricots <u>Juice</u> Milk	10 Sloppy Joe Green Peas Potato Wedges <u>Cranberry Applesauce</u> Milk 
13 Cheese Ravioli Spinach** Banana Garlic Bread <u>Juice</u> Milk	14 Meatloaf Normandy Veggies** Mashed Potatoes <u>Ambrosia Salad</u> Wheat Roll Milk 	15 Chicken Fajitas** Mexican Rice Tortilla <u>Baked Apples</u> Milk	16 Tuna Salad Sandwich Broccoli Salad** <u>Fruit Mix</u> Milk	17 Beef Stew** Green Salad** <u>Tangerine</u> Wheat Roll Milk 
20 No Meals Today 	21 Beefy Macaroni Capri Veggies** Wheat Roll Fresh Apple <u>Juice</u> Milk	22 Mini Corn Dogs Peas & Carrots** Potato Wedges Fruit Yogurt Milk 	23 Chicken & White Bean Chili Green Beans** Biscuit Blueberry Muffin <u>Juice/Milk</u>	24 John Wayne Casserole Broccoli Florets** Wheat Roll <u>Mandarin Oranges</u> Milk 
27 Crispy Baked Chicken Zucchini** Italian Herb Potatoes <u>Applesauce</u> Milk	28 Beef Quesadilla Chuckwagon Corn Black Beans <u>Tropical Fruit</u> Milk	29 Chicken & Waffles Diced Potatoes <u>Cottage Cheese w/ Strawberries</u> <u>Juice</u> Milk	30 Fish Tacos Green Beans** White Rice Apricots Milk 	31 Italian Wedding Soup Carrots** Sourdough Roll <u>Fruit Cocktail</u> Milk

Underlined items meet 1/3 of the DRI's for Vitamin C
 Suggested Donation Age 60+ - \$3.00; Non-seniors meal cost - \$6.00
 Seniors will not be denied service due to inability to make a donation
 = More than 1000 mg Sodium





DATE: January 21, 2025
TO: Board of Directors
RE: Staff Report
SUBMITTED BY: Raychel Jackson, Administrative Assistant/Board Clerk

For January, the District continues to advance initiatives which are highlighted here that are not otherwise covered under other agenda items.

Updated Agenda

The agenda has been updated with a new format, and we'd like to highlight the changes. We've reorganized it to create a more streamlined layout, making it easier for both directors and the public to follow, as well as grouping related items together. Additionally, in the online version, you'll find hyperlinks that direct you from each agenda item to the corresponding section in the agenda packet for greater convenience.

Website

We are evaluating the Streamline website platform in conjunction with others available that may better facilitate meeting agendas, compliance, etc. In conjunction with that, we are working to organize posted items for ease of access.

Summary of Proceedings - Minutes
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

Regular Meeting of January 7, 2025, 5 p.m.

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Video Time Code	Item	Action
	1. Pledge of Allegiance	L. Peralta
	2. Roll Call and Call to Order	Present were S. Royten, J. Rojas, L. Peralta, and K. Macedonio. Chair Macedonio called the meeting to order at 5:00 p.m. L. Patrick arrived at 5:04 p.m.
	3. Approval of Agenda	<p>The agenda was approved with the following changes: Addition of an emergency item for a letter of support for a \$10,000 SAREP grant due January 14.</p> <p>Motion: Approve Emergency Item S Royten: J. Rojas Motion Carried, 5-0</p> <p>The agenda was approved with the following changes: Item 9c was pulled,</p> <p>Motion: Approve Agenda J. Rojas: S Royten Motion Carried, 5-0</p>
	4. Presentation	Pam Griffin from BART Community Health Center presented their services, including primary care, OB-GYN, and mental health. She discussed the challenges of recruiting medical professionals to rural areas and the importance of federal funding for their operations.
	5. Public Comments	None.
	6. Community Announcements	Various updates.
	7. Financial Statements (Unaudited) A. Balance Sheet B. Check Detail C. Profit and Loss Quarterly Statements (October, November, December 2024) D. Investment Reports	A. - F. Financial statements and budget reviews highlighted a \$147,000 loss due to upfront insurance payments and a \$70,000 estimated annual rent. The Board discussed the need for transparency in payroll and financial processes and the importance of adhering to administrative codes and policies. The meeting discussed various administrative and operational issues. It was confirmed that all employees, including board members, accrue sick time, which is paid out as wages if not used by the

	<p>E. Payroll F. Quarterly Budget-to-Actual Report</p>	<p>end of the year. The Board reviewed the employee handbook, which the Board formally adopted. Discussions included the modular building payment, the need for grant money for capital improvements, and Digitech (alarm company) and Luciano Miranda (maintenance) roles. The Board covered the approval of the vendor payment list, emphasizing the need for board review and approval of check details. The Board discussed transitioning from a debit card to a credit card for Amazon purchases to reduce fraud risk. The Board also addressed the classification and cost discrepancies in contracts, the need for better website management, and the availability of staff for administrative tasks.</p> <p>Motion: Approve the Check Detail. L Patrick: S Royten. Motion Carried, 5-0.</p>
	<p>8. Emergency Item</p>	<p>Director Royten introduced an emergency item regarding a partnership with the University of California for a sustainable agriculture grant. She explained the grant's goals, including supporting food sovereignty and expanding access to healthy, sustainable food in Eastern Kern County.</p> <p>Motion: Approve letter of support on East Kern Healthcare District letterhead for this health and wellness opportunity. J Rojas: L Patrick. Motion Carried, 4-0 with Director Royten abstaining.</p>
	<p>9. Consent Calendar: A. Approval of Minutes 1. Regular Meeting: December 17, 2024</p> <p>B. Approve Warrants 1. Vendor Payment List 2. ACH Payments 3. Debit Card Transactions 4. Credit Card Transactions</p>	<p>A. Chair Macedonio reviewed some minor edits in the minutes for reference. Director Rojas expressed concerns about their name being included in the subject line of the closed session relating to litigation in the agenda. General Counsel Alex Lemieux explained the legal requirements for identifying active cases during closed sessions. They discussed using case numbers instead of names to address this concern in future agendas.</p> <p>B. Chair Macedonio provided updates on warrants, including Crossbow Electric, a one-time ACH transfer for the designer, the annual bill for Regional Government Services, and a new debit card used for meeting expenses; the process for monthly billing is being finalized.</p> <p>Motion: Approve Warrants and Minutes. L Patrick: L Peralta. Motion Carried, 5-0.</p>
	<p>10. Continued Business A. Facility Reports 1. 9278 North Loop Property 2. 9300 North Loop Property 3. 9350 North Loop Property</p>	<p>A. Chair Macedonio provided updates on facility reports, including the installation of water heaters and the progress of the RFP for roofing projects. The board discussed the importance of maintaining accurate records and ensuring compliance with city permits.</p>

	<p>4. North Loop Property Boundary and Topographical Surveys 5. 8101 Bay Avenue Property</p> <p>B. Staff Reports 1.Smartsheet 2.Meeting Calendar</p> <p>C. Pulled</p>	<p>B. Chair Macedonio discussed using Smart Sheets for staff reporting and highlighted the benefits of detailed project tracking. The board agrees to review the staff reports regularly to ensure transparency and accountability. Director Royten emphasized the importance of having detailed records and reports to support the board's decision-making process.</p>
	<p>11. New Business</p> <p>A. Approval of the Election of Board Officers: President, Vice-President, Secretary/Treasurer</p> <p>B. Approval of the Ad Hoc Committee Recommendation for Board Clerk/Secretary. (Committee Members, K Macedonio, L Patrick)</p>	<p>A. Chair Macedonio called for nominations for board officers, with all Directors making nominations for president, vice president, secretary, and treasurer. The board discussed the qualifications and responsibilities of each officer position, emphasizing the need for availability and commitment. Counsel provided guidance on the voting process, suggesting a roll-call vote for each position to ensure clarity and transparency. The board voted on each officer position, with Macedonio being re-elected as President (4-1), Patrick as Vice President (3-2), Royten as Treasurer (4-1), and Appointee as Secretary. The board discussed the importance of having a clear and effective leadership structure to support the district's goals and objectives.</p> <p>B. Chair Macedonio shared a posting for a board clerk on the website and in the office window and received five responses. After interviewing two qualified candidates, one with 15 years of experience and current work in another special district was recommended. This candidate proposed a professional services agreement at \$50 per hour to manage remote meetings, prepare minutes, and handle administrative tasks.</p>
	<p>12. Presidents Comments Appointment of Ad Hoc Committees A. Purpose: Align new Director perspectives to EKHCD Mission Statement: Building health, well-being, and resilience, B. New Directors: will head a committee for their priorities and may ask one other Board Member to join their committee.</p>	<p>Chair Macedonio assigned ad hoc committees to Directors Roja and Royten, focusing on health, well-being, and resiliency, with a particular emphasis on food insecurity. The board discussed the importance of aligning the ad hoc committees with the district's strategic plan and ensuring transparency and accountability. Chair Macedonio emphasized the need for each board member to identify potential conflicts of interest and work collaboratively to support the district's goals. The board agrees to present their ad hoc committee plans at the next meeting, ensuring all members are aligned and working towards common objectives. Director highlighted the importance of having a strategic plan and clear goals to guide the board's decision-making and ensure the district's long-term success.</p>

	1. Jessica Rojas (see attached from I Love Cal City Candidate Interviews) 2. Shauna Royten (see attached from I Love Cal City Candidate Interviews)	
	8. Directors' Comments AB 1234	Unknown
	9. Future Agenda Items A. Logic Model B. Surplus Land Act C. Ad Hoc Committee Administrative Code D. Hiring Grant Writers E. Cancer Walk/Fund	Unknown
	15. Adjournment	Motion: Adjourn at 8:XX p.m.

DRAFT

DATE: January 21, 2025

VENDOR PAYMENT LIST

Board approval _____

VENDOR	MEMO LINE	AMOUNT
Chicago Title Company 7475 N. Palm Avenue Ste 107 Fresno, CA 93711 661-410-4700 NEW VENDOR	12/18/2024 Inv # FWKN-TO24002239-1 CLTA Chain of Title Operation: 02180.054541	\$150.00
Classic Lock and Key	1/16/2025 9300 N Loop, electrical room	\$83.40
Digitech	2025 – 0101 to 0131, Inv # 19075	\$42.99
Frontier	2024 – 1228 to 2025 – 0127 Act 760-373-2804-102413-5	\$227.86
Southern California Edison	2024 – 1207 to 2025 - 0131 9300 N Loop, 8000222683, \$268.26 8100 Aspen Mall, 8001112753, \$146.80 8100 Aspen Mall, 8001112989, \$58.46	\$473.52
Southern California Gas Co	2024 – 1212 to 2025 - 0113, 049 013 9910 7 9300 N Loop	\$317.32
Spectrum	2025 – 0101 to 0131 8101 Bay, 212948401, \$269.97 9300 N Loop, 127902701 \$159.98	\$429.95
TCM Bank VISA P O Box 6818 Carol Stream, ILL 60197-3818 NEW VENDOR	As per Credit card receipts Act xxx 2966	\$282.50
		8 Items, Total \$2007.54

Item 8B-1

VENDOR	MEMO LINE	AMOUNT
City of California City	Building Permit Hot Water Heat Tanks	\$223.00
		1 Item, \$223.00 Total

EAST KERN HEALTH CARE DISTRICT

Balance Sheet

As of December 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1135 Mission Bank Checking	563,254.71
1140 Mision Bank Cancer Fund	29,154.45
1145 Cancer Fund CD	12,010.79
1150 Local Agency Fund	728,564.13
1151 LAIF FMV	-2,622.95
1155 Bank of Sierra	133,217.44
Cash on hand	300.00
Total Bank Accounts	\$1,463,878.57
Accounts Receivable	
1200 Accounts Receivable	0.00
1201 Taxes Receivable - Kern County	0.00
1290 1290 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1299 Other Receivable	0.00
1400 Interest Receivable	0.00
1495 Prepaid Unit	2,500.00
1498 Prepaid Expenses	0.00
1499 Undeposited Funds	0.00
Inventory Asset	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$2,500.00
Total Current Assets	\$1,466,378.57
Fixed Assets	
1500 Land	178,205.00
1510 Buildings	1,310,740.00
1520 Furniture & Equipment	0.00
1530 Improvements	267,751.00
1549 Construction-In-Progress	262,250.00
1550 Accumulated Depreciation	-888,014.00
Total Fixed Assets	\$1,130,932.00
Other Assets	
1700 Lease Receivable	112,278.00
Total Other Assets	\$112,278.00
TOTAL ASSETS	\$2,709,588.57

Item 8C-1

EAST KERN HEALTH CARE DISTRICT

Balance Sheet

As of December 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	9,730.00
Total Accounts Payable	\$9,730.00
Other Current Liabilities	
2050 Accrued Expenses	0.00
2110 Deferred Compensation	0.00
2125 Other Current Liabilities	135.00
2126 Accrued Payroll	0.00
2130 2130 Note Payable - Dalffe	0.00
2140 Lease Deposit	5,150.00
Total Other Current Liabilities	\$5,285.00
Total Current Liabilities	\$15,015.00
Long-Term Liabilities	
2160 DIR - Leases	108,811.00
Total Long-Term Liabilities	\$108,811.00
Total Liabilities	\$123,826.00
Equity	
2900 Retained Earnings	2,732,968.36
3000 Opening Bal Equity	0.00
Net Income	-147,205.79
Total Equity	\$2,585,762.57
TOTAL LIABILITIES AND EQUITY	\$2,709,588.57

EAST KERN HEALTH CARE DISTRICT

Profit and Loss YTD Comparison - December 2024

	TOTAL	
	DEC 2024	JUL - DEC, 2024 (YTD)
Income		
4010 Property Tax Revenues	79,733.93	111,525.38
4030 Lease Income	6,605.97	39,635.82
4040 Interest Income	1,414.89	10,141.14
Total Income	\$87,754.79	\$161,302.34
GROSS PROFIT	\$87,754.79	\$161,302.34
Expenses		
6120 Bank Service Charges		48.00
6155 Directors Fees	1,200.00	7,400.00
6160 Dues and Subscriptions	140.54	9,451.84
6165 Election Costs - Kern County		97.00
6170 Groundskeeper	500.00	2,885.00
6180 Insurance		
6185 Liability Insurance		29,427.33
6190 Work Comp		1,018.56
Total 6180 Insurance		30,445.89
6243 Modular Unit Rental	925.00	5,271.32
6270 Professional Fees		
6280 Legal Fees	7,149.60	21,189.14
6283 Prof Services Accounting	3,973.75	8,135.00
6285 Audit Expense		6,000.00
6288 Consultants - contract		35,976.03
Total 6270 Professional Fees	11,123.35	71,300.17
6281 Board Meeting Costs-Zoom Mtgs		51.98
6300 Repairs & Maintenance		3,518.22
6310 R&M- North Loop Bldg	3,125.00	4,750.00
6311 Large Item Repairs & Maint-N.Loop		87,573.00
6312 North Loop Construction		21,674.70
Total 6310 R&M- North Loop Bldg	3,125.00	113,997.70
6319 Fire Damage	4,875.00	16,937.50
6320 R & M - Bay Ave Bldg	125.81	1,793.57
Total 6300 Repairs & Maintenance	8,125.81	136,246.99
6350 Conference and Travel		
6370 Meals		216.15
6380 Travel		1,087.87
6383 Online Training/Webinars		200.00
6385 Confernece Fees		945.00
Total 6350 Conference and Travel		2,449.02

Item 8C-2

EAST KERN HEALTH CARE DISTRICT

Profit and Loss YTD Comparison - December 2024

	TOTAL	
	DEC 2024	JUL - DEC, 2024 (YTD)
6390 Utilities		
6330 Alarm Monitoring-Bay Ave Bldg	42.99	392.94
6395 Telephone	272.96	1,147.05
6400 Gas and Electric	468.06	5,055.81
6410 Water		
6412 Water 9300 N Loop	313.20	2,083.24
6414 Water 8051/8101 Bay Ave	70.00	420.00
Total 6410 Water	383.20	2,503.24
6420 Trash	372.67	1,863.35
6440 Internet	429.95	2,154.74
6444 Internet 8051/8101 Bay Ave	1,163.50	6,245.50
Total 6440 Internet	1,593.45	8,400.24
Total 6390 Utilities	3,133.33	19,362.63
6500 Office Expenses		
6550 Office Supplies	186.35	1,357.82
6345 Supplies		85.52
Total 6550 Office Supplies	186.35	1,443.34
Total 6500 Office Expenses	186.35	1,443.34
6560 Payroll Expenses		614.58
6562 Payroll Federal Taxes	448.11	1,216.87
6565 Payroll Wage Expenses	552.00	1,644.50
Total 6560 Payroll Expenses	1,000.11	3,475.95
Total Expenses	\$26,334.49	\$289,929.13
NET OPERATING INCOME	\$61,420.30	\$ -128,626.79
Other Expenses		
6700 Annexation with Ridgecrest Regional Hospital		500.00
6720 Public information meetings costs		79.00
6730 HPSA Acumen		18,000.00
Total 6700 Annexation with Ridgecrest Regional Hospital		18,579.00
Total Other Expenses	\$0.00	\$18,579.00
NET OTHER INCOME	\$0.00	\$ -18,579.00
NET INCOME	\$61,420.30	\$ -147,205.79

EAST KERN HEALTH CARE DISTRICT

Check Detail Report - Draft

December 1-31, 2024

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
1155 Bank of Sierra						
13318						
12/03/2024	Bill Payment (Check)	40500	City of California City water	101730.03/103347.01	Cleared	-\$383.20
12/03/2024	Bill Payment (Check)	40500	City of California City water			-\$383.20
13319						
12/03/2024	Bill Payment (Check)	40501	D. David Hebebrand	2024 -1025, Inv 24-11931,	Cleared	-\$3,973.75
12/03/2024	Bill Payment (Check)	40501	D. David Hebebrand			-\$3,973.75
13320						
12/03/2024	Bill Payment (Check)	40502	Joselito M Lacson, Designer	2024 – 1021 – N Loop, Inv 2436 , misc repairs	Cleared	-\$4,875.00
12/03/2024	Bill Payment (Check)	40502	Joselito M Lacson, Designer			-\$4,875.00
13321						
12/03/2024	Bill Payment (Check)	40503	Mobile Modular	2024 -1114, Inv2642514	Cleared	-\$925.00
12/03/2024	Bill Payment (Check)	40503	Mobile Modular			-\$925.00
13322						
12/03/2024	Bill Payment (Check)	40504	Waste Management Corporate Services, Inc.	3942211-4808-0	Cleared	-\$372.67
12/03/2024	Bill Payment (Check)	40504	Waste Management Corporate Services, Inc.			-\$372.67
13349						
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD	Cleared	-\$172.50
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD		\$172.50
13350						
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480525 CCD	Cleared	-\$188.89
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480525 CCD		\$188.89
13351						
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD	Cleared	-\$547.50
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD		\$547.50
13352						
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD	Cleared	-\$365.00
12/10/2024	Expense		Payroll	PAYROLL INTUIT 46480633 CCD		\$365.00
13333						
12/17/2024	Bill Payment (Check)	40505	Aleshire & Wynder, LLP	2024- November, Inv 92053 General Retainer - \$1284.00 General/ Retainer Excess \$5865.60	Cleared	-\$7,149.60
12/17/2024	Bill Payment (Check)	40505	Aleshire & Wynder, LLP			-\$7,149.60
13334						
12/17/2024	Bill Payment (Check)	40506	Classic Lock & Key	2024-1212 Lock repairs and key replacement 9300 N Loop	Cleared	-\$125.81
12/17/2024	Bill Payment (Check)	40506	Classic Lock & Key			-\$125.81
13335						
12/17/2024	Bill Payment (Check)	40507	Crossbolt Electric	2024-1214 Emergency electrical repair Bartz	Cleared	-\$125.00
12/17/2024	Bill Payment (Check)	40507	Crossbolt Electric			-\$125.00
13336						
12/17/2024	Bill Payment (Check)	40508	Digitech	2024 -1201to 1231, Inv 18933	Cleared	-\$42.99
12/17/2024	Bill Payment (Check)	40508	Digitech			-\$42.99
13337						
12/17/2024	Bill Payment (Check)	40509	Frontier	760-373-2004-102413-5	Uncleared	-\$227.86
12/17/2024	Bill Payment (Check)	40509	Frontier			-\$227.86
13338						
12/17/2024	Bill Payment (Check)	40510	Golden Hills IT	2025- 0101, Inv 3077	Cleared	-\$1,163.50
12/17/2024	Bill Payment (Check)	40510	Golden Hills IT			-\$1,163.50

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
13339						
12/17/2024	Bill Payment (Check)	40511	Luciano Miranda	2024 - 1130 - No invoice number N Loop property	Cleared	-\$500.00
12/17/2024	Bill Payment (Check)	40511	Luciano Miranda			-\$500.00
13340						
12/17/2024	Bill Payment (Check)	40512	SCE	8000222683, 8001112753, 8001112989, 8001658860, 8001959862	Uncleared	-\$468.06
12/17/2024	Bill Payment (Check)	40512	SCE			-\$468.06
13341						
12/17/2024	Bill Payment (Check)	40513	Spectrum Business/Time Warner	2024 -1201to 1231 8101Bay, 212948401, \$***.** 9300 N Loop, 127902701, \$159.98	Uncleared	-\$429.95
12/17/2024	Bill Payment (Check)	40513	Spectrum Business/Time Warner			-\$429.95
13342						
12/17/2024	Bill Payment (Check)	40514	Western Pacific Roofing	2024 - 1213, Inv 13225 Per Contract - 21229.00 Change Order plywood - \$213.90 Permit fee - \$231.80 Less deposit paid - (\$1000.00)	Cleared	-\$20,674.70
12/17/2024	Bill Payment (Check)	40514	Western Pacific Roofing			-\$20,674.70
13343						
12/17/2024	Bill Payment (Check)	40515	Crossbolt Electric	Install 3 ph 125 amp electrical panels	Cleared	-\$1,300.00
12/17/2024	Bill Payment (Check)	40515	Crossbolt Electric			-\$1,300.00
13348						
12/18/2024	Expense		Payroll	PAYROLL INTUIT 47225369 CCD	Cleared	-\$314.81
12/18/2024	Expense		Payroll	PAYROLL INTUIT 47225369 CCD		\$314.81
13346						
12/24/2024	Expense			TAX PAYROLL CCD	Cleared	-\$19.28
12/24/2024	Expense			TAX PAYROLL CCD		\$19.28
13347						
12/24/2024	Expense			TAX PAYROLL CCD	Cleared	-\$52.57
12/24/2024	Expense			TAX PAYROLL CCD		\$52.57
13344						
12/26/2024	Expense		IRS	USATAXPYMT IRS CCD	Cleared	-\$268.04
12/26/2024	Expense		IRS	USATAXPYMT IRS CCD		\$268.04
13345						
12/26/2024	Expense		IRS	USATAXPYMT IRS CCD	Cleared	-\$261.52
12/26/2024	Expense		IRS	USATAXPYMT IRS CCD		\$261.52
1135 Mission Bank Checking						
13372						
12/05/2024	Expense		Google	APPS_COMME GOOGLE WEB F770493581 US0043UBLU XXXXXXXX6813269 APPS_COMME GOOGLE WEB F770493581 24/12/05 US0043UBLU TRACE #-XXXXXXXX6813269	Cleared	-\$112.56
12/05/2024	Expense		Google	APPS_COMME GOOGLE WEB F770493581 US0043UBLU XXXXXXXX6813269 APPS_COMME GOOGLE WEB F770493581 24/12/05 US0043UBLU TRACE #-XXXXXXXX6813269		\$112.56
13370						
12/09/2024	Expense		Amazon	DBT CRD 1306 87918712 AMAZON.COMZR6889390 AMZN.COM/BILL WA C#5214 DBT CRD 1306 12/06/24 87918712 AMAZON.COM*ZR6889390 AMZN.COM/BILL WA C#5214	Cleared	-\$59.08
12/09/2024	Expense		Amazon	DBT CRD 1306 87918712 AMAZON.COMZR6889390 AMZN.COM/BILL WA C#5214		\$59.08

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
13371				DBT CRD 1306 12/06/24 87918712 AMAZON.COM*ZR6889390 AMZN.COM/BILL WA C#5214		
12/09/2024	Expense		Tmobile	PCS SVC T-MOBILE WEB XXXXXX0304 PCS SVC T- MOBILE WEB XXXXXX0304 24/12/09 6230580 TRACE #- XXXXXXXXX7253579	Cleared	-\$45.10
12/09/2024	Expense		Tmobile	PCS SVC T-MOBILE WEB XXXXXX0304 PCS SVC T- MOBILE WEB XXXXXX0304 24/12/09 6230580 TRACE #- XXXXXXXXX7253579		\$45.10
13368				DBT CRD 2206 47645146 AMAZON MKTPLZR4898X41 AMZN.COM/BILL WA C#5214 DBT CRD 2206 12/10/24 47645146 AMAZON MKTPL*ZR4898X41 AMZN.COM/BILL WA C#5214		
12/11/2024	Expense		Amazon	DBT CRD 2206 47645146 AMAZON MKTPLZR4898X41 AMZN.COM/BILL WA C#5214 DBT CRD 2206 12/10/24 47645146 AMAZON MKTPL*ZR4898X41 AMZN.COM/BILL WA C#5214	Cleared	-\$101.24
12/11/2024	Expense		Amazon	DBT CRD 2206 47645146 AMAZON MKTPLZR4898X41 AMZN.COM/BILL WA C#5214 DBT CRD 2206 12/10/24 47645146 AMAZON MKTPL*ZR4898X41 AMZN.COM/BILL WA C#5214		\$101.24
13369				1051 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214 POS DEB 1051 12/11/24 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214		
12/11/2024	Expense			1051 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214 POS DEB 1051 12/11/24 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214	Cleared	-\$4.59
12/11/2024	Expense			1051 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214 POS DEB 1051 12/11/24 00252587 USPS PO XXXXXX0502 21100 HACIENDA BLV CALIFORNIA CI CA C#5214		\$4.59
13366				DBT CRD 1806 03814571 AMAZON MKTPLZX90N6PC0 AMZN.COM/BILL WA C#5214 DBT CRD 1806 12/12/24 03814571 AMAZON MKTPL*ZX90N6PC0 AMZN.COM/BILL WA C#5214		
12/13/2024	Expense		Amazon	DBT CRD 1806 03814571 AMAZON MKTPLZX90N6PC0 AMZN.COM/BILL WA C#5214 DBT CRD 1806 12/12/24 03814571 AMAZON MKTPL*ZX90N6PC0 AMZN.COM/BILL WA C#5214	Cleared	-\$21.44
12/13/2024	Expense		Amazon	DBT CRD 1806 03814571 AMAZON MKTPLZX90N6PC0 AMZN.COM/BILL WA C#5214 DBT CRD 1806 12/12/24 03814571 AMAZON MKTPL*ZX90N6PC0 AMZN.COM/BILL WA C#5214		\$21.44
13365				DBT CRD 0146 79877456 WEBNETWORKSOLUTIONS 888-6429675 FL C#5214 DBT CRD 0146 12/17/24 79877456 WEB*NETWORKSOLUTIONS 888-6429675 FL C#5214		
12/18/2024	Expense			DBT CRD 0146 79877456 WEBNETWORKSOLUTIONS 888-6429675 FL C#5214 DBT CRD 0146 12/17/24 79877456 WEB*NETWORKSOLUTIONS 888-6429675 FL C#5214	Cleared	-\$1.99
12/18/2024	Expense			DBT CRD 0146 79877456 WEBNETWORKSOLUTIONS 888-6429675 FL C#5214 DBT CRD 0146 12/17/24 79877456 WEB*NETWORKSOLUTIONS 888-6429675 FL C#5214		\$1.99
13363						

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
12/26/2024	Expense		Zoom Video Communications, Inc.	DBT CRD 1303 86200965 ZOOM.COM 888-799-9666 WWW.ZOOM.US CA C#5214 DBT CRD 1303 12/25/24 86200965 ZOOM.COM 888-799-9666 WWW.ZOOM.US CA C#5214	Cleared	-\$25.99
12/26/2024	Expense		Zoom Video Communications, Inc.	DBT CRD 1303 86200965 ZOOM.COM 888-799-9666 WWW.ZOOM.US CA C#5214 DBT CRD 1303 12/25/24 86200965 ZOOM.COM 888-799-9666 WWW.ZOOM.US CA C#5214		\$25.99

Form **941 for 2024: Employer's QUARTERLY Federal Tax Return**
 (Rev. March 2024) Department of the Treasury — Internal Revenue Service

950124
 OMB No. 1545-0029

Employer identification number (EIN)

Name (not your trade name)

Trade name (if any)

Address
Number Street Suite or room number

City State ZIP code

Foreign country name Foreign province/county Foreign postal code

Report for this Quarter of 2024
 (Check one.)

1: January, February, March

2: April, May, June

3: July, August, September

4: October, November, December

Go to www.irs.gov/Form941 for instructions and the latest information.

REV 01/10/25 OSP

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter. Employers in American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, and Puerto Rico can skip lines 2 and 3, unless you have employees who are subject to U.S. income tax withholding.

1	Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	<input type="text" value="4"/>
2	Wages, tips, and other compensation	2	<input type="text" value="6,175.75"/>
3	Federal income tax withheld from wages, tips, and other compensation	3	<input type="text" value="23.12"/>
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	<input type="checkbox"/> Check here and go to line 6.	

	Column 1		Column 2
5a	Taxable social security wages	<input type="text" value="6,175.75"/> x 0.124 =	<input type="text" value="765.79"/>
5b	Taxable social security tips	<input type="text"/> x 0.124 =	<input type="text"/>
5c	Taxable Medicare wages & tips	<input type="text" value="6,175.75"/> x 0.029 =	<input type="text" value="179.10"/>
5d	Taxable wages & tips subject to Additional Medicare Tax withholding	<input type="text"/> x 0.009 =	<input type="text"/>
5e	Total social security and Medicare taxes. Add Column 2 from lines 5a, 5b, 5c, and 5d		
5e			<input type="text" value="944.89"/>
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)		
5f			<input type="text"/>
6	Total taxes before adjustments. Add lines 3, 5e, and 5f		
6			<input type="text" value="968.01"/>
7	Current quarter's adjustment for fractions of cents		
7			<input type="text" value="0.01"/>
8	Current quarter's adjustment for sick pay		
8			<input type="text"/>
9	Current quarter's adjustments for tips and group-term life insurance		
9			<input type="text"/>
10	Total taxes after adjustments. Combine lines 6 through 9		
10			<input type="text" value="968.02"/>
11	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974		
11			<input type="text"/>
12	Total taxes after adjustments and nonrefundable credits. Subtract line 11 from line 10		
12			<input type="text" value="968.02"/>
13	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), or 944-X filed in the current quarter		
13			<input type="text" value="968.02"/>
14	Balance due. If line 12 is more than line 13, enter the difference and see instructions		
14			<input type="text"/>
15	Overpayment. If line 13 is more than line 12, enter the difference		
15		<input type="text"/>	Check one: <input type="checkbox"/> Apply to next return. <input type="checkbox"/> Send a refund.

You MUST complete both pages of Form 941 and SIGN it.
 For Privacy Act and Paperwork Reduction Act Notice, see separate instructions. Form 941 (Rev. 3-2024)

BAA

Item 8C-4

**QUARTERLY CONTRIBUTION
RETURN AND REPORT OF WAGES**

QUARTER ENDED 12 31 24 DUE 01 01 25 DELINQUENT IF NOT POSTMARKED OR RECEIVED BY 01 31 25 YR QTR 24 4

EMPLOYER ACCOUNT NUMBER

EAST KERN HEALTH CARE DISTRICT
8101 BAY AVE

CALIFORNIA CITY CA 93505

KEEP FOR YOUR RECORDS - DO NOT MAIL!

REV 01/10/25 OSP

FEIN A. NO WAGES PAID THIS QUARTER B. OUT OF BUSINESS/NO EMPLOYEES

ADDITIONAL FEINS

B1. OUT OF BUSINESS DATE

C. TOTAL SUBJECT WAGES PAID THIS QUARTER

D. UNEMPLOYMENT INSURANCE (UI) (Total Employee Wages up to \$ 7,000 per employee per calendar year)
(D1) UI Rate % TIMES (D2) UI TAXABLE WAGES FOR THE QUARTER = (D3) UI CONTRIBUTIONS

E. EMPLOYMENT TRAINING TAX (ETT)
(E1) ETT Rate % TIMES UI Taxable Wages for the Quarter (D2) = (E2) ETT CONTRIBUTIONS

KEEP FOR YOUR RECORDS - DO NOT MAIL!

F. STATE DISABILITY INSURANCE (SDI) (Total Employee Wages up to \$ per employee per calendar year)
(F1) SDI Rate % TIMES (F2) SDI TAXABLE WAGES FOR THE QUARTER = (F3) SDI EMPLOYEE CONTRIBUTIONS WITHHELD

G. CALIFORNIA PERSONAL INCOME TAX (PIT) WITHHELD

H. SUBTOTAL (Add Items D3, E2, F3, and G)

I. LESS: CONTRIBUTIONS AND WITHHOLDINGS PAID FOR THE QUARTER
(DO NOT INCLUDE PENALTY AND INTEREST PAYMENTS)

J. TOTAL TAXES DUE OR OVERPAID (Item H minus Item I)

KEEP FOR YOUR RECORDS - DO NOT MAIL!

Item 8C-4

Proposal

SINCE 1980

RELIABLE

AIR CONDITIONING & HEATING

LICENSE #534513
 P.O. Box 2386
 California City, CA 93504
 (760) 373-3631

PROPOSAL SUBMITTED TO East Kern Health Care District		PHONE 213-445-5875	DATE 1-9-25
STREET PO Box 2546		JOB NAME Replace A/C Units	
CITY STATE AND ZIP Cal City CA 93504		JOB LOCATION 9300 North loop Cal City CA	
ARCHITECT	DATE OF PLANS		JOB PHONE

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR

Remove and replace (1) 2.5 ton rooftop unit and (1) 4 ton rooftop unit.

Includes all parts and labor, permits and crane service as well as duct pressure test as required by code.

2.5 ton unit will be a Ruud Mod. RGEAZR030AJT06XNA

4 ton unit will be a Ruud Mod. RGEAZR048AJT08XNA

We propose hereby to provide material and labor – complete in accordance with specifications listed above, for the sum of:

Twenty thousand and twenty six----- dollars (\$20026.00)

Payment to be made as follows:

Payment due upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from specifications above involving extra costs will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tomado and other necessary insurance. Our work is fully guaranteed.

Authorized Signature

Benny Maney

Note: The offer may be Withdrawn if not accepted within 30 days

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.

Signature: _____

Signature: _____

Date of Acceptance: _____

Item10A



Raychel Jackson <rjackson@ekhcd.org>

Fwd: Potential Changes Estimate

Karen Macedonio <directormacedonio@ekhcd.org>
To: Raychel Jackson <rjackson@ekhcd.org>

Tue, Jan 14, 2025 at 7:38 AM

Karen Macedonio
East Kern Health Care District, President
Cell 213-445-5875

Change Consultant
760-338-3231

Begin forwarded message:

From: Daniel Burgess <daniel@goldenhillsit.com>
Date: January 10, 2025 at 5:22:03 PM PST
To: Karen Macedonio <directormacedonio@ekhcd.org>
Subject: Potential Changes Estimate

Karen,

I have put together the information you requested for the potential changes. These changes would allow for the Directors to have siloed access, and appropriate security and controls around their accounts and logins.

I have 2 different changes we discussed. I do recommend change 2, because it allows for full flexibility, but the price is substantially more. Change 1 follows all of our security recommendations, but offers less flexibility for directors, and less control with what directors could do with data they are given access to by staff.

Your current monthly is **\$1247.90/mo**
None of the below quotes include tax for laptops and hardware

Change 1 :

New Price \$1554.84/mo

Add Raychel(SP) as a full user. Remove current directors as full users. Add all directors as user only licensing.

This would allow Raychel to have access to all of EKHCD files, and silo the directors away from the data unless staff shares.

The downside is if Directors downloads, screenshots, or e-mails the data to personal devices we lose control of the data. Directors also would only have access to computers within the EKHCD office.

If you get Raychel a laptop see the individual laptop prices below

Change 2 :

New Price \$2270.54/mo

Lenovo \$1580.2 each \$9481.2 total to purchase 6 additional
HP \$1650 each \$9900 total to purchase 6 additional

Change 2 Laptop Purchase: I have a nice lenovo, which is an upgrade from your current computers (newer generation just because time has passed) and a nice HP Laptop. I prefer the HP.

Item 10B

This option gives every director and staff member a laptop, leaves the desktop at the office, and leaves the

dedicated zoom laptop in the office.

This allows your staff and directors maximum flexibility, and would be ultimately where any business or government agency should strive to be. All individuals are covered, and all individuals have access to computers that have security and controls on the data. The data can also be siloed with limited access given as needed by staff.

The above changes are an estimate. Let me know if you have any questions or would like to go forward with either.

#####

Additionally we could install a VPN that connects any of your laptops to the internal network at EKHCD physical location, and provides a robust firewall. This allows even further control over what the remote laptops are exposed to. A VPN basically makes using a laptop on a public or home network a bit safer. Everything is encrypted, sent to EKHCD through the internet, and then sent out to the internet from there. This would be in addition to any of the above prices.

Watchguard Router with total security suite and VPN Lease (3 year commit): **\$300/mo**
VPN connection server with SaSe security: **\$50/mo**

We can also offer a 10% discount on your current monthly payments, or the new changed monthly payments if EKHCD chooses to pre-pay for 12 months of service. Just let me know if you would like to go through this process. We offer a steeper discount for 3 year prepayment, but you are mid contract, so that would restart your contract. It might be too complicated to do the 3 year prepay at this point.

Changes would add back a monthly fee, but some clients have preferred this.

Additional services we can offer (absolutely not needed, but might make things less hectic)
**Golden Hills IT Staff member available remotely, remoted into the zoom laptop, and dedicated to EKHCD technical support during board meetings:
\$150/hr with a 2 hour minimum per meeting.
We would need to know in advance of the meetings so we could schedule staff. The \$150/hr is because the meetings are after hours, so it is a reduced overtime rate.**

**Golden Hills IT Staff Member Present on-site during meetings. :
\$200/hr with a 2 hour minimum, drive time is counted towards this
This would have a staff member attending meetings that we are given advanced notice to in person. The rate is higher due to the overtime nature, and the staff member being on-site instead of remote.**

Again these aren't needed, and if things are going smoothly with zoom I would not recommend them. But they might alleviate some stress having someone there or connected before the meeting even starts.

I know this is a ton of information. So take your time processing it and give me a call at any point. The laptop prices may change, and availability may change requiring a different model over time, but we can always get similar models for similar prices.

If any mistakes in pricing or estimate above are made we would correct these for the official quote I would send for signature.

--
Daniel Burgess - Owner
Golden Hills IT
<https://www.goldenhillsit.com>



<https://www.goldenhillsit.com>



Item 10B

**PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN
EAST KERN HEALTH CARE DISTRICT
AND
SPECIAL DISTRICT FINANCIAL SERVICES, LLC**

This Agreement, entered into this 10th day of January, 2025, by and between the East Kern Health Care District, a California independent special district, hereinafter referred to as “DISTRICT,” and Special District Financial Services, LLC, a California limited liability company, hereinafter referred to as “CONTRACTOR,” is made upon the following considerations:

WHEREAS, DISTRICT, by and through its ad hoc committee, desires to retain a qualified professional to provide management and administrative services; and

WHEREAS, such work involves the performance of professional, expert and technical services of a temporary and occasional character; and

WHEREAS, DISTRICT has no employees available to perform such services and is unable to hire employees for the performance thereof for the temporary period; and

WHEREAS, CONTRACTOR represents that it is adequately trained, skilled, experienced and qualified to perform the management and administrative services required by DISTRICT.

NOW THEREFORE, the parties hereto mutually agree as follows:

1. DESCRIPTION OF SERVICES:

CONTRACTOR agrees to provide the services described in Exhibit A – Scope of Services, which is attached hereto and incorporated herein by reference as if set forth in full. In providing such services, CONTRACTOR agrees to fully cooperate with the President or a designee thereof.

2. TERM:

This Agreement shall begin on January 10, 2025, and shall remain in full force and effect on a month-to-month basis until one party terminates the Agreement.

3. TERMINATION:

A. Termination for Cause. DISTRICT may, in its sole discretion, immediately terminate this Agreement, if CONTRACTOR fails to adequately perform the services required hereunder, fails to comply with the terms or conditions set forth herein, or violates any local, state or federal law, regulation or standard applicable to its performance hereunder.

B. Termination Without Cause. DISTRICT may terminate this Agreement without cause upon thirty (30) days advanced written notice which states the effective date of the termination.

C. Termination due to Insufficient Funding. DISTRICT’s obligations under this Agreement are contingent upon the availability of local, state and/or federal funds. In the event such funding is reduced or eliminated, DISTRICT shall, at its sole discretion, determine whether this Agreement shall be terminated. DISTRICT shall provide CONTRACTOR seven (7) days advance written notice of its intent to terminate this Agreement due to insufficient funding.

D. Compensation Upon Termination. In the event this Agreement is terminated, CONTRACTOR shall be entitled to compensation for uncompensated services rendered hereunder through and including the effective date of such termination. However, this provision shall not limit or reduce any damages owed to DISTRICT due to a breach of this Agreement by CONTRACTOR.

4. COMPENSATION:

A. Maximum Amount Payable. The maximum amount payable by DISTRICT for services rendered, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement is Fifty Dollars (\$50.00) an hour. CONTRACTOR agrees to perform all services required by this Agreement for an amount not to exceed such maximum dollar amount. However, if local, state or federal funding or allowance rates are reduced or eliminated, DISTRICT may, by amendment, reduce the maximum amount payable hereunder or terminate this Agreement as provided herein.

B. Additional Services. Any additional services not otherwise provided for herein shall not be provided by CONTRACTOR, or compensated by DISTRICT, without written authorization by DISTRICT. Any and all unauthorized costs and expenses incurred above the maximum payable amount set forth herein shall be the responsibility of CONTRACTOR. CONTRACTOR shall notify DISTRICT, in writing, at least six (6) weeks prior to the date upon which CONTRACTOR estimates that the maximum payable amount will be reached.

5. PAYMENT:

CONTRACTOR shall submit to DISTRICT monthly invoices itemizing all services rendered, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement. Invoices shall be in a format approved by, and shall include supporting documentation. Payment for services rendered, and costs and expenses incurred, pursuant to the terms and conditions of this Agreement shall be made within thirty (30) days after the receipt of approved invoices. Any and all invoices submitted by CONTRACTOR shall be sent to DISTRICT at the following address:

DISTRICT: Karen Macedonio, President
East Kern Health Care District
PO Box 2546, California City CA 93504

6. NOTICES:

Any and all notices required to be given pursuant to the terms of this Agreement shall be in writing and either served personally or sent by certified mail, return receipt requested, to the respective addresses set forth below. Notice shall be effective upon actual receipt or refusal as shown on the receipt obtained pursuant to the foregoing.

DISTRICT: Karen Macedonio, President
East Kern Health Care District
PO Box 2546, California City CA 93504

CONTRACTOR: Special District Financial Services, LLC
Attention: Raychel Jackson
321 Park Avenue
Galt, CA 95632

7. RECORD RETENTION AND INSPECTION:

- A. Inspection of Records. Pursuant to California Government Code Section 8546.7, all records, documents, conditions and activities of CONTRACTOR, and its subcontractors, related to the services provided pursuant to the terms and conditions of this Agreement, shall be subject to the examination and audit of the California State Auditor and any other duly authorized agents of the State of California for a period of three (3) years after the date of final payment hereunder. CONTRACTOR hereby agrees to make all such records available during normal business hours to inspection, audit and reproduction by DISTRICT and any other duly authorized local, state and/or federal agencies.

8. CONFIDENTIAL INFORMATION:

- A. Disclosure of Confidential Information. In the performance of this Agreement, CONTRACTOR may receive information that is confidential under local, state or federal law. CONTRACTOR hereby agrees to protect all confidential information in conformance with any and all applicable local, state and federal laws, regulations, policies, procedures and standards, including, without limitation: California Welfare and Institutions Code Sections 827, 5328, 10850 and 14100.2; California Health and Safety Code Sections 1280.15 and 1280.18; the California Information Practices Act of 1977; the California Confidentiality of Medical Information Act (“CMIA”); the United States Health Information Technology for Economic and Clinical Health Act (“HITECH Act”); the United States Health Insurance Portability and Accountability Act of 1996 (“HIPAA”) and any current and future implementing regulations promulgated thereunder, including, without limitation, the Federal Privacy Regulations contained in Title 45 of the Code of Federal Regulations (“C.F.R.”) Parts 160 and 164, the Federal Security Standards contained in 45 C.F.R. Parts 160, 162 and 164 and the Federal Standards for Electronic Transactions contained in 45 C.F.R. Parts 160 and 162, all as may be amended from time to time.
- B. Continuing Compliance with Confidentiality Requirements. The parties acknowledge that local, state and federal laws, regulations and standards pertaining to confidentiality, electronic data security and privacy are rapidly evolving and that amendment of this Agreement may be required to ensure compliance with such developments. Each party agrees to promptly enter into negotiations concerning an amendment to this Agreement embodying written assurances consistent with the requirements of HIPAA, the HITECH Act, the CMIA and any other applicable local, state and federal laws, regulations or standards.

9. NON-DISCRIMINATION COMPLIANCE:

- A. Professional Services and Employment. In connection with the execution of this Agreement, CONTRACTOR, and its subcontractors, shall not unlawfully discriminate in the provision of professional services or against any employee or applicant for employment because of: race; religion or religious creed; color; age, over forty (40) years of age; sex, including, without limitation, gender identity and expression, pregnancy, childbirth and related medical conditions; sexual orientation, including, without limitation, heterosexuality, homosexuality and bisexuality; national origin; ancestry; marital status; medical condition, including, without limitation, cancer and genetic characteristics; mental or physical disability, including, without limitation, HIV status and AIDS; political affiliation; military service; denial of family care leave; or any other classifications protected by local, state, or federal laws or regulations. Nothing herein shall be construed to require the employment of unqualified persons.

B. Compliance with Anti-Discrimination Laws. CONTRACTOR further assures that it, and its subcontractors, will abide by the applicable provisions of: Title VI and Title VII of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Food Stamp Act of 1977; Title II of the Americans with Disabilities Act of 1990; the California Fair Employment and Housing Act; California Civil Code Sections 51, et seq.; California Government Code Sections 4450, et seq.; California Welfare and Institutions Code Section 10000; Division 21 of the California Department of Social Services Manual of Policies and Procedures; United States Executive Order 11246, as amended and supplemented by United States Executive Order 11375 and 41 C.F.R. Part 60; and any other applicable local, state and/or federal laws and regulations, all as may be amended from time to time. The applicable regulations of the California Fair Employment and Housing Commission implementing California Government Code Section 12990, set forth in Sections 8101, et seq. of Title 2, of the California Code of Regulations are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

10. INDEMNIFICATION:

A. Hold Harmless, Defense and Indemnification. CONTRACTOR shall hold harmless, defend and indemnify DISTRICT and its agents, officers, officials, employees and volunteers from and against any and all claims, demands, losses, damages, liabilities, expenses and costs of any kind or nature, including, without limitation, attorney's fees and other costs of litigation, arising out of, or in connection with, CONTRACTOR's negligent performance of, or failure to comply with, any of the duties and/or obligations contained herein, except such loss or damage which was caused by the sole negligence or willful misconduct of DISTRICT.

B. Effect of Insurance. Acceptance of the insurance required by this Agreement shall not relieve CONTRACTOR from liability under this provision. This provision shall apply to all claims for damages related to CONTRACTOR's performance hereunder regardless of whether any insurance is applicable or not. The insurance policy limits set forth herein shall not act as a limitation upon the amount of indemnification or defense to be provided hereunder.

11. INSURANCE REQUIREMENTS:

General Insurance Requirements. DISTRICT shall, at its sole cost and expense, maintain professional general liability coverage for the term of this Agreement as follows:

1. Professional Liability Insurance – Error and Omission Coverage including coverage in an amount no less than One Million Dollars (\$1,000,000.00) for each occurrence (Two Million Dollars (\$2,000,000.00) general aggregate). Said insurance shall be maintained for the statutory period during which CONTRACTOR may be exposed to liability regarding the services provided pursuant to the terms and conditions of this Agreement.

12. RELATIONSHIP OF PARTIES:

It is understood that this Agreement is by and between two (2) independent entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or any other similar association. Both parties further agree that CONTRACTOR shall not be entitled to any benefits to which DISTRICT employees are entitled, including, without limitation, overtime, retirement, leave or workers' compensation benefits. CONTRACTOR shall be solely responsible for the acts or omissions of its agents, officers, employees, assignees and subcontractors.

13. COMPLIANCE WITH APPLICABLE LAWS, REGULATIONS AND STANDARDS:

- A. General Legal Requirements. CONTRACTOR agrees to comply with any and all local, state and federal laws, regulations, policies, procedures and standards applicable to the services provided pursuant to the terms and conditions of this Agreement.
- B. Licensure Requirements. CONTRACTOR agrees to comply with any and all local, state and federal licensure, certification and accreditation requirements and standards applicable to the services provided pursuant to the terms and conditions of this Agreement.
- C. Accessibility Requirements. CONTRACTOR agrees to comply with any and all applicable accessibility requirements set forth in the Americans with Disabilities Act, Section 508 of the Rehabilitation Act of 1973, as amended, California Government Code Section 1135 and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, including, without limitation, the federal accessibility standards set forth in 36 C.F.R. Section 1194.1, all as may be amended from time to time.
- D. Conflict of Interest Requirements. CONTRACTOR agrees to comply with any and all applicable conflict of interest requirements set forth in the California Political Reform Act and any current and future implementing regulations, policies, procedures and standards promulgated thereunder, including, without limitation, DISTRICT's Conflict of Interest Code, all as may be amended from time to time.

14. PROVISIONS REQUIRED BY LAW:

This Agreement is subject to any additional local, state and federal restrictions, limitations or conditions that may affect the terms, conditions or funding of this Agreement. This Agreement shall be read and enforced as though all legally required provisions are included herein, and if for any reason any such provision is not included, or is not correctly stated, the parties agree to amend the pertinent section to make such insertion or correction.

15. REFERENCE TO LAWS, REGULATIONS AND STANDARDS:

In the event any law, regulation or standard referred to herein is amended during the term of this Agreement, the parties agree to comply with the amended provision as of the effective date thereof.

16. SEVERABILITY:

If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

17. ASSIGNMENT:

Neither party shall delegate its duties nor assign its rights hereunder, either in whole or in part, without the other party's prior written consent. Any assignment by CONTRACTOR in violation of this provision shall be void, and shall be cause for immediate termination of this Agreement. This provision shall not be applicable to service agreements or other arrangements usually or customarily entered into by either party to obtain supplies, technical support or professional services.

18. AGREEMENT SHALL BIND SUCCESSORS:

All provisions of this Agreement shall be fully binding upon, and inure to the benefit of, the parties and to each of their heirs, executors, administrators, successors and permitted assigns.

19. WAIVER OF DEFAULT:

The waiver by either party of any breach of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement. In no event shall any payment by DISTRICT constitute a waiver of any breach of this Agreement which may then exist on the part of CONTRACTOR. Nor shall such payment impair or prejudice any remedy available to DISTRICT with respect to the breach or default. DISTRICT shall have the right to demand repayment of, and CONTRACTOR shall promptly refund, any funds disbursed to CONTRACTOR which DISTRICT determines were not expended in accordance with the terms of this Agreement.

20. AMENDMENT:

This Agreement may be amended at any time during the term of this Agreement upon the mutual consent of both parties. No addition to, or alteration of, the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.

21. NON-LIABILITY OF DISTRICT OFFICIALS AND EMPLOYEES:

No official or employee of DISTRICT shall be personally liable for any default or liability under this Agreement.

22. STANDARD OF PRACTICE:

CONTRACTOR warrants that it has the degree of learning and skill ordinarily possessed by reputable professionals practicing in similar localities in the same profession and under similar circumstances. CONTRACTOR's duty is to exercise such care, skill and diligence as professionals engaged in the same profession ordinarily exercise under like circumstances.

23. TITLE TO INFORMATION AND DOCUMENTS:

It is understood that any and all documents, information and reports concerning the subject matter of this Agreement prepared and/or submitted by CONTRACTOR shall become the property of DISTRICT. However, CONTRACTOR may retain copies of such documents, information and reports for its records. In the event this Agreement is terminated, CONTRACTOR shall promptly turn over all such documents, information and reports to DISTRICT without exception or reservation.

24. JURISDICTION AND VENUE:

This Agreement shall be construed in accordance with the laws of the State of California. Any dispute arising hereunder, or relating hereto, shall be litigated in the State of California and venue shall lie in the DISTRICT unless transferred by court order pursuant to California Code of Civil Procedure Sections 394 or 395.

25. SUBCONTRACTS:

CONTRACTOR shall obtain prior written approval from DISTRICT before subcontracting any of the services to be provided pursuant to the terms and conditions of this Agreement. Any and all subcontracts shall be subject to all applicable terms and conditions of this Agreement. CONTRACTOR shall remain legally responsible for the performance of all terms and conditions of

this Agreement, including, without limitation, any and all services provided by third-parties under subcontracts, whether approved by DISTRICT or not.

26. ATTORNEYS' FEES:

If either party shall commence any legal action, including, without limitation, an action for declaratory relief, against the other by reason of the alleged failure of the other to perform any of its obligations hereunder, the party prevailing in said action shall be entitled to recover court costs and reasonable attorneys' fees, including, but not limited to, the reasonable value of services rendered by the DISTRICT Counsel's Office, to be fixed by the court, and such recovery shall include court costs and attorneys' fees on appeal, if applicable. As used herein, "prevailing party" means the party who dismisses an action in exchange for payment of substantially all sums allegedly due, performance of provisions allegedly breached, or other considerations substantially equal to the relief sought by said party, as well as the party in whose favor final judgment is rendered.

27. CONFLICTING TERMS OR CONDITIONS:

In the event of any conflict in the terms or conditions set forth in any other agreements in place between the parties hereto and the terms and conditions set forth in this Agreement, the terms and conditions set forth herein shall have priority.

28. INTERPRETATION:

This Agreement, as well as its individual provisions, shall be deemed to have been prepared equally by both of the parties hereto, and shall not be construed or interpreted more favorably for one (1) party on the basis that the other party prepared it.

29. INDEPENDENT CONSTRUCTION:

The titles of the sections and subsections set forth herein are inserted for convenience of reference only, and shall be disregarded in construing or interpreting any of the provisions of this Agreement.

30. FORCE MAJEURE:

Neither party hereto shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control, and without the fault or negligence, of such party. Such events shall include, without limitation, acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

31. ENTIRE AGREEMENT:

This Agreement contains all of the terms and conditions agreed upon by the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind either of the parties hereto. In addition, this Agreement shall supersede in their entirety any and all prior agreements, promises, representations, understandings and negotiations of the parties, whether oral or written, concerning the same subject matter. Any and all acts which may have already been consummated pursuant to the terms and conditions of this Agreement are hereby ratified.

32. COUNTERPART EXECUTION:

This Agreement, and any amendments hereto, may be executed in one (1) or more counterparts, each of which shall be deemed to be an original and all of which, when taken together, shall be deemed to be one (1) and the same agreement. A signed copy of this Agreement, and any amendments hereto, transmitted by email or by other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement and any amendments hereto.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the first date written above by their respective officers duly authorized on their behalf.

SPECIAL DISTRICT FINANCIAL SERVICES, LLC

By: _____
Raychel Jackson, owner

Date: _____

EAST KERN HEALTH CARE DISTRICT:

By: _____
Karen Macedonio, President

Date: _____

APPROVED AS TO FORM:

By: _____
Alex Lemieux, General Counsel

Date: _____

LIST OF EXHIBITS:

Exhibit A – Scope of Services

EXHIBIT A
SCOPE OF SERVICES

1. **Scope of Services.** Subject to the terms and conditions of this Agreement, Special District Financial Services, LLC shall perform the functions as described below:

- Coordinate, compile agenda items, attend, record and process actions related to meetings of the Board of Directors;
- Receives inquiries and complaints directed to the Board from the public, handling such matters personally or directing them to the proper source;
- Coordinates training in ethics and sexual harassment for Board Members and Management Staff and prepares, maintains, and updates a master list of individuals required to complete the training;
- Establishes and maintains a variety of administrative files, including legal documents, policies, resolutions, minutes, agreements, reports and other official records as assigned;
- Verifies and maintains records related to public works construction projects including preparation and filing of required notices, verifying licenses, prevailing wage payments, release of liens;
- Coordinates with Board Members to maintain current conflict of interest statements;
- Maintains appointment schedules and calendars of activities, meetings and various Board events;
- Coordinates and prepares meeting room for Board and Committee meetings;
- Maintains and regularly updates agency website and other outreach materials as needed;
- May attend management, administrative, and project meetings for planning, make recommendations, take minutes, and maintain related files;
- Responsible for special projects as assigned;
- Screens, routes and processes telephone calls as needed.
- Perform all duties listed and as may be required

Logic Models: Overview & Development

What is a Logic Model?

A Logic Model is a systematic, visual representation of a program. It helps in understanding and sharing how a program works, addressing the needs and feelings of stakeholders involved.

The Value of a Logic Model

Internal Benefits:

- Provides direction and clarity on goals.
- Identifies training needs and resource gaps.
- Supports both annual and long-term planning.
- Guides budgets and resource allocations.
- Helps focus attention on community change for stakeholders.

External Benefits:

- Engages collaborators and partners.
- Increases funding opportunities and sources.
- Builds public recognition and understanding of the program's impact.

Key Components of a Logic Model

1. Inputs

The resources and everything needed to operate the program.

- Human resources (staff, volunteers)
- Financial resources
- Facilities, equipment
- Partners and collaborators

2. Activities

The actions or processes carried out to implement the program.

- What is done to create desired outputs
- Key activities such as workshops, training, or events

3. Outputs

The immediate results of the activities.

- What is accomplished, and how many people were reached
- Quantifiable measures, such as the number of sessions held, or participants served

4. **Outcomes**

The long-term change or impact that occurs due to the program.

- Measurable changes in individuals and communities
 - Can be categorized as short-term, mid-term, or long-term outcomes
-

Basic Concepts in Logic Models

- **Unique Shapes & Sizes:** Logic models can vary based on the specific information and context of the agency.
 - **Outputs vs. Outcomes:**
 - *Outputs* are measured by the activities performed (e.g., how many sessions, how many people attended).
 - *Outcomes* focus on individual or community change and must be measurable.
-

Outcomes and Measurement

To track the success of a program, outcomes must be linked to measurable indicators over time. These indicators help track the changes in participants and communities.

- **Indicators:** Concrete data that tracks the change.
- **Influencing Factors:** The factors that affect outcomes.
- **Data Sources:** Where the data will come from (e.g., surveys, assessments).

Outcome Levels:

1. **Short-Term Outcomes**

- Focus: Change in knowledge, attitudes, and skills.
- Measured by the increase in knowledge, skills, or changes in attitudes.

2. **Mid-Term Outcomes**

- Focus: Link short-term changes to longer-term behaviors.
- Measured by new behaviors or practices.

3. **Long-Term Outcomes**

- Focus: Ultimate changes that alter the trajectory of individuals or communities.
- These are usually larger-scale changes that demonstrate significant impact over time.

Key Elements of SMART Indicators

SMART indicators are used to measure outcomes effectively:

- **Specific:** Clearly defined and focused.
 - **Measurable:** Quantifiable and trackable.
 - **Achievable:** Realistic in scope.
 - **Relevant:** Aligned with the program’s goals.
 - **Time-framed:** Set within a clear time frame for measurement.
-

Resources for Further Reading

- *The Aspen Institute: The Community Builders Approach to Theory of Change*
- *United Way of America: Measure Program Outcomes – A Practical Approach*
- *W K Kellogg Foundation: Logic Models Development Guide*
- *University of Kansas: Community Tool Box*

Mandatory and Options EKHCD Director Trainings

Mandatory:

- Ethics (live virtual training with legal counsel Aleshire & Wynder)
- Harassment

Optional trainings for Board and Staff (free to members):

- CSDA Grant Funding 101
- CSDA Grant Funding 201 for Special Districts
- CSDA Keeping Up With The Brown Act
- 2025 – 0304 – CSDA California Public Records Act 2025 Update

Upcoming Virtual:

CSDA California Public Records Act (Costs approved, register through EKHCD Board Clerk)

- [Virtual Workshop: SDLA Module 1: Governance Foundations](#): Wednesday and Thursday, February 19 and 20, 2025, 9:00 a.m. – 12:00 p.m. each day
- [Virtual Workshop: SDLA Module 2: Charting the Course / Setting Direction](#): Wednesday and Thursday, April 2 and 3, 2025, 9:00 a.m. – 12:00 p.m. each day
- [Virtual Workshop: SDLA Module 3: Board's Role in Finance](#): Wednesday and Thursday, September 17 and 18, 2025, 9:00 a.m. – 12:00 p.m. each day
- [Virtual Workshop: SDLA Module 4: Board's Role in Human Resources](#): Wednesday and Thursday, December 3 and 4, 2025, 9:00 a.m. – 12:00 p.m. each day