

AGENDA

EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

REGULAR MEETING

8101 Bay Ave. CALIFORNIA CITY

Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.

11/02/2021 5:00PM

Special Notice

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://u:02web.zoom.us/j/9571124702>

Meeting ID: 957 112 4702

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing e:stkernhealthcaredistr ct@gmail.com during or prior to the meeting.

Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833 or email eastkernhealthcaredistrict@gmail.com

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

Director Rubi Foley
Director Richard Macedonio
Director LaMiya Patrick
Director Lois Peralta
Chair Karen Macedonio

Staff Present: Alex Lemieux- Legal Counsel
David Aranda, BHI Consultant
Lynn Airhart, Office Manager for EKHCD

Public Present:

4. APPROVAL OF AGENDA

Action Item:

Motion _____ Second _____

Action _____

5. COMMENTS BY THE BOARD PRESIDENT

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

7. FINANCE REPORT – Finance Manager’s Report (Linda Cook)

8. OFFICE MANAGER – Report on Conference from Lynn Airhart

9. **CONSENT CALENDAR** (All items with CA are considered Routine.)

- CA-1. Approval of bills to pay for October 2021: CA
Approve Warrants: 5 EFT’s, and check #'s 35777-35791, Payroll ACH’s for a total amount \$31,496.05. (October) See attached Check Detail and Petty Cash Report (No Transactions).
- CA-2. Approval of Financial Reports: Profit and Loss report for August, Bank Balances with Interest Report and deposit Detail reports for September 2021. CA
- CA-3. Approval of minutes for October 5, 2021 Regular Meeting, October 19, 2021 Special Meeting CA

Motion _____ Second _____

Action _____

ACTION ITEMS:
OLD BUSINESS

10. Review Fire Inspection Report from July 19, 2019: update status and give direction.

OB/Action Item:

EXTERIOR: Fire Department connections

EXIT FEATURES:

- a) Exit Hardware
- b) Exit Signs
- c) Emergency lighting
- d) Occupant Load

Fire Separations

- f) Present/Maintained

Storage: N/A

Flammable/Combustible Liquids: N/A

Utility, mechanical/HVAC Equipment: N/A

Fire Extinguishers:

- g) Service /Maintenance

Hazardous Materials: N/A

Sprinkler Systems:

- h) Properly serviced
- i) Door-to-room properly labeled
- j) Zone map displayed
- k) Central station monitoring provided
- l) Panel room door maintained/labeled

Other Fire Protection Equipment: N/A

Electrical:

- m) Electrical room door labeled

ACTION ITEMS:

NEW BUSINESS

11). Approve Continuing Resolution 2021-11-01 for AB361

NB/Action
Item:

Motion _____ Second _____

Action _____

12. Approve Staff Work Schedule: Monday –Thursday 8a-1p

NB/Action
Item:

Motion _____ Second _____

Action _____

13. Discuss and Approve Draft of Cash Handling Procedures

Motion _____ Second _____

Action _____

COMMITTEE REPORTS:

ADHOC LEASE COMMITTEE REPORTS:

FUTURE AGENDA ITEMS:

- Director: Rubi Foley:
- Director: Richard Macedonio:
- Director: LaMiya Patrick:
- Director: Lois Peralta
- Chair: Karen Macedonio:

DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:

- Director: Rubi Foley
- Director: Richard Macedonio:
- Director: LaMiya Patrick:
- Director: Lois Peralta
- Chair: Karen Macedonio:

STAFF COMMENTS:

- Lynn Airhart: Conference
- David Aranda:
- Alex Lemieux:

ADJOURNMENT:

Motion _____
Second _____ Time _____

NEXT REGULAR MEETING: December 7, 2021 5:00 pm. 8101 Bay Ave California City, CA

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) or Cell (661) 220-6100 at least 48 hours prior to said meeting.”
Agenda posted 10/29/2021

EKHCD Report

Accomplishments:

See timesheets attached.

ITEM TO NOTE:

The last checks mailed out included a check issued to BHI Consulting, Check# 35774. This check was never received by BHI Consulting. Karen has issued a stop payment, and a new Check# 35790 was issued on 10/27/21 to replace the check.

The Auditors emailed me on Vacation asking for the following list of invoices:

7/31/21 Ck 35732 Olivarez Madruga	\$882.00
7/31/21 Ck 35734 Reliable Air Cond	\$905.00
7/31/21 Ck 35735 City of California City	\$2,000.28
7/31/21 Ck 35738 BHI Management Consult	\$4,371.68
8/31/21 Ck 35750 City of California City	\$1,360.84
8/31/21 Ck 35756 SDRMA	\$14,527.42
8/31/21 Ck 35759 BHI Management Consult	\$4,372.80
9/13/21 Ck 35760 Sepulveda Development	\$2,000.00
9/30/21 Ck 35763 Control Fire Protectin	\$4,050.00

These copies of checks were emailed to the auditors during my vacation, as I had scanned copies.

Also, copies of deposits were requested. I forwarded this request to Karen and Lynn, and asked that they take care of this, since I would not be back in the office to obtain them until 10/29/21.

8/15/21 Deposit \$1,860.02

9/17/21 Deposit \$11,506.84

8/30/21 Deposit \$3,963.00

8/30/21 Deposit \$115.00

Bank statements were previously requested that were emailed.

The rest of the items requested were sent on Friday, October 29, 2021.

EAST KERN HEALTH CARE DISTRICT
TIMECARD FOR LINDA COOK

PERIOD: September 16-30th, 2021

Oct. 1-15, 2021

Day of week	Date	BEGIN	END	HOURS WORKED	EXPLANATION
FRIDAY	10/1/2021	8:00	12:15	4.25	Go thru emails; Prepare agenda for 10/5 meeting, sending draft to David; Type minutes to 9/30 special meeting and send to Karen for approval; Do revisions based upon Karens response notes, and resend to Karen. Send Agenda to Karen for approval; prepare petty cash report for board packet; Print BHI Report; Print KC Funds reports emailed; Add 2 additional checks, invoices not received; download all 3 meeting recordings of late; put into zoom folders and send links to all directors; correspondence with Karen regarding various; corrections to minutes and agendas and schedule zoom meeting to add to agenda; prepare timecards for each directors review, and send to each director for signature.
FRIDAY	10/1/2021	2:15	3:15	1	Respond to emails: Print out signed timecards that have been returned; Re-configure agenda, putting in a closed session, and hiring item Complete and print minutes from 30th meeting; Place recording of 30th meeting on the website; Begin working on ASI for board packet, and send to David for format
FRIDAY	10/1/2021	4:15	4:30	0.25	Emails regarding agenda; revisions again to the agenda; review employee manual to see if the corrected version has arrived yet.???
SATURDAY	10/2/2021	7:45	9:00	1.25	Emails back and forth with David regarding board packet; print various items to include in the board packet; insert blanks in the board packet, where there are missing items from the attorney; number the pages of the packet; send to David for review with out the employee manual or resolution.
SATURDAY	10/2/2021	10:45	11:15	0.5	Respond to emails; prepare packet for sending as is; send packet and instructions to all directors, David, Alex, Brent; Post agenda and packet on the website; print LaMiya's signed timecard, and scan and send to Karen for signature;
TUESDAY	10/5/2021	5:00	7:00	2	Board Meeting
WEDNESDAY	10/6/2021	8:00	12:30	4.5	Pick up the mail; Go to the office; open & organize mail; Hook up camera/mic; endorse tenant payments by hand; prepare deposit and enter payments in QB. Answer questions from directors regarding checks written; Send & Receive PIR information to Karen & Lynn, then send to Stubs to each director; Scan, copy and prepare payables for mailing; File the invoice and check copies before leaving to do the deposit;
SUNDAY	10/10/2021	7:00	7:30	0.5	Respond to emails; update timecard; work on changes to office procedures; email to CSDA regarding addition of Lalisha; email to Karen
MONDAY	10/11/2021	8:30	1:00	4.5	Calls to CSDA to assist in getting Lalisha set up on CSDA; attempt to register her for the conference; Card was declined several times; Calls to Karen; Emails from Brent, etc.; print employee handbook for upcoming board packet Work on Office procedures to accomodate my position duties, as well. Work on taking David's name off telephone; send resignation Email to Oriental Trading to take us off mailing list as per Karen; Look at State Fund Request for Payroll Information; Fill out forms, copy, and send to State Fund. Download zoom meeting recording; send link to directors; put on website; Prepare draft of agenda for October 19th special meeting
WEDNESDAY	10/13/2021	8:30	1:30	5	Change Admin email over to Lalisha Airhart; Schedule her for conference; email info to Karen; Book hotel for Lalisha Airhart; Correspondence with Karen; work on Agenda for 19th; Correspondence with David Aranda; upload recording of last meeting onto website; schedule upcoming meeting on website; copy pages of website and print for board packet; print Farmers Market materials for board pkt. assemble board packet with everything less the Resolution. Enter KC Voucher Deposit & Transfer to Mission Bank Checking Enter Bills; Add electronic pymts into QB; Reconcile payroll into QB, Correspondence with Karen (email); Download requested App, etc etc
FRIDAY	10/15/2021	8:00	8:30	0.5	Check Emails for Resolution; Go thru emails; Print So Cal Gas Billing; Enter in QB along with others; Make corrections to date on Rent Invoices for August so Lease income shows classed in correct month;
FRIDAY	10/15/2021	11:45	1:30	2.25	Revise Agenda per Karen; Number and scan pages; email to all directors, etc. Post on Website; Log into QB and print and mail 11/1 Rental Invoices
				TOTAL	26.5

Karen Macedonio
Authorized by: Karen Macedonio
Richard
Treasurer

Linda Cook
Linda Cook, Employee

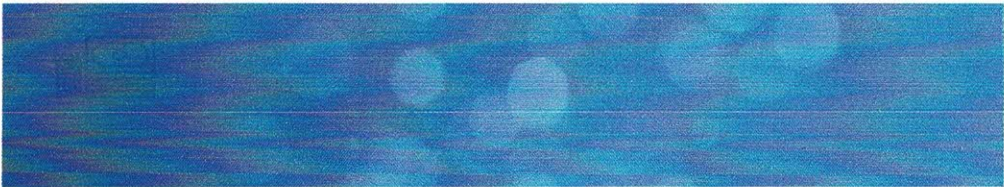
10/15/21
OK
Eb.5 HRA

EAST KERN HEALTH CARE DISTRICT
Check Detail
 October 2021

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
1135 Mission Bank Checking						
10/02/2021						
1	EFT	20211001	Linda Cook	09/16/21 Thru 09/30/21 18.75 Hours		-677.49
10/06/2021						
1	EFT	Debit2108 26	Tmobile	Monthly Service		-43.85
10/06/2021						
1	EFT	20211006	Rubi Foley	September Meetings -5		-450.75
10/06/2021						
1	EFT	20211006	Karen Macedonio	September Meetings - 6		-546.90
10/06/2021						
1	EFT	20211006	Richard Macedonio	September Meetings 3		-273.45
10/06/2021						
1	EFT	20211006	LaMiya Patrick	September Meetings 6		-546.90
10/06/2021						
1	EFT	20211006	Lois Peralta	September Meetings 6		-546.90
10/13/2021						
1	EFT	94491988	Hilton Embassy Suites	Hotel Stay for Board Secretary Training 10/24/21 thru 10/27/21 Latisha Airhart		-620.91
10/13/2021						
1	EFT	96481	CSDA	Board Secretary Training Conference 10/24 thru 10/27 Latisha Airhart		-575.00
10/13/2021						
1	EFT	57574	CSDA	CSDA Annual Dues 1/1/22 thru 12/31/22		-503.00
10/13/2021						
1	EFT	Debit2108 25	Zoom Video Communications, Inc.	Monthly Service		-14.99
10/18/2021						
1	Bill Payment (Check)	35777	Sepulveda Development			-4,180.00
10/18/2021						
1	EFT	20211018	Linda Cook	10/1/21-10/15/21 26.50 Hours		-953.86
10/18/2021						
1	EFT	20211018	Employment Development Department	September Payroll State Taxes ETT & SUTA		-136.85
10/18/2021						
1	EFT	2.02E+08	Employment Development Department	September State P/R Tax-PIT & SDI		-69.97
10/18/2021						
1	EFT	20211018	United States Treasury	September Social Security, Medi, Federal Withholdings		-681.14
10/27/2021						
1	Bill Payment (Check)	35790	BHI Management Consulting	Replaces Voided Check 35774 (lost in mail)		-4,406.40
10/31/2021						
1	Bill Payment (Check)	35778	City of California City	Monthly Service		-1,414.88
10/31/2021						
1	Bill Payment (Check)	35779	Olivarez Madruga Lemieuz O'neill LLp	Monthly Service		-882.00
10/31/2021						
1	Bill Payment (Check)	35780	Digitech	Monthly Service		-42.99
10/31/2021						
1	Bill Payment (Check)	35781	Mobile Modular	Monthly Service		-638.98
10/31/2021						
1	Bill Payment (Check)	35782	Reliable Air Cond.&Heating	New A/C		-7,325.00
10/31/2021						
1	Bill Payment (Check)	35783	SoCalGas	Monthly Service		-1.53
10/31/2021						
1	Bill Payment (Check)	35784	Streamline	Monthly Website Subscription		-50.00

950.00

10/31/2021	Bill Payment (Check)	35785	Senior Citizen Association of California City Monthly Service		-250.00
10/31/2021	Bill Payment (Check)	35786	Sharper Landscaping Services, Inc	September Service	-340.00
10/31/2021	Bill Payment (Check)	35787	United States Post Office	Annual Post Office Box Rental Fee	-350.00
10/31/2021	Bill Payment (Check)	35788	Thugs to Bugs Pest Control Co. Inc.	Monthly Service	-150.00
<hr/>					
10/31/2021	Bill Payment (Check)	35789	Waste Management Corporate Services, Inc.	Monthly Service	-515.91
10/31/2021	Bill Payment (Check)	35791	BHI Management Consulting	October Consulting Invoice	<u>-4,306.40</u>
					-31496.05
				Payroll Expense	-4,884.21
				EFT	-1,757.75
				Checks	<u>-24,854.09</u>
					<u>-31,496.05</u>



East Kern Health Care District

Petty Cash Log

For 03/30/2021 through 10/06/2021

Balance \$94.85

Date	Receipt No.	Description	Amount Deposited	Amount Withdrawn	Charged to	Received by	Approved by
3/30/2021		Balance Forward	\$98.59				
4/30/2021		No petty cash used in April					
5/31/2021		No petty cash used in May					
6/30/2021		No petty cash used in June					
7/30/2021		No petty cash used in July					
8/30/2021		No petty cash used in August					
9/30/2021		No petty cash used in September					
10/6/2021		Reimb to Karen Macedonio for Push pins (Rite Aide)		\$3.74			
Total	0		\$98.59	\$3.74			
				BALANCE:			
							\$94.85

REIMBURSEMENT CK \$0.00

East Kern Health Care District Account Balances

Checking Account Balances as of September 30, 2021

Account Name:	Account Balance	Interest Rate
Mission Bank Checking #3904	\$74,104.52	N/A
Bank of Sierra #6398	\$242,017.64	N/A
KC Fund 42160 (not yet transferred)	\$0.00	
Total:	\$316,122.16	

Cancer Fund Account Balances as of September 30, 2021

Account Name:	Account Balance	Interest Rate
Mission Bank Cancer Fund Checking #252	\$28,954.45	N/A
Cancer Fund CD #2810	\$11,966.09	0.20%
Total:	\$40,920.54	

LAIF Account Balances as of September 30, 2021

Account Name:	Account Balance	Interest Rate
Local Agency Investment Fund	\$672,819.95	0.33%
LAIF FMV (See attached from Auditor)	\$3,032.16	
Total:	\$675,852.11	

Grand Total of Account Balances per bank as of September 30, 2021

Bank Name:	
Mission Bank Grand Total:	\$115,025.06
Bank of Sierra Grand Total:	\$242,017.64
Local Agency Investment Fund:	\$675,852.11
Total:	\$1,032,894.81

Grand Total of Accounts as of September 30, 2021

Grand Total:	\$1,032,894.81
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MISSION BANK
 PO Box 317
 Bakersfield CA 93302-0317
 1 (888) 965-7783

received
 10-15-21
 KLV



2881601

EAST KERN HEALTH CARE DISTRICT
 PO BOX 2546
 CALIFORNIA CITY CA 93504

Date 9/30/21	Page 1
Account Number XXXXXXXXX3904	Enclosures 18

Truth-In-Savings Change in Terms: Effective immediately, the transaction limit of no more than six (6) withdrawals/transfers has been eliminated. We will no longer charge an Excess Debits Fee. You may now make unlimited withdrawals or transfers.

CHECKING ACCOUNTS

BUSINESS CHECKING		Number of Enclosures	18
Account Number	XXXXXXXXX3904	Statement Dates	9/01/21 thru 9/30/21
Previous Balance	121,392.41	Days in the statement period	30
1 Deposits/Credits	11,506.84	Average Ledger	105,149.40
35 Checks/Debits	35,352.73	Average Collected	105,149.40
Monthly Service Fee	.00		
Interest Paid	.00		
Ending Balance	97,546.52		

Deposits and Credits

Date	Description	Amount
9/20	ACCTS PAY COUNTY OF KERN PPD 2956000925 21/09/20 TRACE #-091000014895745	11,506.84

Withdrawals and Electronic Debits

Date	Description	Amount
9/01	PAYROLL PAYROLL 4462800242 21/09/01 TRACE #-111000025969594	86.15-
9/01	PAYROLL PAYROLL 4462800242 21/09/01 TRACE #-111000025969595	91.15-
9/01	PAYROLL PAYROLL 4462800242 21/09/01 TRACE #-111000025969596	182.30-
9/01	PAYROLL PAYROLL 4462800242 21/09/01 TRACE #-111000025969597	182.30-
9/01	PAYROLL PAYROLL 4462800242 21/09/01 TRACE #-111000025969598	273.45-



EAST KERN HEALTH CARE DISTRICT

1135 Mission Bank Checking, Period Ending 09/30/2021

RECONCILIATION REPORT

Reconciled on: 10/18/2021

Reconciled by: Linda Cook

Any changes made to transactions after this date aren't included in this report.

Summary

	USD
Statement beginning balance.....	121,392.41
Checks and payments cleared (35).....	-35,352.73
Deposits and other credits cleared (1).....	11,506.84
Statement ending balance.....	<u>97,546.52</u>
Uncleared transactions as of 09/30/2021.....	-23,442.00
Register balance as of 09/30/2021.....	74,104.52
Cleared transactions after 09/30/2021.....	0.00
Uncleared transactions after 09/30/2021.....	-3,481.69
Register balance as of 10/18/2021.....	<u>70,622.83</u>

Details

Checks and payments cleared (35)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/09/2021	Expense		SCE	-2,003.94
08/31/2021	Bill Payment	35748	Senior Citizen Association of ...	-250.00
08/31/2021	Bill Payment	35759	BHI Management Consulting	-4,372.80
08/31/2021	Bill Payment	35758	Steve O Plumbing	-130.00
08/31/2021	Bill Payment	35757	Mojave Desert News	-27.00
08/31/2021	Bill Payment	35756	SDRMA	-14,527.42
08/31/2021	Bill Payment	35755	David Aranda	-846.45
08/31/2021	Bill Payment	35741	Olivarez Madruga Lemieuz O'...	-882.00
08/31/2021	Bill Payment	35742	Digitech	-42.99
08/31/2021	Bill Payment	35743	Frontier	-166.68
08/31/2021	Bill Payment	35744	Steve O Plumbing	-450.00
08/31/2021	Bill Payment	35745	Sharper Landscaping Service...	-440.00
08/31/2021	Bill Payment	35746	Streamline	-50.00
08/31/2021	Bill Payment	35749	Mobile Modular	-638.98
08/31/2021	Bill Payment	35750	City of California City	-1,360.84
08/31/2021	Bill Payment	35751	Waste Management Corporat...	-515.91
08/31/2021	Bill Payment	35754	Streamline	-50.00
09/01/2021	Expense	ACH	LaMiya Patrick	-273.45
09/01/2021	Expense	ACH	Karen Macedonio	-364.60
09/01/2021	Expense	ACH	LaMiya Patrick	-182.30
09/01/2021	Expense	ACH	Linda Cook	-969.65
09/01/2021	Expense		Richard Macedonio	-91.15
09/01/2021	Expense	ACH	Rubi Foley	-86.15
09/02/2021	Expense	ACH	Lois Peralta	-182.30
09/08/2021	Bill Payment	Debit210816	Tmobile	-43.85
09/13/2021	Bill Payment	35760	Sepulveda Development	-2,000.00
09/14/2021	Expense	ACH	Employment Development De...	-234.50
09/14/2021	Expense	ACH	Employment Development De...	-127.56
09/14/2021	Bill Payment	Debit210824	SCE	-224.86
09/15/2021	Bill Payment	Debit210819	United States Treasury	-1,057.94
09/17/2021	Expense	ACH	Linda Cook	-1,135.44
09/20/2021	Bill Payment	Debit210821	Amazon	-38.60
09/22/2021	Bill Payment		SCE	-735.45
09/24/2021	Bill Payment	Debit210820	Marriott Monterey	-834.93
09/25/2021	Bill Payment	Debit210823	Zoom Video Communications,...	-14.99

Total

-35,352.73

14

Deposits and other credits cleared (1)

MISSION BANK
 PO Box 317
 Bakersfield CA 93302-0317
 1 (888) 965-7783

received
 10-15-21
 KL



2881598

EAST KERN HEALTH CARE DISTRICT
 CANCER ASSISTANCE FUND
 PO BOX 2546
 CALIFORNIA CITY CA 93504

Date 9/30/21 Page 1
 Account Number XXXXXXXXXXX2526
 Enclosures

Truth-In-Savings Change in Terms: Effective immediately, the transaction limit of no more than six (6) withdrawals/transfers has been eliminated. We will no longer charge an Excess Debits Fee. You may now make unlimited withdrawals or transfers.

CHECKING ACCOUNTS

BUSINESS CHECKING		Number of Enclosures	0
Account Number	XXXXXXXXXX2526	Statement Dates	9/01/21 thru 9/30/21
Previous Balance	28,954.45	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	28,954.45
Checks/Debits	.00	Average Collected	28,954.45
Monthly Service Fee	.00		
Interest Paid	.00		
Ending Balance	28,954.45		

Daily Balance Information

Date	Balance
9/01	28,954.45

If you have been paying multiple overdraft fees we offer products to help you avoid unnecessary fees. Come in or call your Business Banking Center at 1-888-965-7783 to discuss your options. Report any discrepancies on your statement immediately.





10163215

Date 9/30/21

Page 1

East Kern Health Care District
 P O Box 2546
 California City CA 93504

*Reconciled
10/13/21 CC*

Checking Account

Public Demand		Number of Enclosures	0
Account Number	XXXXXX6398	Statement Dates	9/01/21 thru 9/30/21
Previous Balance	240,153.67	Days in the statement period	30
2 Deposits/Credits	1,863.97	Average Ledger	241,219.55
Checks/Debits	.00	Average Collected	241,170.75
Service Charge	.00		
Interest Paid	.00		
Ending Balance	242,017.64		

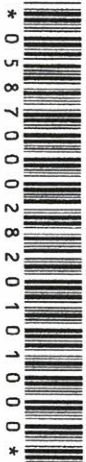
Deposits and Credits

Date	Description	Amount
9/13	Business Deposit	1,638.97
9/20	Business Deposit	225.00

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
9/01	240,153.67	9/13	241,792.64	9/20	242,017.64

Keep Climbing





MISSION BANK

Account: CD 0003 Current Time: 10/13/21 9:18:54 AM

Current Balance: \$11,966.09

Date	Ref/Check No	Description	Debit	Credit	Balance
09/15/2021		Interest Added Back		\$2.03	\$11,966.09
Totals:		Transactions: 1	Debits: \$0.00	Credits: \$2.03	

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 18, 2021

LAIF Home
PMIA Average Monthly
Yields

EAST KERN HEALTH CARE DISTRICT

ADMINISTRATOR
P.O. BOX 2546
CALIFORNIA CITY, CA 93504

Tran Type Definitions

Account Number: 20-15-002

September 2021 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	672,819.95
Total Withdrawal:	0.00	Ending Balance:	672,819.95

EAST KERN HEALTH CARE DISTRICT

Balance Sheet

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1135 Mission Bank Checking	74,104.52
1140 Mision Bank Cancer Fund	28,954.45
1143 KC Fund #42160	0.00
1145 Cancer Fund CD	11,966.09
1150 Local Agency Fund	672,819.95
1151 LAIF FMV	3,032.16
1155 Bank of Sierra	242,017.64
1156 Mission Bank MM3	0.00
Total Bank Accounts	\$1,032,894.81
Accounts Receivable	
1200 Accounts Receivable	0.00
1201 Taxes Receivable - Kern County	0.00
1290 1290 Allowance for Doubtful Accounts	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1400 Interest Receivable	0.00
1498 Prepaid Expenses	10,591.55
1499 Undeposited Funds	0.00
Inventory Asset	0.00
Uncategorized Asset	0.00
Total Other Current Assets	\$10,591.55
Total Current Assets	\$1,043,486.36
Fixed Assets	
1500 Land	178,205.00
1510 Buildings	1,310,740.00
1511 New Flooring-9300 North Loop	17,500.00
Total 1510 Buildings	1,328,240.00
1513 Modular Building-N. Loop (Adventist Health)	16,537.59
1520 Furniture & Equipment	0.00
1530 Improvements	250,251.00
1550 Accumulated Depreciation	-682,174.00
Total Fixed Assets	\$1,091,059.59
TOTAL ASSETS	\$2,134,545.95

EAST KERN HEALTH CARE DISTRICT

Balance Sheet
As of September 30, 2021

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,551.02
Total Accounts Payable	\$1,551.02
Other Current Liabilities	
2050 Accrued Expenses	0.00
2110 Deferred Compensation	0.00
2125 Other Current Liabilities	0.00
2130 2130 Note Payable - Dalffe	0.00
2140 Lease Deposit	5,000.00
Total Other Current Liabilities	\$5,000.00
Total Current Liabilities	\$6,551.02
Total Liabilities	\$6,551.02
Equity	
2900 Retained Earnings	2,165,098.86
3000 Opening Bal Equity	0.00
Net Income	-37,103.93
Total Equity	\$2,127,994.93
TOTAL LIABILITIES AND EQUITY	\$2,134,545.95

EAST KERN HEALTH CARE DISTRICT

Profit and Loss by Month

September 2021

	SEP 2021	TOTAL
Income		
4010 Property Tax Revenues	11,506.84	\$11,506.84
4030 Lease Income	5,711.97	\$5,711.97
Total Income	\$17,218.81	\$17,218.81
GROSS PROFIT	\$17,218.81	\$17,218.81
Expenses		
6155 Directors Fees	1,542.01	\$1,542.01
6160 Dues and Subscriptions	50.00	\$50.00
6180 Insurance		\$0.00
6185 Liability Insurance	1,166.31	\$1,166.31
6190 Work Comp	86.92	\$86.92
Total 6180 Insurance	1,253.23	\$1,253.23
6200 Interest Expense	-2.03	\$ -2.03
6240 Miscellaneous		\$0.00
6241 Donation- Senior Center Association	500.00	\$500.00
Total 6240 Miscellaneous	500.00	\$500.00
6243 Modular Unit Rental	638.98	\$638.98
6270 Professional Fees		\$0.00
6283 Prof Services Accounting	250.00	\$250.00
6286 Consulting-BHI	4,300.00	\$4,300.00
6287 Consulting -Miscellaneous Consultants	2,000.00	\$2,000.00
6289 Consulting-Linda Cook	2,105.09	\$2,105.09
Total 6270 Professional Fees	8,655.09	\$8,655.09
6281 Board Meeting Costs-Zoom Mtgs	14.99	\$14.99
6300 Repairs & Maintenance		\$0.00
6320 R & M - Bay Ave Bldg	4,650.00	\$4,650.00
6330 Alarm Monitoring-Bay Ave Bldg	42.99	\$42.99
Total 6300 Repairs & Maintenance	4,692.99	\$4,692.99
6350 Conference and Travel		\$0.00
6380 Travel	106.40	\$106.40
6385 Confernece Fees	834.93	\$834.93
Total 6350 Conference and Travel	941.33	\$941.33
6390 Utilities		\$0.00
6400 Gas and Electric	3,699.70	\$3,699.70
6410 Water	1,404.00	\$1,404.00
6420 Trash	1,031.82	\$1,031.82
Total 6390 Utilities	6,135.52	\$6,135.52
6500 Office Expenses		\$0.00
6550 Office Supplies	140.89	\$140.89
Total 6500 Office Expenses	140.89	\$140.89
6560 Payroll Expenses		\$0.00
6562 Payroll Federal Taxes	1,057.94	\$1,057.94
Total 6560 Payroll Expenses	1,057.94	\$1,057.94
Total Expenses	\$25,620.94	\$25,620.94
NET OPERATING INCOME	\$ -8,402.13	\$ -8,402.13
NET INCOME	\$ -8,402.13	\$ -8,402.13

22

EAST KERN HEALTH CARE DISTRICT

Budget vs. Actuals: 2021.2022 Brd Apprvd Budget - FY22 P&L

September 2021

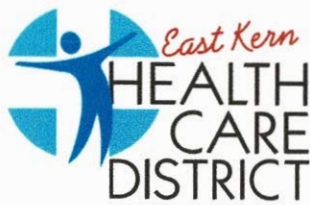
	SEP 2021				TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income								
4010 Property Tax Revenues	11,506.84	16,666.67	-5,159.83	69.04 %	\$11,506.84	\$16,666.67	\$ -5,159.83	69.04 %
4030 Lease Income	5,711.97	5,833.33	-121.36	97.92 %	\$5,711.97	\$5,833.33	\$ -121.36	97.92 %
4040 Interest Income		250.00	-250.00		\$0.00	\$250.00	\$ -250.00	0.00%
Total Income	\$17,218.81	\$22,750.00	\$ -5,531.19	75.69 %	\$17,218.81	\$22,750.00	\$ -5,531.19	75.69 %
GROSS PROFIT	\$17,218.81	\$22,750.00	\$ -5,531.19	75.69 %	\$17,218.81	\$22,750.00	\$ -5,531.19	75.69 %
Expenses								
6155 Directors Fees	1,542.01	1,500.00	42.01	102.80 %	\$1,542.01	\$1,500.00	\$42.01	102.80 %
6160 Dues and Subscriptions	50.00	83.33	-33.33	60.00 %	\$50.00	\$83.33	\$ -33.33	60.00 %
6170 Groundskeeper		333.33	-333.33		\$0.00	\$333.33	\$ -333.33	0.00%
6180 Insurance					\$0.00	\$0.00	\$0.00	0.00%
6185 Liability Insurance	1,166.31	1,250.00	-83.69	93.30 %	\$1,166.31	\$1,250.00	\$ -83.69	93.30 %
6190 Work Comp	86.92	250.00	-163.08	34.77 %	\$86.92	\$250.00	\$ -163.08	34.77 %
Total 6180 Insurance	1,253.23	1,500.00	-246.77	83.55 %	\$1,253.23	\$1,500.00	\$ -246.77	83.55 %
6200 Interest Expense	-2.03		-2.03		\$ -2.03	\$0.00	\$ -2.03	0.00%
6240 Miscellaneous					\$0.00	\$0.00	\$0.00	0.00%
6241 Donation- Senior Center Association	500.00		500.00		\$500.00	\$0.00	\$500.00	0.00%
Total 6240 Miscellaneous	500.00		500.00		\$500.00	\$0.00	\$500.00	0.00%
6243 Modular Unit Rental	638.98	700.00	-61.02	91.28 %	\$638.98	\$700.00	\$ -61.02	91.28 %
6270 Professional Fees					\$0.00	\$0.00	\$0.00	0.00%
6280 Legal Fees		916.67	-916.67		\$0.00	\$916.67	\$ -916.67	0.00%
6282 Consulting-Shawn Sprague		350.00	-350.00		\$0.00	\$350.00	\$ -350.00	0.00%
6283 Prof Services Accounting	250.00	125.00	125.00	200.00 %	\$250.00	\$125.00	\$125.00	200.00 %
6284 Professional Services- District Secretary		3,333.33	-3,333.33		\$0.00	\$3,333.33	\$ -3,333.33	0.00%
6285 Audit Expense		5,000.00	-5,000.00		\$0.00	\$5,000.00	\$ -5,000.00	0.00%
6286 Consulting-BHI	4,300.00	4,500.00	-200.00	95.56 %	\$4,300.00	\$4,500.00	\$ -200.00	95.56 %
6287 Consulting -Miscellaneous Consultants	2,000.00		2,000.00		\$2,000.00	\$0.00	\$2,000.00	0.00%
6289 Consulting-Linda Cook	2,105.09	1,666.67	438.42	126.31 %	\$2,105.09	\$1,666.67	\$438.42	126.31 %
Total 6270 Professional Fees	8,655.09	15,891.67	-7,236.58	54.46 %	\$8,655.09	\$15,891.67	\$ -7,236.58	54.46 %
6281 Board Meeting Costs-Zoom Mtgs	14.99		14.99		\$14.99	\$0.00	\$14.99	0.00%
6300 Repairs & Maintenance					\$0.00	\$0.00	\$0.00	0.00%
6310 R&M- North Loop Bldg		1,083.33	-1,083.33		\$0.00	\$1,083.33	\$ -1,083.33	0.00%
6320 R & M - Bay Ave Bldg	4,650.00	166.67	4,483.33	2,789.94 %	\$4,650.00	\$166.67	\$4,483.33	2,789.94 %
6330 Alarm Monitoring-Bay Ave Bldg	42.99	125.00	-82.01	34.39 %	\$42.99	\$125.00	\$ -82.01	34.39 %
Total 6300 Repairs & Maintenance	4,692.99	1,375.00	3,317.99	341.31 %	\$4,692.99	\$1,375.00	\$3,317.99	341.31 %
6350 Conference and Travel		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
6380 Travel	106.40		106.40		\$106.40	\$0.00	\$106.40	0.00%
6385 Confernece Fees	834.93		834.93		\$834.93	\$0.00	\$834.93	0.00%
Total 6350 Conference and Travel	941.33	416.67	524.66	225.92 %	\$941.33	\$416.67	\$524.66	225.92 %
6390 Utilities					\$0.00	\$0.00	\$0.00	0.00%
6340 Telephone		175.00	-175.00		\$0.00	\$175.00	\$ -175.00	0.00%
6400 Gas and Electric	3,699.70	750.00	2,949.70	493.29 %	\$3,699.70	\$750.00	\$2,949.70	493.29 %
6410 Water	1,404.00	666.67	737.33	210.60 %	\$1,404.00	\$666.67	\$737.33	210.60 %
6420 Trash	1,031.82	541.67	490.15	190.49 %	\$1,031.82	\$541.67	\$490.15	190.49 %
Total 6390 Utilities	6,135.52	2,133.34	4,002.18	287.60 %	\$6,135.52	\$2,133.34	\$4,002.18	287.60 %
6500 Office Expenses					\$0.00	\$0.00	\$0.00	0.00%
6550 Office Supplies	140.89	250.00	-109.11	56.36 %	\$140.89	\$250.00	\$ -109.11	56.36 %
Total 6500 Office Expenses	140.89	250.00	-109.11	56.36 %	\$140.89	\$250.00	\$ -109.11	56.36 %
6560 Payroll Expenses		416.67	-416.67		\$0.00	\$416.67	\$ -416.67	0.00%
6562 Payroll Federal Taxes	1,057.94		1,057.94		\$1,057.94	\$0.00	\$1,057.94	0.00%
Total 6560 Payroll Expenses	1,057.94	416.67	641.27	253.90 %	\$1,057.94	\$416.67	\$641.27	253.90 %
Total Expenses	\$25,620.94	\$24,600.01	\$1,020.93	104.15 %	\$25,620.94	\$24,600.01	\$1,020.93	104.15 %
NET OPERATING INCOME	\$ -8,402.13	\$ -1,850.01	\$ -6,552.12	454.17 %	\$ -8,402.13	\$ -1,850.01	\$ -6,552.12	454.17 %
NET INCOME	\$ -8,402.13	\$ -1,850.01	\$ -6,552.12	454.17 %	\$ -8,402.13	\$ -1,850.01	\$ -6,552.12	454.17 %

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EAST KERN HEALTH CARE DISTRICT

Deposit Detail
September 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
1143 KC Fund #42160							
09/17/2021	Deposit						11,506.84
		V011581752					11,506.84
1145 Cancer Fund CD							
09/15/2021	Deposit				Interest Added Back	R	2.03
					Interest Added Back		-2.03
1155 Bank of Sierra							
09/20/2021	Deposit		T.Rifenberg			R	225.00
		150	T.Rifenberg				-225.00



AGENDA

EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

REGULAR MEETING

8101 Bay Ave. CALIFORNIA CITY

Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.

10/05/2021 5:00PM

Special Notice

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/81314857423?pwd=dm1LOFNzWkplcnUwbmlCdElZc01tZz09>

Meeting ID: 813 1485 7423 Passcode: 057570

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing eastkernhealthcaredistrict@gmail.com during or prior to the meeting.

Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833 or email eastkernhealthcaredistrict@gmail.com

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER at 5:02 pm

3. ROLL CALL

Director Rubi Foley, Present
Director Richard Macedonio, Present
Director LaMiya Patrick, Present
Director Lois Peralta, Present
Chair Karen Macedonio, Present

Staff Present: Nathan Chen- Legal Counsel, Present
David Aranda, and Brent Ives, BHI Consultant, Present
Linda Cook, Finance Manager for EKHCD, Present

Public Present: Tim Rifenberg

4. APPROVAL OF AGENDA

Action Item:

Comments by the Board President to Remove Agenda items 12 & 13 from the Agenda, due to no attachments were included.

Motion by LaMiya Patrick, Second by Lois Peralta

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

5. COMMENTS BY THE BOARD PRESIDENT: Board/Employees need to focus on responsiveness.

6. PUBLIC PRESENTATIONS:

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

7. PUBLIC EMPLOYEE APPOINTMENT

Action Item:

**(Government Code § 54957) Part-Time Office Manager
Individual Vote Taken between two potential candidates: Latisha or Penny**

Director Rubi Foley, Penny
Director Richard Macedonio, Latisha
Director LaMiya Patrick, Latisha
Director Lois Peralta, Penny
Chair Karen Macedonio, Latisha

8. Closed Session:

Negotiator: Nathan Chen, Legal Counsel (Government Code Section 54957.6)

Report from Closed Session: Latisha Airhart was hired, and offered \$20.50 per hour for the first 90 days, the next 90-120 days \$20.75 per hour, and subsequent raise to follow that.

**9. CONSULTING REPORT: BHI Management Consulting
David Aranda**

10. REPORT FROM FINANCE MANAGER: Linda Cook

11. CONSENT CALENDAR (All items with CA are considered Routine.)

26

- **CA-1. Approval of bills to pay for September 2021:** CA
 Approve Warrants: 6 EFT's, and check #'s 35760-35776,
 Payroll ACH's for a total amount \$25,663.17. (September)
 See attached Check Detail and Petty Cash Report (No
 Transactions).
- **CA-2. Approval of Financial Reports:** Profit and Loss report CA
 for August, Bank Balances with Interest Report and deposit
 Detail reports for August 2021.
- **CA-3. Approval of minutes for September 7, 2021 Regular** CA
Meeting, September 21, 2021 Special Workshop Meeting,
September 30, 2021 Special Meeting

Motion by Director LaMiya Patrick, Second by Director
 Richard Macedonio

Approved: All Ayes

- Director Rubi Foley, Aye
- Director Richard Macedonio, Aye
- Director LaMiya Patrick, Aye
- Director Lois Peralta, Aye
- Chair Karen Macedonio, Aye

ACTION ITEMS:

OLD BUSINESS

12. Approval of Resolution 2021-10-02, approving payment for up
 to six meetings per month. OB/Action
 Item:

This item was removed from the Agenda, due to no Resolution.

13. Approval of EKHCD Employee Manual. OB/Action
 Item:

This item was removed from the Agenda due to no Employee
 Manual presented

ACTION ITEMS:

NEW BUSINESS

14. Approval to expend up to \$800 for a Lenovo Idea Pad. NB/Action
 Item:

Motion to approve by Director Lois Peralta, Second by Director
 LaMiya Patrick

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

**15. Approval to spend up to \$625.00 with Moat Hebebrand, CPA,
for written cash receipt handling procedures.**

NB/Action
Item:

**Motion to approve by Director Richard Macedonio, Second by
Director Rubi Foley**

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

**16. Discussion regarding returning to in-person meetings.
They will bring back on the 20th.**

COMMITTEE REPORTS:

ADHOC LEASE COMMITTEE REPORTS:

FUTURE AGENDA ITEMS:

Director: Rubi Foley: Needs head count for Cert & CPR
Training; Will be having someone from Neighborhood Watch
Speak
Director: Richard Macedonio: Would like to see zeroscape at
N.Loop
Director: LaMiya Patrick:
Director: Lois Peralta
Chair: Karen Macedonio:

DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:

Director: Rubi Foley
Director: Richard Macedonio:
Director: LaMiya Patrick:
Director: Lois Peralta
Chair: Karen Macedonio:

STAFF COMMENTS:

Linda Cook:
David Aranda:
Alex Lemieux:

ADJOURNMENT:

Motion to adjourn by Director Richard Macedonio, Second by Director
LaMiya Patrick at 6:55 pm

NEXT REGULAR MEETING: November 2, 2021 5:00 pm. 8101 Bay Ave California City, CA

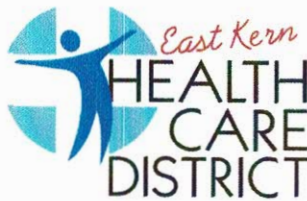
“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) or Cell (661) 220-6100 at least 48 hours prior to said meeting.”

Agenda posted 10/01/2021

President Karen Macedonio

Vice President LaMiya Patrick

DRAFT



MINUTES

EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS

SPECIAL BOARD MEETING

8101 Bay Ave. CALIFORNIA CITY

Our mission is to expend financial resources to help residents of the District satisfy their healthcare needs.

10/19/2021 5:00PM

Special Notice

Teleconference Accessibility

Pursuant to Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to protect both staff, our constituents, and elected officials, the East Kern Health Care District will hold its board meeting via teleconference or the most rapid means of communication at the time. The public may participate in the teleconference by clicking on the link below:

<https://us02web.zoom.us/j/9571124702>

Meeting ID: 957 112 4702

Public comments may be made through teleconference when prompted by the President during the public comment period. Public comments may also be provided through email by emailing estkernhealthcaredistrict@gmail.com during or prior to the meeting.

Please indicate comments on the subject line.

If you have difficulty connecting to the teleconference line, please call 669-900-6833 or email eastkernhealthcaredistrict@gmail.com

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER

3. ROLL CALL

Director Rubi Foley, Present

Director Richard Macedonio, Present

Director LaMiya Patrick, Present

Director Lois Peralta, Present

Chair Karen Macedonio, Present

Staff Present: Alex Lemieux- Legal Counsel, Present
David Aranda, BHI Consultant, Present
Lynn Airhart, Office Manager, Present

Public Present:

4. APPROVAL OF AGENDA

Action Item:

Motion by LaMiya Patrick, Second by Lois Peralta

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

5. COMMENTS BY THE BOARD PRESIDENT: No Comments

6. PUBLIC PRESENTATIONS (moved to discussion item "C")

This portion of the meeting is reserved for persons desiring to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Please be advised that the Brown Act prohibits action on items that are not listed on the agenda. The board may set such items for consideration at some future Board meeting.

ACTION ITEMS:
OLD BUSINESS

7. Approval of EKHCD Employee Handbook.

Motion by Director LaMiya Patrick, Second by Director Rubi Foley

OB/Action
Item:

Approved: All Ayes

Director Rubi Foley, Aye
Director Richard Macedonio, Aye
Director LaMiya Patrick, Aye
Director Lois Peralta, Aye
Chair Karen Macedonio, Aye

DISCUSSION ITEMS:

- a) **Sponsor for the Farmer's Market: Discussion only-No action taken.**
- b) **District Website: Discussion only- No action taken.**
- c) **Neighborhood/Business Watch: Public Presentations (Presentation by Officer Bennett) Discussion only- No action taken.**

COMMITTEE REPORTS:

ADHOC LEASE COMMITTEE REPORTS: None

FUTURE AGENDA ITEMS:

Director: Rubi Foley: None
Director: Richard Macedonio: None
Director: LaMiya Patrick: None
Director: Lois Peralta: None
Chair: Karen Macedonio: None

DIRECTORS COMMENTS FOR NON-AGENDA ITEMS:

Director: Rubi Foley: None
Director: Richard Macedonio: None
Director: LaMiya Patrick: None
Director: Lois Peralta: None
Chair: Karen Macedonio: None

STAFF COMMENTS:

David Aranda: None
Alex Lemieux: None

ADJOURNMENT:

Motion to adjourn by Director Rubi Foley, Second by Director Lois Peralta at 6:39 p.m.

NEXT REGULAR MEETING: November 2, 2021 5:00 pm. 8101 Bay Ave California City, CA

“Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendaized public meeting should be directed to the District’s office at [\(760\) 373-2804](tel:7603732804) or Cell (661) 220-6100 at least 48 hours prior to said meeting.”
Agenda posted 10/15/2021

President Karen Macedonio

Vice President LaMiya Patrick

Control Fire Protection, Inc.

TEL: 661- 322-1681
1347 Ogden Street
Bakersfield, CA 93305

Invoice

DATE	INVOICE NO.
9/1/2021	72641

BILL TO
Bay Ave Building 8101 Bay Avenue California City, CA 93504

JOB NAME
Bay Ave Building 8101 Bay Avenue California City, CA 93504

ITEM	DESCRIPTION	QTY	AMOUNT
Inspection.	Five Year inspection of the fire sprinkler system Copy of the report will be Emailed Amount Due: \$650.00 SEP 10 2021 Pd ✓ # 35763 9/30/21		650.00
		Total	\$650.00

33

Control Fire Protection, Inc.

TEL: 661-322-1681
1347 Ogden Street
Bakersfield, CA 93305

Invoice

DATE	INVOICE NO.
9/23/2021	72697

BILL TO
Bay Avenue Building 8101 Bay Avenue California City, CA

JOB NAME
Bay Avenue Building 8101 Bay Avenue California City, CA

ITEM	DESCRIPTION	QTY	AMOUNT
Service.	Replaced 13 painted fire sprinkler heads, installed inspectors test valve on fire sprinkler riser, installed calculation plate to riser and installed address sign to the fire department connection Amount Due: \$3,400.00 <i>pd ✓ # 35763 9/30/21</i> <i>SEP 24 2021</i>		3,400.00
<i>Paul Howell - phowell@controlfire.net</i>			Total 34 400.00



California City Fire Department Inspection Report

Fire Department Information

Inspection Number:
Occupant ID:

Inspection Date: 7/19/2021
Inspected By: Kosick, Jeremy

Facility Information

Occupant Name: East Kern Health District
Phone:
Contact Name: Cook, Linda

Business Address: 8101 Bay Avenue
Email:
Cell Phone: 661-220-6100

Inspection Information

Inspection Type: New Business

Inspection Time: 1.27

Code	Description	Violations	Comments	Status
				Violation Noted - Schedule Recheck
912.1	Fire department connections shall be installed in accordance with the NFPA standard applicable to the system design and shall comply with Sections 912.2 through 912.7.		Remove boxes around FDC and Control Valve	Violation Noted - Schedule Recheck
506.1	Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.		Update key for knoxbox	Violation Noted - Schedule Recheck

Signatures

Type	First Name	Last Name	Signature Date
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Owner/Rep.	Linda	Cook	7/19/2021
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Inspector	Jeremy	Kosick	7/19/2021
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Violation checklist

Exterior

Question	Answer	Notes
Fire Lanes marked/unobstructed?	Yes	
Address Visible from roadway?	Yes	
Fire hydrant(s) accessible		
Combustible accumulation acceptable?	Yes	
Gas meter/piping protected?	Yes	
FD connections visible/good condition/caps OK/PIV OK?	No	
Lock box/Current Keys	No	
Exits clear?	Yes	

Exit Features

Question	Answer	Notes
Adequate number of exits?	Yes	
Exits, aisles & corridors free of obstructions.	Yes	
Exit hardware present/operational.	No	
Exits, aisles & corridors free of obstructions?	Yes	
Exit hardware present/operational?	Yes	
Exit signs present/operational?	No	
Exit corridors/stairways protected?	Yes	
Emergency lighting present & operational?	No	
Occupant load posted/maintained?	No	
Interior finish acceptable?	Yes	

Construction Features

Question	Answer	Notes
Fire separations present/maintained?	No	
Structural elements intact?	Yes	
Rated fire doors operational?	N/A	
Vertical openings acceptable?	Yes	
Roof vents (annual tests)?	N/A	

Storage

Question	Answer	Notes
Storage neat and orderly?	Yes	
No combustible storage in boiler/mechanical rooms?	Yes	
No combustible storage under unprotected stairways?	Yes	
Storage maintained 18" below sprinkler heads 2' below ceiling (unsprinklered)?	Yes	
Aisles maintained - 44" minimum?	Yes	

Rubbish, oily rags, waste material properly stored?	Yes	
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Flammable/Combustible Liquids

Question	Answer	Notes
Quantities below exempt amounts or stored in H rated area?	N/A	
Proper storage/dispensing?	N/A	
No sources of ignition?	N/A	
Adequate ventilation?	N/A	
Proper electrical equipment?	N/A	

Utility, Mechanical, HVAC Equipment

Question	Answer	Notes
Adequate clearances between combustibles & appliances?	Yes	
Clean ducts & filters?	Yes	

Fire Extinguishers

Question	Answer	Notes
Readily accessible/suitable location?	Yes	
Proper number and type?	Yes	
Properly serviced and maintained?	No	
Date?		

Hazardous Materials

Question	Answer	Notes
Proper quantities?	N/A	
Proper storage/dispensing?	N/A	
Proper separation/compatibility?	N/A	
Marking/identification system?	N/A	
Compressed gas cylinders secured?	N/A	
NFPA 704 label?	N/A	

Sprinkler Systems

Question	Answer	Notes
Adequate coverage?	Yes	
Controls readily accessible?	Yes	
Valves locked, open, or supervised?	Yes	
Properly serviced?	No	
Heads in good condition?	Yes	
Wrench/spare heads present?	Yes	
Door to room labeled properly?	No	
Zone map displayed?	No	
Central station monitoring provided?	No	
Date last inspected?		

Fire Alarm Equipment

Question	Answer	Notes
Smoke/Heat detectors properly installed/properly located?	Yes	
Pull stations properly installed?	N/A	
Properly serviced/maintained door to panel room labeled as required?	No	
Tests/drills conducted?	N/A	
Carbon monoxide alarms present?	N/A	

Other Fire Protection Equipment

Question	Answer	Notes
Standpipe/hose in good condition?	N/A	
Adequate standpipe coverage?	N/A	
Hood system-fuel shutoff present?	N/A	
Hood extinguishing system serviced?	N/A	
Hood date?		
Properly cleaned/maintained hoods?	N/A	
Halon/FM 200 systems serviced?	N/A	

Electrical

Question	Answer	Notes
Appliances/fixtures in good condition?	Yes	
Overcurrent protection present?	Yes	
Proper use of wiring, connections, equipment?	Yes	
Extension cords not used in place of wiring?	Yes	
30" clear access to electrical panels provided?	Yes	
Door to electrical room labeled?	No	
Power strips have circuit breaker?	Yes	
Other?		

Contact the Fire Prevention Bureau with Questions: 760-373-4841



1347 OGDEN STREET
 BAKERSFIELD, CALIFORNIA 93305
 LICENSE #534644
 TEL: 661-322-1681 FAX: 661-322-4128

DATE: 9-1-2021

SUBJECT: FIRE SPRINKLER SYSTEM REPAIR

JOB NAME:
 BAY AVENUE BUILDING
 8101 BAY AVE
 CALIFORNIA CITY, CA

ATTN: DAVID

WE INCLUDE IN THIS QUOTATION REPLACING 13 PAINTED HEADS, INSTALLING A FDC SIGN, INSTALLING AN INSPECTORS VALVE ON THE RISER, INSTALLING A CALC-PLATE AT THE ABOVE-MENTIONED PROJECT. WE INCLUDE ALL MATERIALS, TAXES, DESIGN, AND PERMITS AND LABOR FOR THIS INSTALLATION. ALL WORK SHALL CONFORM TO NFPA 13 AND AUTHORITY HAVING JURISDICTION REQUIREMENTS.

PRICE: THREE THOUSAND FOUR HUNDRED DOLLARS AND 00 /100

***** \$3,400.00 *****

4650

CLARIFICATIONS:

EXCLUSIONS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1) PAINTING AND OR PATCHING OF WALLS OR CEILINGS 2) FIRE ALARMS 3) INSULATING PIPE, IF REQUIRED 4) STRUCTURAL CALCULATIONS, IF REQUIRED 5) CUTTING STRUCTURAL MEMBERS TO CONCEAL PIPING 6) ADDING STRUCTURAL WOOD OR STEEL TO SUPPORT OUR PIPING 7) UNDERGROUND PLUMBING AND PIPING 8) ANTI-FREEZE SYSTEM, IF REQUIRED 9) SCAFFOLDING, IF REQUIRED | <ol style="list-style-type: none"> 10) RAISING AND OR LOWERING ANY EXISTING MAINS OR LINES 11) PAINTING AND OR PATCHING OF WALLS OR CEILINGS 12) SHUT DOWN FEES 13) PREVAILING WAGE 14) FIRE WATCH 15) UPGRADING SEISMIC BRACING AND OR HANGERS 16) SEPARATION OF SYSTEM FROM ADJACENT TENANT SPACE 17) SPECIAL COLOR MATCHING FOR SPRINKLER COVER PLATES 18) REPAIRS TO EXISTING SYSTEM |
|--|---|

APPROVED BY:

DATE:

IF YOU HAVE ANY QUESTIONS FEEL FREE TO CONTACT ME:

YOURS TRULY:

CHRIS PURSEL

BILLING:

COMPANY:

ATTN:

ADDRESS:

CITY, STATE, ZIP:

PHONE:

EMAIL:

RESOLUTION NO. 2021-11-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY N-25-20, DATED MARCH 12, 2020, AND N-29-20, DATED MARCH 17, 2020, AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF EAST KERN HEALTH CARE DISTRICT FOR THE PERIOD NOVEMBER 1, 2021 THRU NOVEMBER 30, 2021 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the EAST KERN HEALTH CARE DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of EAST KERN HEALTH CARE DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, proclaiming the existence of COVID-19 increases in Kern County and the State of California; and

WHEREAS, meeting in person would present imminent risk to health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that as COVID-19 cases are on the rise in Kern County has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of EAST KERN HEALTH CARE DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to

provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District continues to social distance via Zoom meetings, and other means of social distancing, ~~nevertheless allowing unlimited zoom access to meetings to the public.~~

NOW, THEREFORE, THE BOARD OF DIRECTORS OF EAST KERN HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and meetings in person would expose individuals to possible exposure of COVID-19 transmissions.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of November 1, 2021

Section 4. Remote Teleconference Meetings. The Board President, Karen Macedonio and legislative bodies of EAST KERN HEALTH CARE DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November 30, 2021, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of EAST KERN HEALTH CARE DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of EAST KERN HEALTH CARE DISTRICT, this 2nd day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said Board of Directors on this 2th day of November 2021.

WITNESS my hand and seal of said Board of Directors this 2nd day of November 2021.

Karen Macedonio, President

Rubi Foley, Board Secretary