



REGULAR MEETING AGENDA

**EAST KERN HEALTH CARE DISTRICT BOARD OF DIRECTORS
PO BOX 2546, CALIFORNIA CITY, CA 93504**

Mission Statement: "Building health, well-being, and resiliency".

January 03, 2023 5:00 pm (via Zoom only)

Participate in the meeting via Zoom by clicking on the link below:

<https://us02web.zoom.us/j/87439723605?pwd=VFY3Z2xLUeSwa01SUUJKcjQySGFnZz09>

Meeting ID: 874 3972 3605

Passcode: 800935

If you wish to access the meeting by telephone, please dial
1 669 900 6833 US (San Jose), enter the meeting ID, and then press # (pound).

Public comments may be made through teleconference when prompted by the Chair during the public comment period. Public comments may also be provided by emailing eastkernhealthcaredistrict@gmail.com in advance of or during the meeting.

Please indicate "PUBLIC COMMENTS" in the subject line.

If you have difficulty connecting to the teleconference line, please call (213) 640-9355 or email eastkernhealthcaredistrict@gmail.com.

PLEDGE OF ALLEGIANCE / INVOCATION

CALL TO ORDER

ROLL CALL

ADOPT AGENDA

Motion _____ Second _____

Action _____

PUBLIC COMMENT

Members of the public are welcome to address the Board on any matter not on the Agenda and over which the Board has jurisdiction. If you wish to speak, please state your name for the record, and limit your comments to three (3) minutes.

PUBLIC PRESENTATIONS/COMMUNITY ANNOUNCEMENTS

CONSENT CALENDAR

CC1: Approve warrants

- A. Vendor Checks
- B. ACH Payments

Page 6

Page 7

CC2: Financial Reports

- A. Revenue
 - 1. December Rent Receipts
 - 2. December Deposit Detail
 - 3. December Property Tax Receipt
- B. Audit Update

CC3: Approval of Minutes

- A. Minutes from Special board meeting 12/20/22 Special Meeting Pages 8-10
- B. Minutes from Special board meeting 12/13/22 Special Meeting Pages 11-15
- C. Minutes from Special board meeting 12/06/22 Regular Meeting Pages 16-20
- D. Minutes from Special board meeting 09/20/2022 (Pending)
- E. Minutes from Regular board meeting 09/06/2022 (Pending)
- F. Minutes from Special board meeting 08/16/2022 (Pending)
- G. Minutes from Regular board meeting 08/02/2022 (Pending)

CC4: Continuing Resolution 01/01/23 - 01/03/23

Pages 21-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY N-25-20, DATED MARCH 12, 2020, AND N-29-20, DATED MARCH 17, 2020, AND N-35-20 AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE EAST KERN HEALTH CARE DISTRICT FOR THE PERIOD OF January 1, 2023 TO January 31, 2023 PURSUANT TO BROWN ACT PROVISIONS.

APPROVAL OF CONSENT CALENDAR

Motion _____ Second _____

Action _____

CONTINUING BUSINESS

CB1: LIAISON REPORTS

Pages 24-27

A) Director L. Peralta - Community Calendar

Motion _____ Second _____

Action _____

B) Director R. Macedonio - Facilities Report

Pages 28-30

1. N. Loop

Motion _____ Second _____

Action _____

2. Bay Ave

Motion _____ Second _____

Action _____

CB2: CPR AND FIRST AID TRAINING

Pages 31-32

Director LaMiya Patrick

CPR Training: Prior discussions:

- 1. 10/04/22, NB1 (under liaison reports) Director Patrick expressed an interest in training in CPR or possibly becoming an instructor.**
- 2. 10/18/22 CB2 Director Patrick will report back on possible local resources.**
- 3. 11/01/22 CB1 Director Patrick will report back on further research for possible local resources.**
- 4. 11/15/22 CB1 Director Patrick will report back pending checking with Fire Dept.**
- 5. 12/06/22 Future Agenda Item mention from Director Patrick, and Director Foley mentioned during that discussion that she may have a lead on a training resource.**

Motion _____ Second _____

Action _____

CB3: MANDATORY TRAININGS COMPLIANCE

Pages 33-34

Motion _____ Second _____

Action _____

NEW BUSINESS

NB1: ELECTION OF OFFICERS

EKHCD Admin Code page 6, section 2-1.202:

“The President and Vice President shall be appointed by the Board from its members at the first meeting in the month of January of each year. A Secretary and Treasurer shall be appointed by the Board at the same time as the President and Vice-President but the Secretary and Treasurer need not be members of the Board.”

A. PRESIDENT: _____

Motion _____ **Second** _____

Action _____

B. VICE PRESIDENT: _____

Motion _____ **Second** _____

Action _____

C. SECRETARY: _____

Motion _____ **Second** _____

Action _____

D. TREASURER: _____

Motion _____ **Second** _____

Action _____

NB2: ESTABLISH COMMITTEES/BOARD LIAISONS

EKHCD Admin Code Page 7, section 2-1.204:

“Committees shall be formed as soon as practical after the election of a President. The President shall designate the task of each committee and appoint persons to serve on each committee. In the absence of objection by a majority of the Board, the President’s action shall be final.”

DISTRICT UPDATES

PRESIDENT'S COMMENTS

Pending Actions list needed

STAFF UPDATES

FUTURE AGENDA ITEMS

Special Meeting 1/17/23: Review Conflict of Interests Disclosure

EKHCD Admin Code Page 4, section 1-3.003:

"The model Conflicts of Interest Code of the Fair Political Practices Commission (FPPC), as from time to time amended, is adopted by the District."

DIRECTOR COMMENTS, AB 1234

ADJOURNMENT

Motion _____ Second _____

Action _____

Next Regular Meeting: 2/07/23

PO BOX 2546, CALIFORNIA CITY, CA 93504 (Zoom only)

"Pursuant to Government code section 54954.2(a), any request for a disability-related modifications or accommodation, including auxiliary aids or services, that is sought in order to participate in this agendized public meeting should be directed to the District's office at (760) 373 - 2804 at least 48 hours prior to said meeting."

Date Agenda posted:

Agenda posted by:

DATE: January 3, 2023

VENDOR PAYMENT LIST

Starting check # 40088

VENDOR	MEMO LINE	AMOUNT
City of California City - Water	103347.01, 11/14 to 12/13/22, \$310.32 101730.03, 11/14 to 12/13/22, \$70.00	\$380.32
Lindsay, B J	12/16/2022, Staples, Module 1 binding and mailers, Good Governance	\$73.21
SDRMA – Property/Liability	2/16/2022, PR2122008980-0001 Deductible, 9300 N Loop	\$1000.00
Schenk, Nicole	011, October 2022	\$730.00
Southern California Gas Co	157 960 3623 2, 8051 Bay Ave, 11/10 to 12/13/22, \$19.39 049 013 9940 7, 9300 N Loop, 11/10 to 12/13/22, \$471.24	\$490.63
Streamline	1/1/2023, 23-24 Website membership	\$600.00
T Winn Maintenance	12/01/2022, 0331173	\$200.00
Waste Management	12/1 to 12/31/2022, 3897936-4808-7	\$387.86
		8 CHECKS, \$ 3862.02 TOTAL

AUTOMATIC DEBITS		
Google	12/31/2022, 4636063443	\$60.00
Zoom	12/25/2022, Act 114276325	\$14.99
		2 DEBIT
		\$74.99 TOTAL



**SUMMARY OF PROCEEDINGS
BOARD OF DIRECTORS - EAST KERN HEALTH CARE DISTRICT
PO BOX 2546, CALIFORNIA CITY, CA 93504**

SPECIAL MEETING MINUTES

DECEMBER 20, 2022, 6:00pm

"Building health, well-being, and resiliency."

- 1. PLEDGE OF ALLEGIANCE/INVOCATION**
- 2. CALL TO ORDER: 5:00 PM**
- 3. ROLL CALL**

DIRECTORS PRESENT:

Director R. Foley, Chair K Macedonio, Director R. Macedonio, Director L. Peralta

DIRECTORS ABSENT:

Director L. Patrick (Arrived 5:10 pm)

STAFF PRESENT:

Alex Lemieux - District Council

BJ Lindsay - District Administrator

Nicole Schenk - Technical Support

PUBLIC PRESENT:

None

5. MOTION TO APPROVE THE AGENDA (5:01)

One change was made: A proposal by K. Macedonio to disregard the sentence under District Up- dates: President's Comments, that read: "Directors to prepare Staff reports for future agenda items."

It was noted that this was from a former meeting, and was not relevant at this meeting.

4 - 0, 1 Absent

R. Macedonio, L. Peralta

4 Ayes: Director R. Foley, Director R. Macedonio, Director L. Peralta, Chair K. Macedonio 1

Absent: Director L. Patrick

6. PUBLIC COMMENT

None

7. CONSENT CALENDAR (5:02 - 5:06)

CC1: Approve Warrants (Vendor Checks: \$3,645.46)

4 - 0, 1 Absent

R. Macedonio, R. Foley

4 Ayes: Director R. Foley, Chair K. Macedonio , Director R. Macedonio, Director L. Peralta

1 Absent: Director L. Patrick

DISTRICT UPDATES (5:07 - 5:09)

PRESIDENT'S COMMENTS - Chair K. Macedonio

President K. Macedonio gave comments re: swearing in, and due date for follow up roster. Some discussion commenced regarding the follow up roster and associated information.

STAFF UPDATES

BJ Lindsay - District Administrator (5:09 - 5:12)

Gave remarks and feedback including information on the trainings she is currently attending

Nicole Schenk - Tech Support

None

CALL FOR FUTURE AGENDA ITEMS (5:12 - 5:19)

R. Foley: None

K. Macedonio: None

R. Macedonio: None

L. Patrick: CPR and first Aid for January agenda (Documents due Dec 29th)

L. Peralta: 1. Gave remarks about a newspaper article that announced our meetings. K. Macedonio gave information and guidance. 2. What is EKHCD willing to do for next year's health fair? K. Macedonio advised to get information: what do they want (or need)? (Documents due Dec 29th)

AB1234: None

ADJOURNMENT

MOTION TO ADJOURN (5:19)

R. Macedonio, L. Patrick

5 -0

5 Ayes: Director R. Foley , Chair K. Macedonio , Director R. Macedonio, Director L. Patrick,
Director L. Peralta

Meeting Adjourned at 5:19 pm

PASSED, APPROVED AND ADOPTED on this _____ Day of _____ 20____

SIGNED:

Karen L. Macedonio, President

Rubi Foley, Secretary

SEAL:



**SUMMARY OF PROCEEDINGS
BOARD OF DIRECTORS - EAST KERN HEALTH CARE DISTRICT
PO BOX 2546, CALIFORNIA CITY, CA 93504**

SPECIAL MEETING MINUTES

DECEMBER 13, 2022, 6:00pm

"Building health, well-being, and resiliency."

**JOINT MEETING OF CITY COUNCIL OF CALIFORNIA CITY
AND EAST KERN HEALTH CARE DISTRICT**

**IN PERSON MEETING LOCATION:
CITY OF CALIFORNIA CITY
CITY HALL
2100 HACIENDA BLVD
CALIFORNIA CITY, CA 93505**

6:00 PM Meeting called to order at 6:00 pm by Mayor Jeanie O'Laughlin

NEW BUSINESS

NB1: Taking the Oath of Office

East Kern Health Care District Directors:

**Rubi Foley
Karen Macedonio
Lois Peralta**

Supervisor Zack Scrivner, Chairman of the Kern County Board of Supervisors administered the Oath of Office.

MEETING WAS CONCLUDED AFTER OATH OF OFFICE ADMINISTERED.

PASSED, APPROVED AND ADOPTED on this ____ Day of _____ 20__

SIGNED:

Karen L. Macedonio, President

Rubi Foley, Secretary

SEAL:



ADDENDUM

CITY OF CALIFORNIA CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY

Tuesday, December 13th, 2022
Regular Meeting

TAKING OF THE OATH OF OFFICE

The **Oath** is administered by the Second District Supervisor Zack Scrivner of Kern County
Treasurer: Keith Middleton



ADDENDUM

CITY OF CALIFORNIA CITY COUNCIL/HOUSING AUTHORITY/SUCCESSOR AGENCY

Tuesday, December 13th, 2022
Regular Meeting

TAKING OF THE OATH OF OFFICE

The Oath is administered by the Second District Supervisor Zack Scrivner of Kern County

Mayor: Kelly Kulikoff

Councilmembers: Michael Kulikoff, Ronald *Smith*

East Kern Health Care District: Rubi Foley, Karen Macedonio, *Lois Peralta*

PRESENTATION

Honoring the City of California City's 57th Anniversary

PUBLIC HEARING

PH 1. CDBG Funds to build a Soccer Field on Old PAR 3 – Parks and Recreation

PUBLIC HEARING PROCEDURE

- A. Mayor read the item
- B. Mayor declare the Public Hearing open
- C. Hear staff report
- D. Council questions only
- E. Ask city clerk to report on any communication(s)
- F. Mayor call for public testimony
- G. Close Public Hearing by motion
- H. Council discussion
- I. Council motion and vote

Recommendation

Council to discuss, take public testimony and direct staff to continue with the grant process.

Zack Scrinver Swears in newly elected Officials for California City December 13th 2022



Swearing new Members, Mayor Kelly Kulikoff, Councilman Micheal Kulikoff, Treasure Keith Middleton



Former mayor Jeanie O' Laughlin





SUMMARY OF PROCEEDINGS
BOARD OF DIRECTORS - EAST KERN HEALTH CARE DISTRICT
PO BOX 2546, CALIFORNIA CITY, CA 93504
REGULAR MEETING MINUTES
DECEMBER 06, 2022, 5:00pm
"Building health, well-being, and resiliency."

1. PLEDGE OF ALLEGIANCE/INVOCATION

2. CALL TO ORDER: 5:01 PM

3. ROLL CALL

DIRECTORS PRESENT:

Director R. Macedonio, Director L. Peralta, Chair K Macedonio, Director R. Foley

DIRECTORS ABSENT:

Director L. Patrick (Arrived 5:03 pm)

STAFF PRESENT:

Alex Lemieux - District Council
BJ Lindsay - District Administrator
Nicole Schenk - Technical Support

CONSULTANT:

Eva Hebebrand, MBA

PUBLIC PRESENT:

None

5. MOTION TO APPROVE THE AGENDA (5:03)

The following proposed changes were made:
Move Financial Reports to the beginning of the meeting (CC2).

4 - 0, 1 Absent

R. Foley - R. Macedonio

4 Ayes: Director R. Foley, Director R. Macedonio, Director L. Peralta, Chair K. Macedonio
1 Absent: Director L. Patrick

6. PUBLIC COMMENT

None

7. CONSENT CALENDAR (5:04 - 5:23)

CC1-A: Approve Warrants (Vendor Checks: \$13,457.49)

CC1-B: Approve Debit Card Transactions (\$189.99)

CC1-C: Approve ACH Payments (\$119.18)

CC2: Financial Reports

Eva Hebebrand Comments Re: financial reports

CC3: Continuing Resolution 2022 - 1201

Alex Lemieux gave comments regarding possible changes in the laws that will become effective in February 2023.

MOTION TO APPROVE THE CONSENT CALENDAR (5:23)

5 - 0

R. Macedonio, L. Patrick

5 Ayes: Director R. Foley, Director R. Macedonio, Director L. Patrick , Director L. Peralta, Chair K. Macedonio

8. CONTINUING BUSINESS (5:24 - 5:42)

CB1: MOTION TO APPROVE DISTRICT ADMINISTRATOR CONTRACT (5:24 - 5:42)

Board moved to approve the contract amended to include the following changes on page 1, under "Duties of the Administrative Manager":

1. Remove the following six words: *"but may not be limited to"* That precedes the list of duties.
2. Add one bullet point to the list that will read: *"Other such duties as agreed upon by the district and part time employee"*

5 - 0

R. Foley, L. Patrick

5 Ayes: Director R. Foley, Director R. Macedonio, Director L. Patrick , Director L. Peralta, Chair K. Macedonio

CB2: MANADATORY TRAININGS (5:43 - 5:45)

CB2-A: As per Alex Lemieux, Ethics training will take place in mid-January (AB1234)

CB2-B: Sexual Harassment: Further information needed, Alex Lemieux will update. He remarked it could be easily done online, and that the new training includes a quiz.

CB3: BROWN ACT UPDATE TRAINING

Alex Lemieux gave information about possible changes in the Brown Act law, will update. He said he didn't know of a training requirement for a training for update to this law.

CB4: ADMIN CODE UPDATE - CONFLICT OF INTEREST (5:45 - 5:49)

Alex Lemieux remarked that he will review and make any necessary changes to the Code, then it goes to the County for approval, then it returns to the Board for adoption.

CB5: LEASE NEGOTIATIONS - CLOSED SESSION (5:50 - 6:02)

OPEN SESSION - REPORT OUT OF CLOSED SESSION (6:02 - 6:03)

Report out of Closed Session - Alex Lemieux, District Council:

“This is District council providing Closed Session report. The Board met in closed session, for conference with real property negotiators pursuant to government code section 54956.8. The property being discussed is 9350N. Loop Blvd, California City, California. The District negotiator is Alex Lemieux, District Council. The negotiating parties are the District and Adventist Health. Under negotiation is lease proposal, as to price and terms of the lease. The Board took no action in closed session. This concludes Council’s closed session report.”

9. NEW BUSINESS (6:04 - 6:09)

NB1: NOTICE OF REJECTION (NOR) INSURANCE CLAIM - 9300 N. LOOP

Alex Lemieux gave information about the rejection of claim. He remarked the reason for the rejection is summarized as: Liability by the District for this incident is not clearly established. If the District takes no action, the claim will be deemed automatically rejected after a certain amount of time.

He recommended that the Board approve the Notice of Rejection of the insurance claim.

MOTION TO APPROVE NOTICE OF REJECTION OF CLAIM (6:09)

5 - 0

L. Patrick, R. Foley

5 Ayes: Director R. Foley, Director R. Macedonio, Director L. Patrick , Director L. Peralta, Chair K. Macedonio

NB2: SWEARING-IN CEREMONY FOR NEWLY ELECTED DIRECTORS (6:10 - 6:20)

Chair K. Macedonio arranged for the EKHCD Board to get sworn in at the same meeting as the California City Council members. A. Lemieux remarked that there is no need for the swearing in to be an official meeting, and the swearing in does not require a meeting.

Chair Macedonio moved that the Board schedule a Special Meeting that will take place within the same session as the Swearing in, so that the public will be noticed, an Agenda can be produced. A. Lemieux remarked that since it is an official meeting, public comment will be taken, but no dialogue with the public should be had.

Chair K. Macedonio informed also that the City Council broadcasts their meetings, and so our meeting can be observed through their portal.

MOTION TO MOVE FORWARD ON EKHCD TO BE SWORN IN DURING CALIFORNIA CITY COUCIL SWEAR-IN SESSION (6:20)

5 - 0

R. Macedonio, L. Peralta

5 Ayes: Director R. Foley, Director R. Macedonio, Director L. Patrick , Director L. Peralta, Chair K. Macedonio

NB3: PREPARATION FOR PUBLIC WORKS BID PROCESS

Chair K. Macedonio gave information and status.

DISTRICT UPDATES (6:23 - 6:44)

PRESIDENT'S COMMENTS - Chair K. Macedonio

None

STAFF UPDATES

BJ Lindsay - District Administrator (6:23)

Gave feedback on the training she is currently attending, and will give more information in her next staff report.

Nicole Schenk - Tech Support (6:25)

Asked question about the current training BJ is taking. K. Macedonio mentioned there are many free Trainings on the CSDA website.

CALL FOR FUTURE AGENDA ITEMS (6:25 - 6:28)

L. Patrick: CPR training update.

R. Foley: mentioned she knew someone local that does CPR trainings, and will convey that information to L. Patrick.

L. Peralta: None

R. Macedonio: None

K. Macedonio: None

ADJOURNMENT

MOTION TO ADJOURN (6:28)

R. Macedonio - L. Peralta

5 - 0,

5 Ayes: Director R. Foley , Director R. Macedonio, Director L. Patrick , Director L. Peralta,
Chair K. Macedonio

PASSED, APPROVED AND ADOPTED on this _____ Day of _____ 20____

SIGNED:

Karen L. Macedonio, President

Rubi Foley, Secretary

SEAL:

RESOLUTION NO. 2023 - 0103

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EAST KERN HEALTH CARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY N-25-20, DATED MARCH 12, 2020, AND N-29-20, DATED MARCH 17, 2020, AND N-35-20 AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE EAST KERN HEALTH CARE DISTRICT FOR THE PERIOD OF JANUARY 01, 2023 TO JANUARY 31, 2023, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the EAST KERN HEALTH CARE DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of EAST KERN HEALTH CARE DISTRICT's legislative bodies are open and public, as required by the Ralph M. Brown Act, (CA Gov. Code 54950-54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code Section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 53953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present eminent risk to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, proclaiming the existence of COVID-19, increases in Kern County and the State of California; and

WHEREAS, meeting in person would present eminent risk to health and safety of attendees; and

WHEREAS, the Board of Directors does hereby find that as COVID-19 cases are on the rise in Kern County has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of EAST KERN HEALTH CARE DISTRICT shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative body shall comply with the requirements to provide the public with access to the meeting as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District continues to social distance via Zoom meetings, and other means of social distancing, nevertheless allowing unlimited Zoom access to meetings to the public.

SO NOW, THEREFORE, THE BOARD OF DIRECTORS OF EAST KERN HEALTH CARE DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth are true and correct and are incorporated into the Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District and meeting in person would expose individuals to possible exposure of COVID-19 transmissions.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of November 1, 2021

Section 4. Remote Teleconference Meetings. The Board President, Karen Macedonio and legislative bodies of EAST KERN HEALTH CARE DISTRICT are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and public meetings with the Government Code Section 54953 (e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier date of January 31, 2023, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code Section 54953 (e)(3) to extend the time during which the legislative bodies of EAST KERN HEALTH CARE DISTRICT may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Section 54953.

PASSED AND ADOPTED by the Board of Directors of EAST KERN HEALTH CARE DISTRICT, this 3rd day of January, 2023, by the following vote:

AYES:

NOS:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY that the foregoing Resolution is the Resolution of said District as duly passed and adopted by said BOARD OF DIRECTORS on this 3rd day of January, 2023.

WITNESS by hand and seal of said Board of Directors on this 3rd day of January, 2023.

Karen L. Macedonio, President

Rubi Foley, Board Secretary

SEAL:

Documentation for Agenda Items
My Vision: Community Communication

Agenda Item #1: Adding community events to The Mojave Desert News

What:

I noticed our local newspaper, *The Mojave Desert News*, does not list many California City community activities. These are the few activities currently listed:

1. Farmer's Market
2. VFW
3. American Legion
4. Senior Center

Currently missing from the newspaper:

1. EKHCD Board of Directors meetings
2. Parks & Rec
3. (?) Arts and Community Center
4. City Council meetings
5. Chamber of Commerce meetings
6. Planning Commission meetings
7. (?) Public Utility meetings
8. East Kern Airport District meetings
9. Ombudminson
10. Toastmasters International
11. School Board
12. East Kern Cemetery District
13. Strata Center Exercise class schedule

Please review the attached image of the "Community Happenings" section and compare the listings for California City to listings for neighboring towns.

Why:

In order to best serve its reader base and foster a thriving community, local newspapers should include community events to alert readers to the activities in their community.

When I asked why California City community activities were not listed in the *Mojave Desert News*, I was told it was the Chamber of Commerce President Alexia's duty to have these listed.

I called Misty Hickok (sales@desertnews.com) from the *Mojave Desert News* and asked for EKHCD Board of Directors regular meetings to be listed in the paper in the Community Happenings section.

Ideally, other community events such as those listed as currently missing, would also be added to the newspaper.

How:

In order to add our meetings to the paper, Misty would like an email request from Karen, President of the EKHCD.

Timeline:

As soon as possible.

Agenda Item #2: EKHCD Website Management - Procurement of software and creation of Web Manager Role

What:

Another way EKHCD can help our community is through a comprehensive website, where we post all services and activities currently happening in our community.

Why:

Residents in our community need to be able to find services and activities as needed, with phone numbers and addresses listed. It's a way for residents to know what's available and how to attend.

How:

1. Investigate software programs – we have to see what is out there that would suit our needs
2. Purchase software program
3. Create Web Manager role and post classified advertisements. For example:
 - a. SDLA classified ad
 - b. *Desert News* classified ad
 - c. Cerro Coso ad (if they have a student newspaper)
4. Employ someone to learn the software program and keep the website up to date on a monthly basis

Fiscal Impact:

Cost of software program is to be determined, based on research and scoping.

Cost of website manager role to be determined based on budget.

Timeline:

As soon as possible.

Agenda Item #3: Alta-Donna 2023 Health Fair

What & Why:

As liaison for Alta-Donna 2022 Health Fair, I called Jason Hogan to see what the plans were for the 2023 health fair to learn how he would like EKCHD to assist.

I left a message and am awaiting a response.

Timeline:

I will follow up the week of 1/9/23 if I still have not heard back from Mr. Hogan.



EXAMPLES OF LISTINGS Community Happenings

CALIFORNIA CITY

Cal City Farmer's Market
Saturday's 9am-1pm
Year Round EBT/ CAL-
FRESH Accepted
Fresh All Natural Produce,
Hot food, Unique Gifts!

VFW Post 9375-21016
Neuralia Rd. Every
Wednesday is dinner night
at 6 open to the public.
Check out our Facebook
page for an updated menu
VFW Post 9375. Closed
Mondays.

Auxiliary American Legion
Post 476 • 8108 Bay Ave •
760-338-3206
Open to the public events,
Taco Tuesdays- Serving
starts at 5pm. Please call
after 2 to place order Sun.
thru Sat.
Saturday night dinners-
Serving starts between
5:30pm and 6pm, please
call after 2 Sunday thru
Saturday to find out menu
and cost.

Thursdays Wings service
5:30pm please call ahead
place order.
Sunday Breakfast 10:00-
11:30 am menu changes
weekly, call ahead to place
order.

MABLE DAVIS SENIOR
CENTER in Central
Park is open Monday
thru Friday, 10am-1pm,
closed holidays. Packaged
lunches are provided daily
for those signed up with
the Kern County Aging &
Adult Services Nutrition
Program, sign-up forms
are available at the Center.
The program is for seniors
60+ years old and spouses.
Requested lunch donation
is \$3 for seniors. Seniors
may have a caregiver eat
with them, but those under
60 years old are required to
pay \$6 per lunch. Seniors
may eat at the Center, or
meals can be picked up
between 11:00am-1:00pm
for takeout. Those not
verified as fully vaccinated
for COVID-19 are required

to wear a mask at all times
while in the Center, mask
may be removed when eat-
ing lunch. Center activities
are resuming, contact Cen-
ter at (760) 373-1006.
Mable Davis Senior Center
Friday Bingo. Still only
\$10.00 Sales begin 12:45.
Games begin at 1:00. Over
18 all are welcome. Please
observe COVID-19 rules.

ROSAMOND

Rosamond Chamber of
Commerce meetings - 3rd
Thursday of every month
beginning at 5:30 p.m. at
Hummel Hall, 20th St.
West and Orange St.

BORON

Boron Seniors Center
Luncheon: every Thursday
from 10 a.m. to 1 p.m. at the
Boron Seniors Center.
Boron Seniors Center Bingo
every Saturday evening;
early birds starts at 6:30
p.m. and regular bingo
starts at 7 p.m.

Boron Chamber of Com-
merce meetings: 2nd
Monday of every month
beginning at 5 p.m. at the
Boron Aerospace Museum
in the Ron Brady Room.
Muroc Joint Unified
School District meetings:
2nd Wednesday of every
month beginning at 5 p.m.
at North Edwards High
School.

MOJAVE

East Kern Airport District
- meetings are 1st and 3rd
Tuesday of every month
beginning at 2 p.m. Mojave
Air and Space Port Admin-
istration Building.

Mojave Chamber of
Commerce board meet-
ings - 2nd Wednesday of
the month at 12 noon; call
chamber for location 1-661-
824-2481.

Mojave Public Utility
District - meetings 2nd and
4th Thursday of the month
at 7 p.m.; District Office,
15844 K Street.

Mojave Unified School
board meeting are held

the 2nd Thursday of each
month unless otherwise
agreed to by Board. The
meetings alternate each
month between Mojave (
odd months) and California
City (even months). The
Mojave meetings are held
at Joshua Middle School,
and California City meet-
ings are held at Hacienda
Elementary School, unless
otherwise agreed to by the
Board.

East Kern Cemetery
District - meetings 3rd
Monday of the month at
5 p.m.; Cemetery Office,
2040 Belshaw Street.

Mojave Chamber of Com-
merce Monthly meetings -
4th Thursday of the month
from 12 noon to 1 p.m.;
lunch available at 11:45
a.m. (cost is \$10); Comfort
Inn & Suites, 1385 Hwy. 58.

Mojave Seniors - meeting
at Mojave Vets Building,
15580 O Street; call for
time and date 1-661-816-
3497.

TEHACHAPI

Tehachapi Depot Rail-
road Museum is open
from 11 am to 4 pm Friday
thru Sunday every week.
Address 101 W. Tehachapi
Blvd. Tehachapi, CA 93561
- 661-823-1100.

Tehachapi - GTEDC meet-
ing 1st Wednesday of the
month at 7:30 a.m.; 209 E.
Tehachapi Blvd; call 1-661-
822-410 for information.

Tehachapi Farmers Market
- every Thursday from 4-7
p.m.

Gallery n Gifts - 1st Friday
of every month from 5-8
p.m.

Tehachapi City Council -
1st and 3rd Monday at 6
p.m.

Chamber of Commerce
Board Meeting - 2nd
Monday of the month from
4-5 p.m.

Chamber Network Lun-
cheon - 3rd Tuesday of the
month from 12 noon to 1
p.m.

MOJAVE DESERT NEWS

Since 1938 East Kern's Oldest Adjudicated Newspaper

Office: 760.373.4812 • 1.800.541.4460 • Fax: 760.373.2941

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**January 3, 2023 EKHCD Board Meeting
Facilities Liaison Report**

Meeting held December 11, 2022 via telephone

Attendees: Richard Macedonio, Facilities Liaison
Karen Macedonio, EKHCD President
Joselito Lacson, Designer

Goal:

Most effective use of funds for repair of 8051/8101 Bay Ave building for the benefit of EKHCD and potential future tenants, as well as full usage of the building.

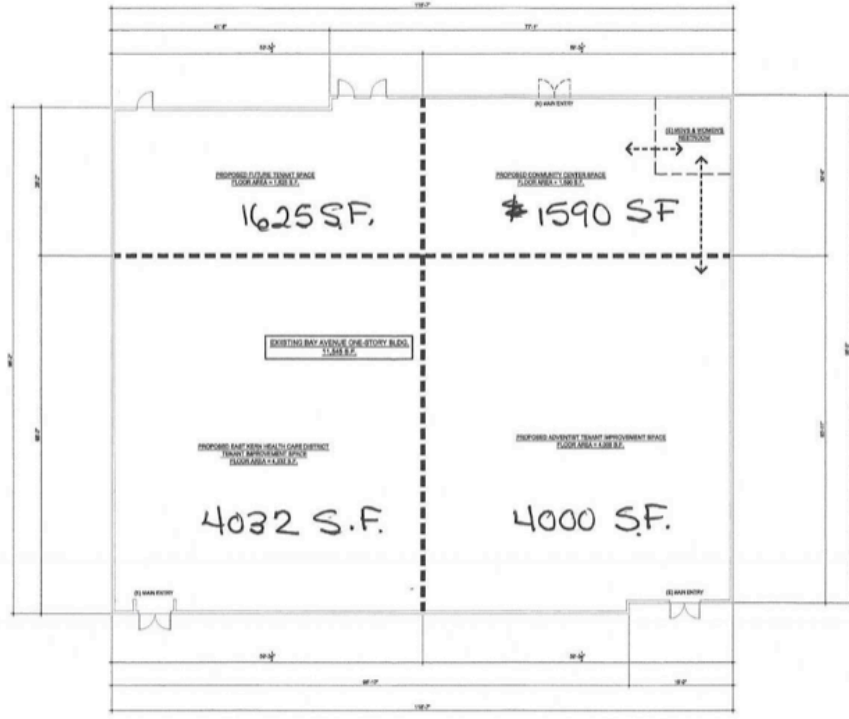
Background:

Following an electrical fire in the northwest corner of the building on April 9, 2022, the insurance consultant, McClaren's, provided a MatterPort digital diagram of the existing rooms within the building. However, this drawing, and the accompanying engineering drawings, are insufficient to be able to obtain approved and stamped plans from the City of California City Building Department in order to be able to secure the necessary permits.

Current status:

- A) Repair the structural components of the exterior of the building, including the roof, damaged by the fire. Asbestos in the damaged exterior stucco will also be addressed. Contracts have been signed with Joselito Lacson, Designer and AL7 Engineering to draft the plans that will be submitted to City of California City Building Department. Once approved, these plans will be utilized to develop an RFP for a Prevailing Wage Public Works Contract.
- B) Develop a plan for interior demolition and potential reconfiguration designs for the space in order to attract future medical tenants. CAD drawings of the entire building exterior walls have been created, with four possible interior spaces identified for future tenants or for District and/or community use.
- C) Consider keeping the area of the southwest portion of the building for usage by EKHCD. Potential tenants could be shown southeast or northeast portion of the building with the idea of tenant improvements in either section up to approximately 4000 S.F.
- D) Seek to develop a general design interior of building and provide tenant improvements with flexible space that would encourage remote workers or community usage of the building for extended hours and on weekends. We would highlight ample potential space and access to ample parking.
- E) Explore options for use by EKHCD or possible sale of the building if EKHCD cannot find a viable use within the framework of our jurisdiction.

Total space 11,545 SF



EXISTING BUILDING FLOOR PLAN
SCALE: 1/8" = 1'-0"



JOSELYN M. LACSON
REGISTERED ARCHITECT
CALIFORNIA ARCHITECTS BOARD
40532 POLO CT.
PALMDALE, CA 93551

Scale:

Job No.:
Date:
Sheet:
Designed: JL
Checked:

PROPOSED IMPROVEMENT AT
TENANT IMPROVEMENT AT
BAY AVENUE BUILDING
9350 N LOOP
CALIFORNIA, CA 93505

A2.01

1 OF 1 SHEETS

EAST KERN HEALTH CARE DISTRICT
 MASTER PLAN FOR
 EXISTING BAY AVENUE BUILDING



EXISTING BAY AVENUE
 ONE-STORY BUILDING

PROPOSED EXISTING
 PARKING AREA FOR
 TENANTS

PROPOSED EXISTING
 PARKING FOR EAST
 KERN HEALTH CARE
 DISTRICT & FUTURE
 TENANT SPACE

SITE PLAN VICINITY MAP
 DATE: N/A



JOSELUITO M. LACSON
 DESIGNER
 (661) 361-0818
 40032 POLO CT.
 PALMDALE, CA. 93551

Permits

Job No.:
 Date: / /
 Drawn: / /
 Designer: J.L.
 Checked:

PROPOSED
 TENANT IMPROVEMENT AT
 BAY AVENUE BUILDING
 93350 N LOOP
 CALIFORNIA, CA. 93305

SHEET NO.
 A1.01

OF SHEETS

Staff Report ecpr and Cert training

Lamiya Patrick <directorpatrick@ekhcd.org>
To: Karen Macedonio <directormacedonio@ekhcd.org>

Thu, Dec 29, 2022 at 7:34 PM

<https://www.fema.gov/emergency-managers/individuals-communities/preparedness-activities-webinars/community-emergency-response-team>

Cert training is disaster preparedness that is volunteer based and trains each volunteer in the language and actions in case of emergency, not (CPR or First Aid) specifically but crisis support even available to teens ! All materials are available on the website and downloadable. (Please see link above)

Ecpr

<https://www.emotional-cpr.org/about-ecpr.htm>

Emotional C(connecting) P(empowering) R(revitalizing) is a emotional support training for those looking to aid in mental health support available to individuals, nonprofits, community organization and other entities. It's donation the donation brackets vary by how you register reaching them is as simple as filling out the form via email and waiting for a response .

I for one think these are both great things however I do think CPR, first aid and basic life support training are needed foundationally looking into these both I noticed that they work together in crisis that are already afoot having these trainings would allow us EKHCD to offer something to the community that they could use throughout their lives no matter where they are .

What would you think about this idea????

Karen Macedonio <directormacedonio@ekhcd.org>

Mon, Dec 12, 2022 at 3:19 PM

To: Lamiya Patrick <directorpatrick@ekhcd.org>

Would you be interested in putting together an educational program for our community that combined:

CERT training <https://www.fema.gov/emergency-managers/individuals-communities/preparedness-activities-webinars/community-emergency-response-team>

CPR training

eCPR (emotional CPR) training <https://www.emotional-cpr.org/about-ecpr.htm>

and community/outreach training

It would be over time, with one component delivered at a time.

Your thoughts, comments?

Regards,

Karen

BEST BEST AND KREIGER

Government Survival Guide for Local Officials

Overview

Congratulations! You're a local government official in California. Now what? Unless you've served in public office before, the volume and maze of laws impacting local government officials can be overwhelming. And even if you have experience as a public official, the laws are constantly changing. What is a newly elected official to do?

Best Best & Krieger LLP's **Government Survival Guide for Local Officials** is the essential training for newly elected leaders. The package includes four of our most popular – and most crucial for public officials – trainings in one curriculum. And it is available on your schedule, from anywhere, on any smartphone, tablet or computer.

Who Does What? Defining Proper Roles for Staff and Elected Officials (1 hour)

The most effective public agencies often share key traits in common. Among them is a solid history and practice of clearly defined and well-understood roles for the key players on the agency's team. When staff and elected officials approach their different jobs with the knowledge and appreciation of what the other does, as well as what they, themselves, should be doing (or not doing), it's easier for everyone to row in the same direction and move the legislative body's priorities and agenda forward.

The Brown Act "Open Meetings Law" (1 hour)*

This training introduces California public officials to the Ralph M. Brown Act, which guarantees the public's right to attend and participate in governmental legislative bodies' meetings. The training covers when the Act applies, how to avoid violations, exceptions to the Act and remedies for non-compliance.

Public Official Ethics Training that satisfies AB 1234 biannual requirement (2 hours)*

This training satisfies AB 1234 biannual training requirements for elected officials and other public officers and employees who are designated to receive ethics training. The training covers general ethics laws and principles, personal financial interests, personal advantages and perks, transparency laws and fair processes.

Sexual Harassment Avoidance Training that satisfies both AB 1825 and AB 1661 biannual requirements (2 hours)

This two hour presentation will comply with the requirements of AB 1825 and AB 1661 and cover: what constitutes sexual harassment and discrimination in the workplace, how to recognize and avoid harassment, what procedures to follow if you witness harassment or are harassed yourself, the potential consequences - including personal liability - of harassment, what constitutes abusive conduct in the workplace in compliance with AB 2053, and orientation, gender identity & gender expression in compliance with SB396.

Training length: 6 hours