

DATE: February 6, 2024

## VENDOR PAYMENT LIST

Board approval \_\_\_\_\_

VENDOR	MEMO LINE	AMOUNT
Aleshire & Wynder	January 2024, Inv #83433 General Retainer - \$1236.00 Retainer Excess - \$2610.00	\$3846.00
City of California City - Water	2023 – 1214 to 2024 – 0113 8101 Bay Ave, Act #101730.03, \$70.00 9300 N Loop, Act #103347.01, \$284.40	\$354.40
Classic Lock and Keys	2024 – 0119, 9300 N Loop, Door sweep and kick down	\$49.96
Crossbolt Electric	2024 – 0205, Inv #61, 9300 N Loop	\$125.00
Digitech	2024 – January, Inv #17321	\$42.99
Golden Hills IT	2024 – March, Inv #2247	\$1013.90
Hebebrand, D David	2023 – April to June, Inv 24-1627	\$2923.75
Lacson, Joselito M, Designer	2024 – 0202, Inv #2402 8101 Bay Ave, Phase I, Addendum 3. \$2000.00 2024 – 0202, Inv #2403, 9300 N Loop Miscellaneous maintenance, \$875.00	\$2875.00
Miranda, Luciano	2024 – January (Hold check pending receipt of invoices), Bay Ave \$275.00, N Loop, \$500.00	\$775.00
Southern California Gas Co	2023- 1211 to 2024 – 0111 9300 N Loop, Act # 049 013 9910 7, \$299.92 8051 Bay Ave., Act # 157 960 3623 2, \$46.32	\$346.24
		<b>TOTAL 10 Checks, \$ 12,354.24</b>

6. CC-B

VENDOR	MEMO LINE	AMOUNT
Ace Hardware	2024 – 0122, keys for meeting room 9300 N Loop	\$21.66
Prime Signs	2024 – 0117, Est. 709317, 9300 N Loop, Repair Monument Sign	\$395.00
		<b>TOTAL</b> <b>\$416.66</b>

6 - CCB

DATE: February 6, 2024    ACH PAYMENT LIST    Board approval \_\_\_\_\_

VENDOR	MEMO LINE	AMOUNT
Google	2024 - 0101 to 0131	\$60.37
Zoom	2024 - 0125, Act 114276325	\$14.99
		<b>TOTAL</b>
		<b>\$75.36</b>

6-CC-B

**SUMMARY OF PROCEEDINGS  
EAST KERN HEALTH CARE DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING  
JANUARY 16, 2024**

Mission Statement: “Building Health, well-being, and resiliency”

(Note: Motions are identified by maker’s name in bold **First and Second**)

Agenda Posted:

Date:

Electronic Posting:

Physical Posting:

<b>Video Time Code</b>	<b>Item</b>	<b>Action</b>
0:03	1. Roll Call	3 Present, R Macedonio, L Peralta, K Macedonio  1 Absent

66-CC-C



		Quorum Present
<b>0:24</b>	<b>2.Call to Order</b>	Meeting called to order K Macedonio at 5:11 pm
<b>0:45</b>	<b>3.Approval of Agenda</b>	<b>Motion: Approved R Macedonio: L Peralta 3- Yes, R Macedonio, L Peralta, K Macedonio 1 Absent L Patrick</b>
<b>1:11</b>	<b>4.Public Comments</b>	None
<b>2:02</b>	<b>5.Community Announcements</b>	Patti Orr of the MDN gave information for upcoming events. Jessica Rojas gave information on upcoming events at the California City Chamber of Commerce & Visitor Center Ribbon Cutting
<b>6:53</b>	<b>6.Consent Calander</b>	
<b>7:36</b>	<b>7.Financial Report</b>	1.Profit and Loss

6-cc-c

		<p>November 2023</p> <ol style="list-style-type: none"> <li>2. Balance Sheet</li> <li>3. Check Register</li> <li>4. Payroll- Check Stubs Copies will be made and mailed to staff.</li> </ol>
<b>14:36</b>		<p>Director L Patrick Arrives at 5:24</p>
<b>16:40</b>		<p>Approve Warrants</p> <ol style="list-style-type: none"> <li>1. Vendor Payment Approval</li> <li>2. ACH Payments</li> <li>3. Debit Card Transaction</li> </ol>
<b>17:32</b>		<p>Approval of Minutes</p> <ol style="list-style-type: none"> <li>1. October 25, 2023</li> <li>2. November 7, 2023</li> <li>3. December 5, 2023</li> <li>4. December 12, 2023- Meeting Canceled due to lack of quorum</li> <li>5. December 5, 2023</li> <li>6. January 2, 2024- Meeting Canceled</li> </ol>
<b>18:15</b>		<ol style="list-style-type: none"> <li>1. Approve Contract Extension</li> <li>1. District Manager Mary Walker</li> </ol>

b-cc-c

6

		<p><b>Motion: L Patrick, L Peralta</b>  4-0 Approved  L Patrick, R Macedonio, L Peralta, K Macedonio</p>
<b>27:54</b>	<b>8. Project Updates and Facility Reports</b>	<p>A. N Loop Facility: looking for a Contractor.  B. Bay Ave Facility.  R. Macedonio Reports Back door broken at 9300 N. Loop Blvd. Door fixed, replaced Lock, new keys made.  C. annexation Status- EKHCD and Ridgecrest Regional Hospital  1. Public Information Meeting  Lafco process  2. Public Hearing  D. Streamline Website Update- Personnel to Maintain  E. Discussion and possible action</p>

		<p>regarding review/update of Employee Handbook and Admin Code. Have Employment lawyer review both handbooks, work with the at hawk committee L. Patrick and L. Peralta to work on updates.</p> <p><b>Motion: Approved R. Macedonio, L. Patrick</b> 4 yes, R Macedonio, L Peralta, L Patrick, K Macedonio</p>
<b>58:10</b>	<b>9. Staff Report</b>	None
<b>58:32</b>	<b>10. Closed Session</b>	
<b>1:03:06</b>		<p>Return from out of Session. Alex Lemieux District Council reports. CS1 Public Employee Discipline/dismissal Release (Government Code Section 54957.) Board voted 4-0, to authorize Council to</p>



		<p>send written notice of termination without cause to two employees.</p> <p>CS2 Conference with Real property Negotiators (Government Code Section 54956.5) Property address 9300 N. Loop Blvd suites B &amp; C, in California City, 8051/8101 Bay ave. California City. Agent Negotiators Alex Lemieux, negotiating party Bartz-Altadonna under negotiation price and terms.</p> <p>No Action</p> <p>CS3 Conference with real Property negotiator (Government Code Section 54956.5) Property address 9350 N Loop California City. CA Agency Negotiators,</p>
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6-CC-C

		Alex Lemieux and negotiating party Adventist Health, under negotiation, price and terms. No Action
<b>1:05:20</b>	<b>10. Presidents Comments</b>	None
<b>1:05:40</b>	<b>11. Future Agenda Items</b>	1. Streamline Website with more information 2. Updated Employee Handbook and Admin Code 3. Election Officers
<b>1:05:20</b>	<b>12. Directors comments</b>	None
<b>1:06:01</b>	<b>13. Adjournment</b>	<b>Motion: L Patrick, R Macedonio</b> K Macedonio adjourned meeting at 7:02pm

6 - CC - C

# JOSELITO M. LACSON, Designer

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January 28, 2024

**Ms. Karen Macedonio**  
**Director – East Kern Health Care District**  
8101 Bay Ave.  
California City, CA 93505

Attn Karen:

I am pleased to submit the proposal for the construction administration phase for the fire and water damage repair at 8101 Bay Ave. building located in California City, CA.

Please review scope of services and fees for this project:

- **Phase 1** – Construction Phase Services (**Addendum no.4**)
  - Submit and process structural and water damage repair plans by insurance company through Bldg. & Safety
  - Respond to RFI during bid time and construction duration.
  - Review contractor's estimate
  - Field visit during construction as requested by owner or contractor.
  - Final walk through and punch list at the end of the project
  - Invoice shall be billed to client on a bi-weekly basis (1<sup>st</sup> & 15<sup>th</sup> of every month)

**Fee for (Addendum-Phase 4) - shall be time and material at \$125/ Hr. (Not to exceed 60 hours)**

- Addendum#4 (Phase 1) is estimated for an additional 60 hours. If more hours are required prior to completion of work, the Designer shall submit an addendum to this contract for board approval prior to proceeding with any work.

The fee is based on Bldg. & Safety approved fire damage repair plans dated May 31, 2023. Additional hours are requested for construction administration of upcoming emergency repair work and overall scope of work for insurance set.

All fees required to process plans with Bldg. & Safety and other agencies will be the responsibility of the client.

# JOSELITO M. LACSON, Designer

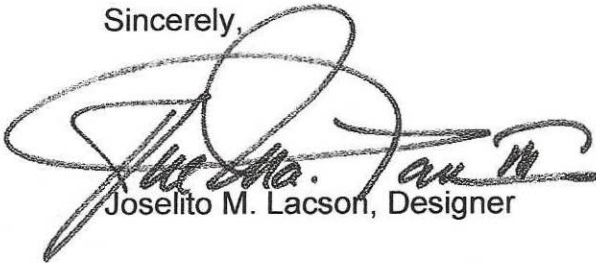
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Payments are due within fifteen (15) days of the invoice date. After thirty days, the designer may suspend services under this contract until the invoice is paid in full.

Upon your approval, please return the signed copy.

I look forward to doing business with you.

Sincerely,



Joselito M. Lacson, Designer

Accepted and acknowledged:

\_\_\_\_\_  
Client

\_\_\_\_\_  
Print and sign

\_\_\_\_\_



# JOSELITO M. LACSON, Designer

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24 January 2024

**Ms. Karen Macedonio**  
**Director – East Kern Health Care District**  
8101 Bay Ave.  
California City, CA 93505

Attn Karen:

I am pleased to submit the proposal for the construction administration for various miscellaneous projects for East Kern Health Care District existing buildings.

**Fee for construction administration - shall be time and material at \$125/ Hr.**

Any fees that may be required by Bldg. & Safety for any miscellaneous projects shall be the responsibility of the client.

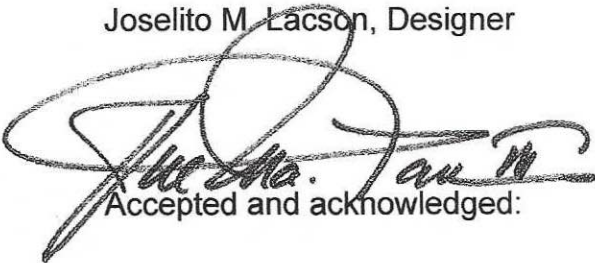
Invoices for hours shall be billed monthly. Payments are due within fifteen (15) days of the invoice date. After thirty days, the designer may suspend services under this contract until the invoice is paid in full.

Upon your approval, please return the signed copy.

I look forward to doing business with you.

Sincerely,

Joselito M. Lacson, Designer



Accepted and acknowledged:

\_\_\_\_\_  
Client

\_\_\_\_\_  
Print and sign

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7- Facility - B

**Joselito Lacson – Project Manager**

40532 Polo Ct.  
Palmdale, CA 93551

Jan. 28, 2024

Karen Macedonia  
East Kern Health Care District  
P.O. Box 2546  
California City, CA 93504

RE: 9300 N Loop Building Repair Project  
8101 Bay Ave., California City, CA 93505  
Miscellaneous Repairs Project  
Project No. 2024.100

Attn Karen,

Below is the proposed scope of work for miscellaneous work to be performed at the Bartz-Altadonna and West Point medical buildings. A proposal is being prepared by Tough Built Construction and will be presented to the EKHCD shortly.

- The following items are the proposed scope of work for the 9300 N Loop building through the request of EKHCD:
  - **Exterior Repairs:**
    1. Remove old gutter and downspout on east side of existing building and install new roof gutter, approximately 171 L.F.
    2. Install (2) new downspouts with straps, one at the rear building and one for the front building to direct flow of water away from the open alcove area between the two existing buildings. All gutters and downspouts shall be painted to match color of buildings.
    3. Provide (2) new splash blocks at locations of new downspouts.
    4. Grind a portion of the existing concrete walkway on the north end of the front building to address a tripping hazard. This option for repair is not recommended due to possibility of concrete cracking and not having a smooth finish.
    5. Option two for repair of concrete walkway is to replace a 10' long by 5' wide section with new 3" concrete walkway and install flush to adjacent walkways.

7- Facility - C

14

6. Remove and replace old broken roof tiles at the front and rear buildings. Contractor shall try to match existing concrete tiles.

○ **Interior Facelift Improvements at District office only:**

7. Remove existing carpet at the lobby area, waiting area and office and replace with new carpet tiles. Contractor shall inspect for any existing asbestos under old carpet. If asbestos is suspected, contractor shall inform Joselito Lacson immediately for proper removal and disposal.
8. Remove existing counter at the waiting area. Patch and repair existing pony wall with new drywall.
9. Remove existing wallpaper.
10. Remove existing light fixtures from the lobby, waiting area and office and replace with new recessed LED lighting.
11. Install new wallpaper above existing wainscot trim at the lobby area and repaint all walls and ceilings.

○ **Replacement of building monument sign:**

12. Attached is the proposal submitted by Prime Design for the removal and installation of a new building monument sign with LED lighting. Existing frame of old sign is beyond repair due to corrosion throughout the sign frame.

Sincerely,



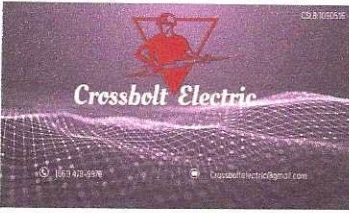
Joselito Lacson  
Consultant Project Manager  
East Kern Health Care District

Emailed Copy to: Richard Macedonia, EKHCD  
Alex Lemieux, Aleshire & Wynder, LLP  
Josh Meister, Meister & Meister, Inc.

7- Facility - C



# ESTIMATE



## Prepared For

Karen Macedonio  
9300 North Loop Blvd  
California City, Ca 93505  
(213) 445-5875

## Crossbolt Electric CSLB # 1090516

Po Box 2400  
California City , CA 93504  
Phone: (661) 478-9976  
Email: crossboltelectric@gmail.com

Estimate # 335

Date 02/05/2024

## Description

Provide And Install LED T-8 Light bulbs

Remove existing T-8 florescent tube lights remove ballast and re-wire fixture with LED bulbs  
total of 28 bulbs

Provide and install 10" recessed LED fixtures

Remove existing Fixtures and replace with LED Fixtures 8 Fixtures total

**Subtotal** \$1,500.00

**Total** **\$1,500.00**

## Notes:

Crossbolt Electric is not responsible for any Patchwork that includes drywall, stucco, concrete, Ect. not included in this estimate. Estimate is good for 30 days.

6 - facility -c



ESTIMATE



**Service Address**

9278 N Loop  
California City, CA  
93505

**Prepared For**

Karen Macedonio  
9300 North Loop Blvd  
California City, Ca  
93505  
(213) 445-5875

**Crossbolt Electric CSLB # 1090516**

Po Box 2400  
California City , CA 93504  
Phone: (661) 478-9976  
Email: crossboltelectric@gmail.com

Estimate # 336

Date 02/05/2024

**Description**

Provide and install 2 parking lot lights  
run surface mounted Emt and run wiring for new LED flood Lights for parking lot

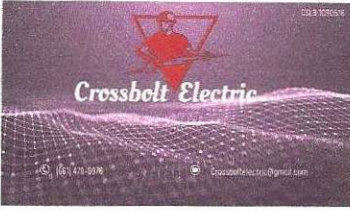
<b>Subtotal</b>	\$1,200.00
<hr/>	
<b>Total</b>	<b>\$1,200.00</b>

**Notes:**

Crossbolt Electric is not responsible for any patchwork including drywall, stucco, concrete ect. not stated in this estimate. Estimate is good for 30 days.

6 - facility - C

# ESTIMATE



## Service Address

8108-8116 Bay Ave  
California City, CA  
93505

## Prepared For

Karen Macedonio  
9300 North Loop Blvd  
California City, Ca  
93505  
(213) 445-5875

**Crossbolt Electric CSLB # 1090516**

Po Box 2400  
California City, CA 93504  
Phone: (661) 478-9976  
Email: crossboltelectric@gmail.com

Estimate # 337

Date 02/05/2024

## Description

Provide and install new LED wall Packs  
install conduit and new wiring for 2 new wall packs

Replace existing Sign light bulbs with LED

**Subtotal** \$1,300.00

**Total** **\$1,300.00**

## Notes:

Crossbolt Electric is not responsible for any patchwork including drywall, stucco, concrete ect. not stated in this estimate. Estimate is good for 30 days.

6 - Facility - C



PO BOX 1911-59  
 Tehachapi, CA 93581  
 661.822.8510

ESTIMATE  
 EST0709319

DATE  
 01/26/2024

TOTAL  
 USD \$10,798.00

TO  
**East Kern Heath Care District**  
 9300 N loop Ave  
 California City, CA

DESCRIPTION	RATE	QTY	AMOUNT
6' Custom monument sign, single sided, 2" square aluminum welded construction, painted black. Partitioned with (2) 24" and (2) 12" lexan faces (can be adjusted per client requirements). 7500k LED illumination.	\$8,200.00	1	\$8,200.00*
Installation, demo and disposal of old sign.	\$2,400.00	1	\$2,400.00
SUBTOTAL			\$10,600.00
SALES TAX (8.25%)			\$198.00
TOTAL			USD \$10,798.00

\* Indicates non-taxable line item

7 - facility -D

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**EAST KERN  
HEALTH CARE DISTRICT**  
760-373-2804

  
BARTZ ALTADONNA  
Community Health Center

**WEST POINT  
PHYSICAL THERAPY**

California City

7 Faculty - 15

20



**EAST KERN HEALTH CARE DISTRICT**

**STAFF REPORT**

**February 6, 2024**

**1. Staff and Work Schedule:**

I have been working on updating our filing and our emails.

**2. Annual Calendar Updates:**

Working on updating the Annual for 2023/2024. Creating the new calendar for 2024/2025.

**3. Computer upgrades and Internet Security:**

I have met with Daniel Burgess of Golden Hills IT all equipment is ready to be updated and be installed. Daniel will be installing the equipment Saturday February 10, 2024.

Thank you,

Mary Walker

District Manager

8- Staff



Engage ▾



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## Getting Started with Engage

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With Engage enabled, any page\* on your site can be converted into a beautiful email that you can send in a flash. But first, we have some set up to do. Let's head over to your new Engage tab to begin:

public information  
support.getstreamline.com