

Summary of Proceedings - Minutes
EAST KERN HEALTH CARE DISTRICT
BOARD OF DIRECTORS

Regular Meeting of August 6, 2024, 5 p.m.

MISSION STATEMENT: "Building health, well-being, and resiliency."

(Note: Motions are identified by maker's name in bold **First: Second**)

Video Time Code	Item	Action
0:08	1. Pledge of Allegiance	L. Peralta
0:33	2. Roll Call and Call to Order	Present were: L. Peralta, K. Macedonio, L. Patrick via teleconference in compliance with the Brown Act provisions, and the meeting was called to order by Chair Macedonio at 5:00 p.m.
1:00	3. Approval of Agenda	Emergency items were added to 9D and 9E to accept Director Donald Parent's resignation and approve a resolution to amend the District's Administrative Code pursuant to Government Code Section 4920. Motion: Approve Agenda L Peralta: L. Patrick Motion Carried, 3-0
7:51	4. Public Comment	A public member asked why the board appointed someone to Mr. Macedonio's position but chose to let Ruby's position remain open. Chair Macedonio stated the board decided to let the previous vacancy remain open until an election, but to appoint a director upon the most recent vacancy. .
9:31	5. Community Announcements	Chair Macedonio shared Desert Rose Garden Club: a membership drive is underway, and their newsletter will be posted on the website. Kern County Narcotics Anonymous: a mini learning day will be held on Saturday, August 31, from 12 PM to 6 PM at the Central Park Art Center in collaboration with Safe Haven Kids League. Mojave Unified School District: A Back to School Bash will occur on August 9, 2024, from 6 PM to 8 PM at Hacienda Elementary School, located at 19950 Hacienda Boulevard. Additionally, a public member shared the Cub Scouts of California City are hosting a community movie night on August 17 at Scout Lodge. A flyer with the address will be emailed for public record.

<p>12:01 pp. 5 of packet</p>	<p>6. Presentations of Proclamations & Commendations</p>	<p>MJ Brown from RGS presented a proclamation in memoriam of Director Richard P. Macedonio. MJ read the proclamation, highlighting Director Macedonio's contributions and impact on the Board.</p>
<p>16:25 pp. 6-11 of packet</p> <p>pp. 12-14 of packet</p> <p>pp. 15-16 of packet</p>	<p>7. Consent Calendar:</p> <p>7A. Minutes of 07/16/24</p> <p>7B. Approve Warrants</p> <p>7C. Letter of Support for Reach TreeVitalize Grant Application</p>	<p>7A. Director Peralta asked how a Director Parent could vote on action items. General Counsel Alex Lemieux clarified that Director Parent was sworn in and eligible to vote.</p> <p>7B. The board reviewed the warrant list. A \$6,000 payment was made for a contract related to an audit scheduled to start in early September. A highlighted item from LAFCO was discussed, and it was decided to change it to a journal entry for proper income and expense recording. \$372.73 was spent on certified mail for the grand jury response, ten updated copies of the Brown Act, and a CSDA webinar to update knowledge on the Brown Act.</p> <p>7C. Chair Macedonio reported that a letter of support was requested from the district. If monetary support is considered in the future, it must be put on the agenda. General Counsel Alex Lemieux stated the district can spend funds to promote public health, provided it's within the district's policies and not considered a gift of public funds. The board agreed there is a need for a written policy regarding the grant process. Eva will work on drafting this policy, which General Counsel will review and then bring back to the board as a future agenda item.</p> <p>Motion: Approve Consent Calendar. L Peralta: L Patrick. Motion Carried, 3-0.</p>
<p>33:02</p> <p>35:50</p>	<p>8. Continued Business</p> <p>8A. Facility Reports</p> <p>8B. Strategic Plan Status</p>	<p>8A. Chair Macedonio reported that when the air conditioning unit was replaced, a pest issue had to be addressed. Chair Macedonio shared updates on the boundary and topographical surveys. The topographical survey ensures compliance with ADA requirements by measuring elevation lines. There is an ongoing search for five feet of boundary that has yet to be identified, but progress is being made with the help of a previous engineer. Once resolved, the GIS file will be completed with Kern County.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>8B. During the strategic plan update, Tom provided an update on the strategic plan status related to Ridgecrest Regional Hospital. General Counsel Alex Lemieux asked if Tom could send him the "plan for services" and any other documents submitted to LAFCO on behalf of the district. Tom agreed and will coordinate with the consultant to ensure General Counsel Alex Lemieux receives</p>

<p>43:25</p>	<p>8C. RGS Communication Plan Status</p>	<p>copies of all relevant documents, preferably before submission to LAFCO or at least simultaneously.</p> <p>This item and reports were information-only; no votes were taken.</p> <p>8C. MJ from RGS provided an update on the communications plan and media outreach related to the upcoming election. RGS has pitched stories to multiple news outlets. Efforts are underway to recover the district's Facebook account to reach a broader community segment.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>44:44</p>	<p>8D. Strategic Partnerships and Key Relationships Plan Status</p>	<p>8D. Chair Macedonio reported that a conversation with the head of Kern County Public Health is scheduled to explore accessing their resources, and a meeting with the Community Action Partnership of Kern (CAPK) is planned to discuss available resources and potential collaboration.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>46:10 pp. 18- 61 of packet</p>	<p>8E. Surplus Land Act Update</p>	<p>8E. Given its length and complexity, the board agreed to bring the document back for discussion and questions in the next meeting. If available, a summarized version will be included in the following agenda packet for easier understanding.</p> <p>This item and reports were information-only; no votes were taken.</p>
<p>49:51 pp. 62- 67 of packet</p>	<p>9. New Business 9A. Approval of Contract With HPSA Acumen for Community Health Needs Assessment (CHNA) in Amount of \$18,000</p>	<p>9A. Chair Macedonio and Tom introduced the discussion on partnering with HPSA Acumen for a Community Health Needs Assessment focused on California City to gather detailed data specific to California City. After evaluating bids from different firms, HPSA Acumen was chosen for its reasonable pricing and expertise. Director Patrick suggested gathering existing health reports from schools and nonprofit organizations instead of spending \$18,000. She proposed leveraging data from hospitals and local organizations to save costs.</p> <p>Motion: Approve Contract L Peralta: K Macedonio. Motion Carried, 2-1: Ayes: Macedonio, Peralta Nays: Patrick Abstain: None</p>
<p>1:07:35</p>	<p>9B. Approval of Document Package and Work Order with Meister and Meister for 9350 North Loop Blvd.</p>	<p>9B. Chair Macedonio provided an update on a previously approved project. The contract lasts 45 calendar days, but the contractor anticipates completion in 32 days. The program manager will be on-site once a week to monitor progress and ensure everything is on track.</p>

1:09:06	Shade Cover and Walkway 9C. Approval of Title Search and Legal Description for North Loop Blvd. Property	This item and reports were information-only; no votes were taken. 9C. Chair Macedonio stated that a more comprehensive title search and legal description may be needed as part of the boundary and topographical surveys for the parcels on North Loop. This additional work is expected to cost only a few hundred dollars. The key contact person at the land survey company is out of the office until August 9. This matter is tied to the proposed resolution to amend the administrative code.
1:10:44	9D. Approval of Resolution to Amend Administrative Code	This item and reports were information-only; no votes were taken. 9D. The board discussed an amendment to the administrative code. Chair Macedonio expressed concern about being able to pay regular bills (e.g., utilities, phone) if a quorum is not present. The board agreed on the term "necessary expenses" for clarity. A new subsection, D, was proposed to cover these necessary operational expenses. The proposed language: "If the positions of General Manager and two or more Board of Directors seats are vacant, the President of the Board of Directors may authorize payment of necessary operational expenses to support district activities, which cost \$5,000 or less per item without Board approval." Motion: Approve Resolution Draft with New Subsection D L Peralta: L Patrick. Motion Carried, 3-0
1:22:24	9E. Accept Resignation of Director Donald Parent	9E. The board discussed Director Donald Parent's resignation. Although a vote is not required, the board formally acknowledged the resignation. According to the administrative code, a resignation is effective immediately upon tendering.
1:30:20	10. Closed Session	This item and reports were information-only; no votes were taken. The Board moved into Closed Session for discussion of those items enumerated on the agenda cover.
1:31:46	11. Report Out of Closed Session	Upon return to Open Session, General Counsel Alex Lemieux stated, "The Board met in a Closed Session on three items: CS1, CS2, and CS3. CS1, and CS2 all concerned conference with real property negotiator pursuant to Government Code Section 54956.8. For CS1, the board took no reportable action on this item; for CS2; is conference with real property negotiator pursuant to Government Code section 54956.8. Property 9350 North Loop Boulevard and Modular Unit negotiator Alex Lemieux. Negotiating party event is held under negotiation price in terms of payment. The board took no reportable action on this item for CS3; public employee appointment pursuant to Government Code section 54957(b)(1) title of the position as administrative assistant. The

		board took no reportable action on this item. This concludes Counsel's Closed Session report.”
1:33:29	11. President's Comments	Chair Macedonio stated the certificates for Donald Parent are no longer needed and are being removed. The second edition of the Brown Act training book has been ordered. Chair Macedonio requested Director Patrick to confirm her mailing address with RGS so that she could receive the book and other documents needing her signature. The Chair recommended the CSDA Brown Act training covering updates since COVID to the directors and will send a link to the free training.
1:34:28	10. Directors' Comments	Director Peralta discussed the status of the Employee Handbook meeting that needs to be rescheduled. Director Peralta concluded by confirming the potential meeting times and ensuring all details would be finalized soon.
1:38:44	11. Future Agenda Items 11A. Logic Model 11B. Grant Policies and Procedures 11C. Administrative Code Update	11A. This item is on Chair Macedonio's desk and will be addressed. 11B. The accountant, Eva, is working on this and will be brought back for discussion. 11C. General Counsel Alex Lemieux is to email the current version of the Administrative Code to RGS for uploading on the website. This item and reports were information-only; no votes were taken.
1:39:59	Adjournment	Motion to Adjourn at 6:56 p.m. L Patrick: L Peralta Motion Carried, 3-0